



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: June 10, 2025

DATE: Monday, May 19, 2025

TO: Board of County Commissioners

FROM: Chris S. Sarman, Assessor
(775) 328-2205, csarman@washoecounty.gov

SUBJECT: Recommendation to acknowledge receipt of the annual report of the Assessor's Technology Fund (IN20280), a fund created by NRS 250.085 and Washoe County Ordinance 1300 for the acquisition and improvement of technology in the Assessor's Office, which has projected expenditures in Fiscal Year 2026 of \$4,638,300. Assessor. (All Commission Districts.)
FOR POSSIBLE ACTION

SUMMARY

This report is submitted pursuant to NRS 250.085 (4), which states that on or before July 1 of each year, the county assessor shall submit to the Board of County Commissioners a report of the projected expenditures of the money in the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for the following fiscal year. Many of the proposed expenditures will require funds to be spent over the course of multiple years.

Department Strategic Objective supported by this item: Leverage Technology to Streamline and Automate.

PREVIOUS ACTION

Bill No. 1480, Ordinance No. 1300 amending the Washoe County Code to create an account designated as the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor was adopted on June 23, 2006. Funds have been accruing in the account, IN20280, for the purchase of software, equipment and training to enhance the technology of the office of the Assessor.

BACKGROUND

Pursuant to NRS 361.530(2), the county assessor receives one-quarter of the 8% commission reserved from the gross amount of personal property tax collections. The commission is accounted for separately in the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor.

AGENDA ITEM # _____

The money in the account:

- (a) Must be accounted for separately and not as a part of any other account. NRS 250.085(2)(a); and
- (b) Must not be used to replace or supplant any money available from other sources to acquire technology for and improve technology used in the office of the county assessor. NRS 250.085(2)(b); and
- (c) The money in the Account must be used to acquire technology for or improve the technology used in the office of the county assessor or by another entity with operational impact on the office of the county assessor, including, without limitation, the payment of costs associated with acquiring or improving technology for converting and archiving records, purchasing hardware and software, maintaining the technology, training employees in the operation of the technology and contracting for professional services relating to the technology. NRS 250.085(3)

FISCAL IMPACT

No impact to the General Fund. All expenditures are to be paid from Assessor's Technology Fund, IN20280. Anticipated resources available in the account during FY26 are expected to be approximately \$4,638,300. During FY26, projected expenditures and encumbrances include the following multi-year projects:

3 Appraiser positions FY26*	470,800
Assessor Training Room/Mapping area remodel	350,000
Annual software maintenance-existing software	308,000
Archival project with UNR, including storage	30,000
Contract Labor for Archival projects	150,000
Aerial and Streetview Images	432,000
Data plans for field devices/Equipment	50,000
CAMA/GIS/Technology training	45,000
Contracted/Temporary IT employee	80,000
NC Tech Software	50,000
Reserve for future software enhancements, contract renewals, increases in annual maintenance fees and potential legislative impacts that meet requirements for the use of the Tech Fund	<u>2,672,500</u>
Total	4,638,300

*In an agreement with the Manager's office and Budget, the Assessor Technology Fund will pay for the salary and benefits costs of one Senior Appraiser and two Appraiser I/II's for FY 25, FY 26, and FY27 until these employees move into vacated permanent positions due to anticipated retirements.

RECOMMENDATION

It is recommended that the Board of County Commissioners acknowledge receipt of the annual report of the Assessor's Technology Fund (IN20280), a fund created by NRS 250.085 and Washoe County Ordinance 1300 for the acquisition and improvement of technology in the Assessor's Office, which has projected expenditures in Fiscal Year 2026 of \$4,638,300.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"Move to acknowledge receipt of the annual report of the Assessor's Technology Fund (IN20280), a fund created by NRS 250.085 and Washoe County Ordinance 1300 for the acquisition and improvement of technology in the Assessor's Office, which has projected expenditures in Fiscal Year 2026 of \$4,638,300."