

Staff Report
Board Meeting Date: March 27, 2025

DATE: March 20, 2025
TO: District Board of Health
FROM: Anne Stoll-Truelock, Fiscal Compliance Officer
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SUBJECT: Approve Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Corrective Actions and Northern Nevada Public Health upon approval of the Board of Examiners for the period of July 1, 2025 through June 30, 2029 in the total amount of \$600,000 (\$150,000 per fiscal year) in support of the Environmental Health Services (EHS) Underground Storage Tank (UST) program, and if approved authorize the District Health Officer to execute the agreement and any further amendments.

SUMMARY

Northern Nevada Public Health had been in discussions with the State of Nevada regarding this contract for several months and received the final version January 14, 2025. The deliverables were negotiated to align with the funding level and to incorporate the planned permitting and fees to support Northern Nevada Public Health activities and program requirements.

District Health Strategic Priorities supported by this item:

- 2. Healthy Environment:** Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.

- 6. Financial Stability:** Enable the Health District to make long-term commitments in areas that will positively impact the community's health by growing reliable sources of income.

PREVIOUS ACTION

No previous action this fiscal year.

BACKGROUND

The primary goal of the UST Program is to protect human health and the environment from leaking underground storage tanks. The UST staff oversee: UST notification, installation, inspection, removal, and compliance with State and Federal Regulations concerning UST release prevention. These inspections support the goals of NDEP ensuring discharges to the water and soil are minimized and within acceptable standards that protect human health and the environment. Permitting facilities in Washoe County allows for increased contact with operators to ensure they are operating within and meeting State and Federal leak detection requirements and ensure they will not adversely affect the environment. Permits inform facilities of legally enforceable conditions for operation, as well as provide any reporting requirements and pollution monitoring or testing requirements.

GRANT AWARD SUMMARY

Project/Program Name: Underground Storage Tank (UST) Program

Scope of the Project: The scope of work addresses the following:

- UST Notification
- UST Compliance/Enforcement (conduct a maximum of 200 on-site facility inspections per year)
- UST Closures and Leaking USTs
- Program Tracking

Benefit to Washoe County Residents: This Agreement supports the EHS UST program mission to prevent the accidental or incidental release of petroleum products stored in underground storage tanks into the environment.

On-Going Program Support: These funds support on-going activities in the UST program.

Award Amount: Total award is \$600,000 (\$150,000 per fiscal year)

Grant Period: July 1, 2025 through June 30, 2029

Funding Source: State and Tribal Underground Storage Tanks Program

Pass Through Entity: Nevada Department of Conservation and Natural Resources, Division of Environmental Protection

Assistance Listing #/CFDA: 66.804

Grant ID Number: Federal Grant # N/A, State Grant # DEP 25-044

Match Amount and Type: No match required

Sub-Awards and Contracts: Northern Nevada Public Health will follow Washoe County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

As the FY26 budget in Internal Order 11978 was adopted with a total of \$101,772.33 in revenue (includes \$18,091.00 in indirect) and \$83,681.33 in expenditure authority; a budget amendment in the amount of \$33,888.67 is necessary to bring the Notice of Subgrant Award into alignment with the direct program budget. Should the Board approve the budget amendments, the FY26 budget will be increased by \$33,888.67 in the following accounts.

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 – IO TBD	-431100	Federal Grants	\$ 33,888.67
		Total Revenue:	\$ 33,888.67
2002 – IO TBD	-701412	Salary Adjustment	\$ 20,333.20
2002 – IO TBD	-705360	Benefit Adjustment	\$ 13,555.47
		Total Expenditures:	\$ 33,888.67

Total grant award is \$600,000 (\$150,000 per fiscal year) for the period of July 1, 2025 (FY26) through June 30, 2029 (FY29).

RECOMMENDATION

It is recommended that the District Board of Health approve Interlocal Contract between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Corrective Actions and Northern Nevada Public Health upon approval of the Board of Examiners for the period of July 1, 2025 through June 30, 2029 in the total amount of \$600,000 (\$150,000 per fiscal year) in support of the Environmental Health Services (EHS) Underground Storage Tank (UST) program, and if approved authorize the District Health Officer to execute the agreement and any further amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Corrective Actions and Northern Nevada Public Health upon approval of the Board of Examiners for the period of July 1, 2025 through June 30, 2029 in the total amount of \$600,000 (\$150,000 per fiscal year) in support of the Environmental Health Services (EHS) Underground Storage Tank (UST) program, and if approved authorize the District Health Officer to execute the agreement and any further amendments."