



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: November 18, 2025

DATE: November 13, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Director, Human Services Agency
(775)785-8600, RGustafson@washoecounty.gov

THROUGH: Kate Thomas, Interim County Manager

SUBJECT: Recommendation to accept a FY26 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$326,690.20; \$49,004.00 county match] retroactive from July 1, 2025 to June 30, 2026 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept an FY26 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$326,690.20; \$49,004.00 county match] retroactive from July 1, 2025 to June 30, 2026 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments.

The purpose of this grant is to support the continuum of care, with the goal of assisting in independent living and preventing premature institutionalization.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On October 8, 2024, Item 11, the Board of County Commissioners accepted a FY25 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2024, to June 30, 2025, to provide Homemaker services to seniors aged 60 or older in Washoe County

On August 15, 2023, Item 10, the Board of County Commissioners accepted a FY24 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive

AGENDA ITEM # _____

from July 1, 2023, to June 30, 2024, to provide Homemaker services to seniors aged 60 or older in Washoe County

On October 11, 2022, Item 15, the Board of County Commissioners accepted a FY23 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2022, to June 30, 2023, to provide Homemaker services to seniors aged 60 or older in Washoe County.

On February 8, 2022, the Board of County Commissioners approved item #8 to accept a FY22 Homemaker subgrant award amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$306,160; \$31,586 county match] retroactive from July 1, 2021 to June 30, 2022 to provide Homemaker services to seniors aged 60 or older in Washoe County; approve Amendment #4 to the contract currently awarded to Freedom Home Health, LLC. (awarded Request for Proposal RFP #3088-19) to support the Homemaker program, which (a) extends the contract term end date through June 30, 2022 in amount up to [\$241,450]; (b) provides for two (2) one (1) year renewal periods in amount not to exceed [\$241,450] per renewal period; and (c) increases the available service hours up to 9,638 service hours annually; approve Amendment #3 to the contract currently awarded to Medical Services of Nevada dba All Valley Home Care (awarded Request for Proposal RFP #3123-20) to support the Homemaker program, which (a) adjusts the contract term end date through June 30, 2022 in amount up to [\$102,425]; (b) provides for two (2) one (1) year renewal periods in amount not to exceed [\$175,600] per renewal period; and (c) increases the available service hours up to 4,097 services hours for the contract term of December 1, 2021 through June 30, 2022 and up to 7,027 service hours annually per renewal period.

On September 28, 2021, the Board of County Commissioners approved item #15 to accept a FY22 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$132,840; County match of \$19,926] retroactive from July 1, 2021, to June 30, 2022, to provide Homemaker services to seniors aged 60 or older in Washoe County.

On November 10, 2020, the Board of County Commissioners approved item #15 to accept a FY21 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$132,840; County match of \$19,926], retroactive from July 1, 2020, through June 30, 2021, to provide Homemaker services to seniors aged 60 or older in Washoe County.

On November 12, 2019, the Board of County Commissioners accepted sub-grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218; County match of \$5,510 from ad valorem tax], Case Management [\$156,249; County match of \$27,577 from ad valorem tax] and Homemaker Services [\$72,200; County match of \$12,743 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$57,400; County match of 8,610 from ad valorem tax] and Adult Day Care [\$66,070; County match of \$9,911 from ad valorem tax], retroactive from July 1, 2019 through June 30, 2020.

BACKGROUND

The Homemaker program, through HSA Senior Services, provides an important service in our continuum of care, with the goal of supporting independent living and preventing premature institutionalization. Funding from the Nevada Aging and Disability Services Division has been the foundation of many important services that the Agency has provided for many years.

The Agency received the Notice of Subaward on September 29, 2025, with an effective date of July 1, 2025, thus the request to retroactively accept this grant agreement.

GRANT AWARD SUMMARY

Project/Program Name: FY26 Homemaker

Scope of the Project: The Homemaker program is a component of Washoe County Human Services continuum of care programs. Services are provided by qualified, licensed, and bonded sub-contracted service agencies through a competitive bid process. Examples of services provided to seniors are general cleaning, laundry, and shopping for food, prescriptions, or household goods. The service is matched with other Senior Social Services through Worker-Client negotiated care plans, including social work intervention, access to medical, legal, home delivered meals, money management, referrals for elder protective services and advocacy.

Benefit to Washoe County Residents: The Homemaker program is complemented by WCHSA case management services and is often a foot-in-the-door with the at-risk senior population. It is a starting point for providing more supportive care and may lead to the identification of additional unmet needs that can be remedied by other senior programs or referrals.

On-Going Program Support: The grant award is used to support Homemaker program costs. Funds are utilized to pay for contractor services and supplies. Additional resources that support the program are Washoe County General Funds.

Initial Award Amount: \$326,690.20 (\$326,690.20 direct)

Grant Period: July 1, 2025, to June 30, 2026

Funding Source: Independent Living Grant (ILG)
Social Services Block Grant – Title XX

Pass Through Entity: State of Nevada
Aging and Disability Services Division (ADSD)

Assistance Listing #/CFDA: 93.667

Grant ID Number: 16-000-02-L9W-26

Match Amount and Type: \$49,004.00 cash match

Sub-Awards and Contracts: The Human Services Agency will contract for Homemaker Services following the County's competitive bid process, and federal grant procurement guidelines as defined in 2 CFR 200 – Uniform Guidance.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY26 Senior Services Fund (225) adopted budget will be increased by \$326,690.20 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12610	-431100	Federal Grants	\$ 12,436.00
		Total Revenue	\$ 12,436.00
IO 12610	-710100	Professional Services	\$ 12,436.00
		Total Expenditures	\$ 12,436.00
IO 12611	-432100	State Grants	\$ 314,254.20
		Total Revenue	\$ 314,254.20
IO 12611	-710100	Professional Services	\$ 312,315.19
	-710300	Operating Expense	\$ 1,939.01
		Total Expenditures	\$ 314,254.20

This award requires a cash match of \$49,004.00. The expenditures to meet this match requirement will be captured in match Internal Order 60436.

RECOMMENDATION

Recommendation to accept an FY26 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$326,690.20; \$49,004.00 county match] retroactive from July 1, 2025 to June 30, 2026 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept an FY26 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$326,690.20; \$49,004.00 county match] retroactive from July 1, 2025 to June 30, 2026 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments."*