



# WASHOE COUNTY

Integrity Communication Service  
www.washoecounty.gov

## STAFF REPORT

**BOARD MEETING DATE:** *November 28, 2023*

**DATE:** Tuesday, November 21, 2023  
**TO:** Board of County Commissioners  
**FROM:** Gabrielle Enfield, Community Reinvestment Manager  
Office of the County Manager  
[genfield@washoecounty.gov](mailto:genfield@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager  
[kathomas@washoecounty.gov](mailto:kathomas@washoecounty.gov)

**SUBJECT:** Recommendation to approve and sign the interlocal agreement between the City of Reno and Washoe County that authorizes reimbursement in the amount of \$100,000 by Washoe County to the City of Reno for expenses incurred by Dig Studios, an architecture and design firm, for a Truckee River Master Plan, and in accordance with NRS 244.1505, approve a subgrant of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) to the City of Reno in the amount of [\$100,000] for a retroactive performance period of July 1, 2023 through September 30, 2024, and if approved authorize the County Manager to sign the necessary grant documents.

Manager's Office. (Commission Districts 1, 3 and 4) FOR POSSIBLE ACTION

---

### **SUMMARY**

The City of Reno and Washoe County are working together to prepare a Master Plan for the Truckee River to outline strategies for land use and design, micro mobility and connectivity, parks and open space, and safety and sustainability opportunities for development. Dig Studio was selected to carry out the contract. This interlocal agreement between Washoe County and the City of Reno covers Washoe County's share of the contract for \$100,000. The total cost of the contract is \$329,606. The City of Reno will carry out contract management support services.

**Washoe County Strategic Objective supported by this item:** Economic Impacts

### **PREVIOUS ACTION**

On July 18, 2023, the Board allocated \$100,000 in ARPA State and Local Fiscal Recovery Funds to support the Truckee River Master Plan.

**AGENDA ITEM #** \_\_\_\_\_

**BACKGROUND**

On July 18, 2023, the Board of County Commissioners allocated American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF), in the amount of \$100,000, in support of collaboration with the City of Reno to perform a Truckee River Master Plan. The City of Reno carried out a competitive Request for Qualifications process to identify and select a contractor to facilitate the Truckee River Master Plan. Members from the Washoe County Community Reinvestment Division reviewed proposals and took part in the selection of the contractor, Dig Studios. The Reno City Council approved the contract for Dig Studio on October 25<sup>th</sup>, 2023. In order for Washoe County to contribute to the contract price, an interlocal agreement was drafted in accordance with NRS 277.180. To comply with federal provisions, Washoe County has developed a subaward agreement to the City of Reno using the ARPA-SLFRF funds. The Board has authority to award funds to other government entities according to NRS 244.1505.

**FISCAL IMPACT**

Should the Board approve the Interlocal Agreement, there will be no additional impact to the Washoe County FY24 adopted budget as budget authority exists in 270-8 (SLFRF COVID Recovery) in IO 12211 (Truckee River Support) G/L 710119 (Subrecipient Payments).

**RECOMMENDATION**

Recommendation to approve and sign the interlocal agreement between the City of Reno and Washoe County that authorizes reimbursement in the amount of \$100,000 by Washoe County to the City of Reno for expenses incurred by Dig Studios, an architecture and design firm, for a Truckee River Master Plan, and in accordance with NRS 244.1505, approve a subgrant of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) to the City of Reno in the amount of [\$100,000] for a retroactive performance period of July 1, 2023 through September 30, 2024, and if approved authorize the County Manager to sign the necessary grant documents.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *“move to approve and sign the interlocal agreement between the City of Reno and Washoe County that authorizes reimbursement in the amount of \$100,000 by Washoe County to the City of Reno for expenses incurred by Dig Studios, an architecture and design firm, for a Truckee River Master Plan, and in accordance with NRS 244.1505, approve a subgrant of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) to the City of Reno in the amount of [\$100,000] for a retroactive performance period of July 1, 2023 through September 30, 2024, and if approved authorize the County Manager to sign the necessary grant documents.”*