

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

OCTOBER 8, 2024

PRESENT:

**Alexis Hill, Chair**

**Jeanne Herman, Vice Chair**

**Michael Clark, Commissioner**

**Mariluz Garcia, Commissioner**

**Clara Andriola, Commissioner**

**Janis Galassini, County Clerk**

**Eric Brown, County Manager**

**Nathan Edwards, Assistant District Attorney**

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, County Clerk Jan Galassini called roll and the Board conducted the following business:

**24-0662      AGENDA ITEM 3 Public Comment.**

Mr. Terry Brooks read an original poem regarding the comparisons of economic class and its effects on housing, quality of life, and mental illness.

Mr. Troy Regas commented he attended a South Truckee Meadows Citizen Advisory Board (CAB) meeting the previous week and was surprised by the number of South Reno residents in attendance. He said this was due to the \$40 million proposal presented by Ms. Wendy Damonte for an unsolicited soccer stadium and fitness training center at the South Valleys Regional Park. He said Ms. Damonte spoke on behalf of the For Our Fans Foundation. He referenced the July 24, 2024, Open Space and Regional Parks Commission meeting, where there was a unanimous vote to reject the soccer stadium proposal after significant community opposition. He indicated the community was concerned about the possibility of the For Our Fans Foundation appealing the proposal. He claimed residents worried why Chair Hill and Commissioners Garcia and Andriola would not go on the record to express their feelings regarding the proposal, and he speculated it was due to the proposal not being appealed yet. He said the lack of a statement was unkind and unsettling, and by giving a statement, it would put voters' minds to rest. He said many individuals who spoke at the CAB meeting were elderly, and he recalled Chair Hill spoke of her parents often. He believed Chair Hill was compliant in keeping elderly residents concerned and in the dark. He stated if he was elected to County Commission District 3 in 2026, he would be for the people, by the people, and would promise always to be upfront and honest. He indicated Chair Hill and Ms. Marsha

Berkbigler were conducting a citizens' forum at the Sierra View Library, and he urged all of South Reno to attend and ask questions.

Mr. Drew Ribar referred to the many meetings he went to and said there had been a lot of attendees. He mentioned the CAB meeting held at the South Valleys Library and Commissioner Clark's community meeting, and he expressed that there was a great deal of interest regarding recent events. He questioned if the Board of County Commissioners (BCC) had received emails from those who watched his videos and said he received copies of communication sent to the Board. He indicated the community wanted to be heard, kept apprized of what was happening in their area, and not be taken advantage of. He said there were a few Commissioners who were failing in those aspects. He referenced the concerns of residents who said their street names had been changed without their knowledge or input. He was suspicious of this change and said the street had covenants. He believed the street was renamed to remove the covenants. He speculated the change was for monetary gain and a government employee was corrupt. He asked why builders were being supported instead of the constituents. He said three Commissioners consistently voted against the people and instead voted for construction companies and large projects. He brought up accusations against the County Manager's wife.

Chair Hill requested that Mr. Ribar not make personal attacks on staff, and said she would hear critiques of the County.

Mr. Ribar requested his time back. He thought County Manager Eric Brown fired the interim Registrar of Voters (ROV). He referred to a statement regarding the mental status of the interim ROV and questioned why personal health information (PHI) about a County employee was being distributed to the public. He asked Assistant District Attorney (ADA) Nathan Edwards if it was an issue if the County Manager released PHI for employees.

Chair Hill asked Mr. Ribar to address the Board as a whole, and Mr. Ribar said he was speaking to the Board's attorney and would address whomever he wanted.

Mr. Roger Edwards stated he was a 50-year resident of Washoe County and a 37-year Air Force veteran. He referred to a bill he received for diabetic medication that should have been \$35 but was \$58. He speculated this was due to him being in a higher income bracket. He informed the Board he received another late notice regarding his water recharge bill, which he said had been shut down for eight years. He said he appreciated Mr. Brooks' comments dearly; however, he tried to hire individuals off the street to rake leaves for \$15 an hour, but they wanted \$20 an hour. He did not understand this because he did not make \$15 a day when he started working. He noted he had been a member of the North Valleys CAB since 2000. He expressed concern regarding the CAB's most recent cancellation and questioned the BCC's interest in public comments when public meetings were being canceled. He believed the CAB meetings were the closest of any group to the community. He indicated that a meeting should not be canceled as there should always be someone available to run the meeting since there was a chair and vice chair.

Mr. Nicholas St. Jon displayed a document, a copy of which was placed on file with the Clerk. He referred to a criminal complaint he filed against Chair Hill. He referenced Nevada Revised Statutes (NRS) 207.190 and 171.126 and stated he placed

Chair Hill under citizen's arrest. He noted she was not allowed to leave the meeting, and he would ask the sheriff to take her into custody.

Mr. Michael Van Pelt stated he had a friend who traveled worldwide but would live with him occasionally. He said he received three or four voting documents for different people at his residence. He noted he was a registered Republican and Independent and had been to the ROV multiple times to make corrections that he said were never made. He expressed the ROV staff was often confused when he asked them simple questions. He researched NRS regarding public records and said he had requested the raw voting data from the 2022 election voting machines multiple times; however, no one could retrieve the data. He requested the name of the head of the computer department and said nobody had the answer. When he called, no one answered the phone. He referenced his background in computer science, telecommunications, and electrical engineering and said the ROV would not delete the records of the three false individuals listed at his residence. He pointed out that his friend had moved to Dallas four years previous, and he was still receiving mail from the Department of Motor Vehicles (DMV) regarding his friend's vehicles. He requested the data from the 2022 election and said no one would assist him.

Mr. Cliff Nellis referred to a meeting a few weeks previous in which he said the Board received a copy of a resolution. He specified he did not work for the United Sovereign Americans but was a volunteer. He wanted to ensure the Board knew how serious the matter of the resolution was. He said there were federal election laws that had specific requirements that needed to be followed when there was a federal office up for election. He referred to the Secretary of State's (SOS) data and said there were 221,956 registration violations in the State of Nevada. He clarified results specific to Washoe County were still being researched but he speculated many of the violations were in Washoe County. He said he was amazed that there were 26,907 more votes counted, with no names attached, than voters. He expressed this was an issue. He stated the Board's vote on July 9, 2024, was the right thing to do since the Commissioners followed their conscience. He referenced Ms. Burgess and her medical status and said the County was an incompetent organization that needed to be fixed. He expressed a lack of confidence in the elections and said a hand count would be requested as he believed the voting computers were inaccurate. He mentioned the case of Mr. Scooter Libby, a former official of the George W. Bush Administration, and his interference with the Ms. Valerie Plame criminal investigation, resulting in Mr. Libby being charged with a perjury trap. He commented that the Commissioners could be caught in a perjury trap and said ADA Edwards had given the correct advice on July 9, 2024. He believed Assistant Chief Deputy District Attorney (CDDA) Mary Kanderas had given the wrong advice. He mentioned if an election was uncertifiable and the Commissioners certified it, the Board would have committed perjury. He reminded the Board that he would like them to sign the resolution, but if they did not, it would not matter as it would likely go to court.

Mr. Bruce Foster displayed a document, a copy of which was placed on file with the Clerk. He wished to continue Mr. Nellis's narrative and speak about trust. He listed various federal agencies and asked how many individuals trusted those agencies. He questioned if people trusted the administration regarding border patrol regulation or foreign policy. He demonstrated distrust for the Washoe County School District (WCSD) and the school libraries due to their pornographic content and violence. He did not trust the Reno

Police Department (RPD) regarding handling the homeless situation. He clarified that he only went to individuals he trusted and those who were more intelligent than he was regarding non-citizens in Washoe County and the State of Nevada. He referred to a quote from businessman Elon Musk stating that a new law banned California from requiring voters to show identification when voting. He expressed concern regarding a candidate from the Democratic Party winning the election and said they would ban voter identification requirements nationwide, enabling massive voter fraud. He commented that since 2021, the growth in illegal non-citizens has increased exponentially.

Ms. Penny Brock displayed a document, a copy of which was placed on file with the Clerk. She believed there was an election crisis and expressed concern regarding the interim ROV being out of the office. She commented that the assistant ROV was also unreachable and that another ROV employee was handling the front office; however, she did not understand who gave them the authority to do so. She referred to the Voter Registration and Election Management System (VREMS) adopted in August and said Ms. Burgess stated there would be interruptions in the system. She relayed concerns from the previous night's community meeting regarding the interruptions. She said individuals attempted to contact the ROV's Office to ensure they were registered; however, the ROV staff told them they did not have time to investigate their requests. She noted she attempted to locate the SOS's website to confirm the registered voters but expressed frustration due to it being down for maintenance. She said sample ballots were due to be mailed on October 2, 2024, and questioned why they were being sent out of Arizona by Runbeck Election Services. She noted the ballots were printed locally during the presidential preference primary (PPP) election, and while there were issues with the ballots being received by voters in the incorrect order, she did not understand why the ROV had not printed locally for the general election. She informed the BCC of the judicial court case involving Ms. Burgess and the voter rolls due to be heard on October 15, 2024. She assumed Ms. Burgess would be represented by the District Attorney's (DA) Office but said it was not confirmed. She referred to the Public Information Legal Foundation (PILF) and its case filed against Ms. Burgess and said it had not been heard; therefore, she was pleased the local case was being heard at the Second Judicial Court. She questioned the Commissioners regarding how they would guarantee fair, honest, secure, and transparent elections.

Mr. Charles Elliott noted that he had attended the BCC meetings for a few years but wished he had been involved sooner. He believed the Board was a shame and said the Country had many issues primarily due to greed and ego. He declared that the Commissioners could not maintain the ROV position and that procedures were being done incorrectly and criminally. He believed the County continued to get away with these actions because the news media did not shed light on the issues. He said the University of Nevada, Reno (UNR) had an excellent journalism program; however, it was not teaching journalism but was teaching propaganda. He expressed the need for good journalists motivated to investigate the elections, among other concerns. He referred to a resolution from the Washoe County Republican Party and stated he was not brought to the Board by them; he was there of his own accord. He read from the proposed resolution and said the previous two election cycles had been fraught with errors and excessive costs due to the many reasons stated in the resolution.

Ms. Janet Butcher displayed a document, a copy of which was placed on file with the Clerk. She referred to the Washoe County Republican Party's petition to abolish the position of ROV and reinstate the Washoe County Clerk as the ROV, along with the ROV's current staff and resources. She said this was currently the practice in 15 other counties and the previous practice of Washoe County prior to 1973. She requested the petition to be placed on the agenda for October 22, 2024, since the meeting had been canceled for October 15, 2024. She noted that she grew up in a lower-class environment and only owned one pair of shoes for church and daily wear, while Vice President (VP) Kamala Harris grew up in a middle-class environment. She commented that neither she nor VP Harris's family had owned a house until high school; however, VP Harris grew up in Quebec, Canada, while Ms. Butcher grew up in America. She referenced her displayed document regarding question six and said that VP Harris stated if an individual had a miscarriage, they would not be medically taken care of, which she said was misinformation. She argued that a miscarriage was not the same as an abortion, and she believed that late-term abortions were murder.

Ms. Joni Hammond said early voting was 11 days away, with the general election being 4 weeks away. She indicated that some individuals thought it was the most important election in modern history, and she questioned what had been done since the primary election regarding the 26,000 undeliverable ballots. She asked if the ROV had cleaned the voter rolls and wondered how many deceased individuals would vote in the general election. She referenced the new voting system that would include iPads and asked what the ROV's backup procedure was in case of an electrical outage. She noted that \$90,000 was wasted during the primary election and asked how much more would be squandered during the general election. She said another interim ROV had left and asked if the Commissioners could conduct a fair and proper election. She expressed concern and said the Commissioners should also be disturbed because they were in charge of the election.

County Clerk Jan Galassini advised the Board that she received an emailed public comment, which was placed on file.

Mr. Rick Steinberger stated he had a background in risk assessment and remediation. He referred to his petition on Change.com and said it had 80 signatures from fellow Incline Village residents. He said the petition was regarding the Commissioners' need to investigate a way to separate pedestrian and electric-bike (e-bike) traffic on the sidewalk. From his knowledge, the stenciled signs on the ground were not making a difference in terms of safety. He indicated that e-bikes going 10 to 20 miles per hour (mph) were not an issue, it was the fact that the e-bikes were being ridden on the sidewalks along with pedestrians. He said he did not want to ask the Board to solve national politics or impossible problems, but wanted them to commit to placing the request on the agenda to hire a consultant to advise on options to separate e-bike and pedestrian traffic. He noted that having the item on the agenda would increase public safety for Incline Village residents and travelers to the area. He hoped the item would be placed on the agenda for a future BCC meeting.

**10:38 a.m.**    **The Board recessed.**

**11:00 a.m.**    **The Board reconvened with all members present.**

**24-0663**        **AGENDA ITEM 4** Announcements/Reports.

Washoe County Manager Eric Brown announced the end of the declaration of emergency concerning the Davis Fire as the operations and activities surrounding the fire had ceased. He provided an update on the Registrar of Voter's (ROV) Office. He mentioned that interim ROV Cari-Ann Burgess was on leave; she was not fired and had not quit, but he would not remark further on the subject because it was the County's policy not to comment on personal matters. He applauded the efforts of the ROV team, which came together to step up and take on the task ahead of them.

Manager Brown stated there was unwavering support for the ROV Office from the Secretary of State's (SOS) Office, which sent personnel and experts to help the ROV hit essential deadlines. He thanked other County departments that sent staff to help the ROV, including the Clerk's Office, the Assessor's Office, Technology Services (TS), and the Office of the County Manager (OCM). He invited residents to an election open house in the lobby outside the Commission Chambers that Thursday from 4:00 p.m. to 6:00 p.m. He said the ROV staff would offer hands-on demonstrations of the new poll pads that voters would use when voting in person. He noted that the ROV staff processed about 27,000 voter registration updates after the primary election, which was part of the process to clean the voter rolls. There was also a steady stream of new voter registrations that kept the ROV staff busy. All that activity meant the ROV staff could not act on 20,000 voter de-activations, which meant those voters would still receive a mail-in ballot. If the voter had moved, the mail-in ballot would be returned to the ROV Office as undeliverable.

Manager Brown thought it was important to note that the United States Postal Service (USPS) could not forward the mail-in ballots to other County addresses. The ballots would be returned to the County and acted upon accordingly. He opined that the new system worked well so far and enhanced tracking and certification capabilities that the County did not have previously. He believed tracking voter records would be easier and more accurate than before. He explained that the new mail sorter was configured to process mail-in ballots, and early voting would start October 19 and end November 1. He said there were 24 early vote center locations across the County, each with mail-in ballot drop boxes and two official stand-alone drop box locations. He stated Election Day was November 5, with 55 vote center locations across the County. He said the Deputy ROV would be present at the next Board of County Commissioners' (BCC) meeting to provide a presentation and update.

Manager Brown announced upcoming openings for the Board of Equalization (BOE), applications for which closed on October 17, and the Library Board of Trustees (LBT), with an application deadline of October 31.

Manager Brown reported that the Commission Support team began summarizing the requests Commissioners made at the dais and announced that he would provide reports on the outcomes of such reports.

Manager Brown said Commissioner Clark submitted six requests to staff in September. He noted Commissioner Clark had requested that the Community Homelessness Advisory Board (CHAB) meet more frequently. Manager Brown said the request was passed to the CHAB Chair per CHAB's bylaws. He relayed that Commissioner Clark had wondered if the County could review the Reno Justice Court's (RJC) Resource Center and publish information about its services online. Manager Brown remarked that RJC staff notified Commissioner Clark about how they promoted the Resource Center to the public. Manager Brown said Commissioner Clark had inquired about an individual who passed away at the Cares Campus and was provided information on the incident by the Housing and Homeless Services Department. Manager Brown mentioned that Commissioner Clark had asked for details about claims that there were machetes and other illegal activities at the Cares Campus and inquired if there would be increased patrols at the shelter. Manager Brown said that staff provided Commissioner Clark with the Cares Campus's existing security plan for review. He noted Commissioner Clark had expressed the desire to hold town hall meetings and later informed County staff that he planned to host those meetings independently. Manager Brown informed that Commissioner Clark had requested that permanent funding be secured for the Public Defender's Office. Manager Brown said the matter was referred to the Chief Financial Officer (CFO), who planned to work with the Public Defender's staff to address the issue accordingly.

Manager Brown noted that Commissioner Garcia requested that an agenda item regarding animal spay and neuter services be brought back before the Board. He remarked that staff was researching if the County could use de-committed American Rescue Plan Act (ARPA) funds for the project. Manager Brown said Commissioner Andriola asked that a reimagining of the citizen advisory boards (CABs) be discussed during the Board's strategic planning session. Manager Brown noted that the strategic planning session was rescheduled, but an agenda item about the CABs would be brought to a future BCC meeting.

Vice Chair Herman thanked the public speakers for their comments and for not giving up on the BCC. She wanted to continue her involvement with the CABs she was assigned to and relayed their desire to have a say in the County's development projects.

Commissioner Andriola remarked that she was working with Hidden Valley residents impacted by the area's 200-year flood. She mentioned the Davis Fire and thought the County should develop a policy for natural disasters to provide relief to impacted community members by waiving certain fees associated with re-building. She thanked the division director of planning and building, Kelly Mullin, and her staff for releasing the equine business study the previous Friday. She thanked CFO Abbe Yacoben, Budget Manager Lori Cooke, and the finance team for their continued work on the County's open checkbook project, Checkbook Nevada. She appreciated the Board and County staff's commitment to transparency.

Commissioner Clark commended the OCM for compiling a report about the Commissioners' requests during BCC meetings. He noted that he held a community meeting the night before, which was attended by over 50 people and recorded for the rest of the community to review. He declared that the meeting was nonpartisan and that people could not have politically charged discussions. He said attendees were each given four minutes to speak and he thought the comments were informative.

Commissioner Clark recalled a commenter who claimed their street name was changed, then changed back. He asked about the process of changing a street name and if the residents were involved in the process in any way. He mentioned that some people lived in Washoe Valley and were considered Washoe County residents but had Carson City addresses. He opined that caused problems with insurance companies and wondered how many addresses in Washoe Valley had Carson City zip codes.

Commissioner Clark mentioned that he was a National Public Radio (NPR) fan and had been a listener for over 40 years. He was surprised to hear that an interview with Chair Hill was played on an NPR station he was tuned in to and declared that he had questions about Chair Hill's remarks. He pointed out that approximately 26,000 mail-in ballots from the primary election were returned to the ROV as undeliverable. He asked how many of those individuals were contacted by the County and informed that their mail-in ballot was undeliverable.

Commissioner Clark declared that he wanted to know the voters' party affiliations, districts, and precincts with undeliverable mail-in ballots and believed the report should be shared with the media. He pointed out that three races were recounted and wondered if votes from the undeliverable mail-in ballots would have made a difference. He asserted that a report of the undeliverable mail-in ballots could be used as a learning tool for the ROV. He said if a business owner made a mistake, they learned from it and figured out how to do it better. He wondered how the Board could, in good conscience, certify an election where they knew that 26,000 people never received their ballots.

Commissioner Clark mentioned bill draft requests (BDRs) and opined that they should be an item on a future agenda. He noted a Supreme Court case about ghost guns, which were unregistered firearms with no serial numbers. He compared ghost guns to County employees and elected officials who used devices other than those issued by the County to communicate with each other. He believed that all Washoe County business should be conducted on County-owned devices and asked if the BCC could have an agenda item to discuss whether the Board could submit a BDR to make that a requirement.

Commissioner Clark mentioned that someone used his address as their last known domicile on their driver's license because they were a United States (US) citizen who lived in Australia. He remarked that the individual continued to receive paperwork from the ROV and SOS even though they no longer lived in the US. He wondered how many others were still on the voter rolls despite moving out of Washoe County. He asked if there was a way for people to opt out of being registered to vote when they got a driver's license.



Vice Chair Herman wanted to let Commissioner Clark know that her home was north of Spanish Springs, but her mailing address was still in Reno, which was confusing.

Chair Hill announced that the Truckee Meadows Fire Protection District (TMFPD) was hosting an evening of gratitude to support the first responders who assisted in the Davis Fire. She noted that the event was on Tuesday, October 15, from 6:00 p.m. to 7:00 p.m., with doors opening at 5:00 p.m. She said there would not be a Reno Aces ballgame that night; the event was an opportunity for the community to meet the firefighters and other first responders who worked on the Davis Fire. She pointed out that the concession stands would be open and that the Grand Sierra Resort (GSR) and NV Energy would donate fireworks for the event. She noted there was also an opportunity to support the local nonprofits that aided the community members affected by the fire.

### **DONATIONS**

**24-0664** **5A1** Recommendation to acknowledge a donation of [\$200.00] from Maximilian A. Stovall and a donation of [\$200.00] from Kathy Breckenridge to fund the ongoing operations of the Washoe County Law Library and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.)

**24-0665** **5B1** Recommendation to accept monetary donations converted from forfeited clinic deposits in the amount of [\$122.00] to Washoe County Regional Animal Services ("WCRAS") retroactive for the period of September 1, 2023 through March 31, 2024; and recommendation to accept monetary donations from various donors in the amount of [\$3,142.02] and donations of dog/cat food and treats from the SPCA with an estimated value of [\$21,908.82], and recognize numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$8,927.18] (see attached donor lists) to WCRAS retroactive for the period of April 1, 2024 through June 30, 2024, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct the Comptroller's Office to make the necessary budget amendments. Regional Animal Services. (All Commission Districts.)

Commissioner Garcia stated the donations in Agenda Item 5A1 were from two local attorneys who regularly volunteered for the Lawyer in the Library program, which she believed to be a great community resource.

Commissioner Garcia discussed the donations in Agenda Item 5B1 and said they consisted of cash, various supplies, pet food from the Society for the Prevention of

Cruelty to Animals (SPCA), items from Petco Sparks and Renown Imaging, pet food from the KT Grace Foundation, and donations from many generous constituents.

There was no response to the call for public comment.

On motion by Commissioner Garcia, seconded by Commissioner Andriola, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 5A1 through 5B1 be accepted.

**CONSENT AGENDA ITEMS – 6A1 THROUGH 6J1 EXCLUDING 6I1**

- 24-0666**      **6A1** Approval of minutes for the Board of County Commissioners' regular meeting of August 20, 2024. Clerk. (All Commission Districts.)
- 24-0667**      **6A2** Approval of minutes for the Board of County Commissioners' regular meeting of August 27, 2024. Clerk. (All Commission Districts.)
- 24-0668**      **6B1** Recommendation to authorize the Tax Collector to strike names and amounts identified on delinquency/uncollectible Personal Property Tax list for fiscal years 2018-2019 through 2023-2024, totaling [\$115,305.55]. Comptroller. (All Commission Districts.)
- 24-0669**      **6B2** Recommendation to approve the removal of uncollectible accounts pursuant to NRS 354.257 which states “authority for removal of information concerning uncollectible accounts from records of the County. The Board of County Commissioners may remove from the records of the County the amount of an account receivable and the name of the debtor, upon determination by a centralized collection system.” Accounts receivable for removal are Alternative Sentencing Supervision Fees for [\$608.86]; District Court Fees for [\$43.50]; Nevada Public Health Fees for [\$309.75]; Regional Animal Services Redemption Fees for [\$1,293.19]; Regional Animal Services for Notice of Civil Penalty Fees for \$113,034.75] and Sheriff’s Office Jail Room and Board fees for [\$7,214.38] for a total amount uncollectible and for accounts past statute of limitations of [\$122,504.43]. Comptroller. (All Commission Districts.)
- 24-0670**      **6C1** Recommendation and possible action to approve and execute Amendment No. 3 to the One Nevada Agreement which will allow the Nevada Attorney General’s Office and outside counsel to pursue claims on behalf of Washoe County against actual defendants [as identified in Exhibit G attached hereto as Exhibit A] who contributed to the opioid epidemic in Nevada and were not previously a part of the ongoing litigation. Amendment No. 3 also allows outside counsel to pursue claims against the Sacklers and their trusts which own Purdue Pharma. District Attorney. (All Commission Districts.)

- 24-0671** **6D1** Recommendation to accept an FY25 Differential Response subaward from the State of Nevada Division of Child & Family Services in the amount of [\$172,545.00; no county match] retroactive to July 1, 2024 through June 30, 2025 to support Differential Response services to at-risk families in the child welfare system; authorize the Director of Human Services Agency to execute the sub-grant agreement and related documents; and direct the Comptroller's Office to make necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 24-0672** **6D2** Recommendation to accept the Community Based Child Abuse Prevention (CBCAP) FY25 sub-grant award from the State of Nevada, Division of Child and Family Services in the amount of [\$140,000.00; no county match] retroactive for the period of July 1, 2024 through June 30, 2025 to support child abuse prevention services and activities; authorize the Director of the Human Services Agency to execute the subaward; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 24-0673** **6D3** Recommendation to accept an FY25 In Home Services – Representative Payee Services subaward from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$80,400.00; \$12,060.00 county match] retroactive from July 1, 2024 to June 30, 2025 to provide money management and supportive case management to eligible individuals aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 24-0674** **6E1** Recommendation to accept the Department of Energy Formula Energy Efficiency Conservation Block Grant (EECBG) in the amount of [\$78,680; no county match required], effective from the date of acceptance for 2 years to support energy efficiency upgrades and renewable energy generation at County facilities; direct the Comptroller's office to make the necessary budget amendments. Manager. (All Commission Districts.)
- 24-0675** **6F1** Recommendation to accept grant funding in the amount of \$140,863 [with no county match] for personnel and toxicology expenses related to investigating drug-related deaths, to perform advanced toxicology testing on decedents, to input data into the Overdose Data to Action (OD2A) system and other expenses relating to the Overdose Data to Action (OD2A) program for a retroactive term of September 1, 2024 through August 31, 2025; and if approved, authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner's Office to sign the grant award documents necessary to receive the grant; and if approved, authorize the Comptroller's Office to make the necessary amendments to the Regional Medical Examiner's Office's Fiscal Year 2025 budget to reflect the receipt

and use of the grant funds. Regional Medical Examiner. (All Commission Districts.)

**24-0676** **6G1** Recommendation to approve budget amendments totaling an increase of [\$4,545.45; no county match] in both revenue and expense to the FY25 NACCHO MRC Operational Readiness Subaward retroactive to July 1, 2024, through March 31, 2025, for the Epidemiology and Public Health Preparedness (EPHP) Division to assist with the Medical Reserve Corp (MRC) to enhance emergency preparedness and emergency response training for the community and the MRC volunteers as well as a sustainable recruitment program, and direct the Comptroller's office to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts.)

**24-0677** **6H1** Recommendation to adopt Washoe County Regional Animal Services' fee schedule effective January 1, 2025 to update fees related to licenses and permits, field enforcement, shelter operations, vaccinations and veterinary services, and to include specified automatic and discretionary fee waivers; and a phased increase for the Variance Permit Annual Fee, Dangerous Dog Annual Fee and Exotic Animal Permit Annual Fee to begin with 50% of the fee increase on January 2, 2025, and 100% of the fee increase on January 1, 2026. If approved, the updated fee schedule will replace the current fee schedule adopted by the Board of County Commissioners on June 1, 2005. Regional Animal Services. (All Commission Districts.)

**24-0678** **6I1** Recommendation to accept the 2024 High Intensity Drug Trafficking Area (HIDTA) Regional Narcotics Unit funding G24NV0001A [amount not to exceed \$80,000.00, no County match required] from the United States Office of National Drug Control Policy (ONDCP) administered through Las Vegas Metro Police Department for the retroactive period of January 1, 2024, to December 31, 2025 to be used for overtime, travel and investigative expenses, and direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)

This item was pulled.

**24-0679** **6J1** Recommendation to authorize Washoe County Treasurer to auction, pursuant to Washoe County Code 20.469 through 20.469, all delinquent lands held in trust for a total amount not less than the amount of the taxes, costs, penalties and interest legally chargeable against the property. The Delinquent Lands Book, located in the Manager's Office, identifies 66 total tax delinquent parcels which are held in trust by the Treasurer. After proper notification, the 66 parcels will be sold on April 16, 2025, if not redeemed. Treasurer. (All Commission Districts.)

On the call for public comment, Sustainability Manager Brian Beffort explained the benefits of the grant he hoped the Board would approve in Agenda Item 6E1. He stated that many people have heard of the Inflation Reduction Act and other federal investments that addressed climate change, and he cited the grant as an example. He displayed a document, a copy of which was included in the backup material for this agenda item. He said the grant would allow the County to perform beneficial work and energy efficiency upgrades listed on the document. Grant funds would enable the County to replace 908 lightbulbs in the south tower of the Mills B. Lane Justice Center with light-emitting diode (LED) lights. He said the upgrade would cut power use in half. LED lights could save tremendous energy and maintenance because they were expected to last for up to 20 years. He informed that the County would avoid 20 metric tons of emissions per year, saving approximately \$45,000 on energy bills over 20 years. The value of avoided emissions would equal roughly \$4,500 per year, totaling about \$89,000 over 20 years. He explained that the rates could vary; the \$45,000 he mentioned was calculated using rates in 2024. If electricity costs continued to rise, the savings would increase. As NV Energy reduced the amount of electricity it produced from fossil fuels, the \$89,000 he quoted might decrease. He said the upgrade was one example of how the investments could clean the air and save money on electric bills. He looked forward to making similar investments on the County's behalf.

Mr. Roger Edwards corrected statements he made earlier in the meeting. He clarified that the North Valleys Citizen Advisory Board (CAB) meeting was not canceled but rescheduled for the following week, and he apologized for his mistake. He mentioned Agenda Item 6B1. He stated the County's tax rolls routinely appeared on Board of County Commissioners' (BCC) agendas for the Board's approval. He said there were approximately 490,000 residents in Washoe County, most of whom paid taxes. He was concerned about voter rolls and suggested that voter rolls and tax rolls be merged to establish a current record for voter rolls. He expressed surprise at how the county managers reacted to the Commissioners' agenda requests. He attended his first BCC meeting in November 1974. He heard Commissioners request agenda items throughout the years with no response from county managers, who worked for the Commissioners and were the direct contact for County residents. He applauded County Manager Eric Brown for his consistent presence at CAB meetings and said the genuine concerns of neighbors could be heard there.

On motion by Commissioner Andriola, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 6A1 through 6J1, with the exclusion of Agenda Item 6I1, be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 6A1 through 6J1, with the exclusion of Agenda Item 6I1, are attached hereto and made a part of the minutes thereof.

### **BLOCK VOTE – 7 THROUGH 12**

**24-0680**      **AGENDA ITEM 7** Recommendation to approve the purchase of a 2025 Western Star 47X tractor with a 10-yard Henderson End Dump, snow plow and sander from Velocity Truck Centers, 1550 South McCarran Boulevard, Sparks, Nevada [in the amount of \$368,688.25], utilizing Sourcewell 2024

contract #060920-NAF, (a public agency created by the Minnesota legislature) pursuant to the joinder provision of NRS 332.195; and authorize the Purchasing and Contract Manager to execute the buyer's order with the vendor. Community Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Herman, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 7 be approved and authorized.

**24-0681**      **AGENDA ITEM 8** Information and acknowledgement of receipt by the Board of County Commissioners of contracts and purchases that have exceeded or are expected to exceed [\$300,000.00] that may include services and supplies for all County departments. Pursuant to Washoe County Code 15.490 the purchasing and contracts manager is authorized, subject to the provisions of Washoe County Code and the applicable provision of state law, to approve purchases and contracts up to [\$300,000]. Pursuant to Washoe County Code 15.490 4(c) and as a matter of best practices, the purchasing and contracts manager is charged with the development and use of standard specifications to make the County as efficient and economical as possible. Canon Solutions America copiers will be the single standard copier for all Departments use. Comptroller. (All Commission Districts.)

On the call for public comment, Ms. Penny Brock pointed out that Agenda Items 8 and 9 pertained to contracts issued by Washoe County. She said the Nevada Revised Statutes (NRS) stated any contract for \$100,000 or more had to be voted on by the Board of County Commissioners (BCC). However, a procedure change a few years prior granted more lenient allowances to the contracts manager and county manager. She claimed a contract would be broken into separate installments to avoid the \$300,000 limit. She opined that was a problem, and taxpayers still wanted contracts of over \$100,000 to be brought before the Board for accountability. She indicated there was no way to go online and discover the County's contracts or their amounts, which prevented transparency for taxpayers and the Commissioners. She thought the Commissioners should be concerned because they were ultimately accountable for how money was spent. She asked the Board to carefully consider Agenda Items 8 and 9 so that the Commissioners could stay apprised and vote on contracts that exceeded \$100,000. She questioned the legality of the updated procedures because the NRS stated the contract limit was \$100,000 or more.

Vice Chair Herman asked Assistant District Attorney (ADA) Nathan Edwards to explain Ms. Brock's statement regarding the contract limit for Agenda Items 8 and 9. ADA Edwards believed the relevant statute was NRS 245.070. He viewed the ordinance and procedure changes as appropriate forms of direction, ordered by the Board to designate a County staff to execute the purchases. He advised that the current level was \$300,000, and the Board could select a different amount. Regardless of the chosen amount,

agenda items would inform the Board of contracts surpassing the limit. A variable was how many agenda items appeared, which depended on the limit.

On motion by Vice Chair Herman, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 8 be acknowledged.

**24-0682** **AGENDA ITEM 9** Information and acknowledgement of receipt by the Board of County Commissioners of contracts and purchases that have exceeded or are expected to exceed [\$300,000.00] that may include services and supplies for all County departments. Pursuant to Washoe County Code 15.490, the purchasing and contracts manager is authorized, subject to the provisions of Washoe County Code and the applicable provision of state law, to approve purchases and contracts up to [\$300,000]. As a matter of best practices, the purchasing and contracts manager will keep the Board of County Commissioners informed of all contracts and purchases for all county departments that have been previously approved that have exceeded or are expected to exceed the threshold amount. A full list of specific contracts, vendors, and amounts is viewable in the staff report. The aggregate amount of known expenditures under these contracts to date is \$1,553,465.02. Comptroller. (All Commission Districts.)

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See Agenda Item 8, minute item number 24-0681, for discussion on this item.

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On motion by Vice Chair Herman, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 9 be acknowledged.

**24-0683** **AGENDA ITEM 10** Recommendation to accept a Grant Agreement between Washoe County Human Services Agency and The William N. Pennington Foundation in the amount of [\$315,000.00; no county match] retroactively from June 26, 2024 to June 25, 2025 in support of children in foster care; authorize the Director of the Human Services Agency to retroactively execute the agreement; and direct the Comptroller’s Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Herman, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be accepted, authorized, and directed.

**24-0684**      **AGENDA ITEM 11** Recommendation to accept a FY25 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2024 to June 30, 2025 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Herman, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be accepted, authorized, and directed.

**24-0685**      **AGENDA ITEM 12** Recommendation to approve the Professional Services Agreement and Software License, Maintenance and Support Agreement between Journal Technologies, Inc., and the County of Washoe (Department of Juvenile Services) for [\$849,000] to implement the eProbation case management system, a web-based system that will improve Juvenile Services' efficiency and tracking; if approved, authorize the Chair to execute the Agreement. Juvenile Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Herman, seconded by Commissioner Garcia, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be approved and authorized.

**24-0686**      **AGENDA ITEM 13** Recommendation that the Washoe County Board of County Commissioners approve the renewal of the annual software license fee for Dominion Voting Systems' hardware and software used by the Registrar of Voters Office, under the ongoing contract signed on June 29, 2017, in the amount of [\$389,785.25]. Voters. (All Commission Districts.)

On the call for public comment, Ms. Penny Brock expressed concern and asked why the Board continued to supply voters with Dominion Voting Systems. She stated that lawsuits occurred nationwide regarding problems with Dominion Voting Systems. She said Mr. Robert Beadles filed a lawsuit that was being reviewed by the Supreme Court of the United States (SCOTUS), and he was due a response by October 28. She asked the Board to deny the contract renewal and examine alternative voting methods. She opined that people wanted to vote using paper ballots and hand counts. She commented that France



and other countries returned to paper ballots and hand counts after they found that corruption was prevalent with voting machines and mail ballots. She posited that the Commissioners could not guarantee a fair, honest, secure, and transparent upcoming election with Dominion Voting Systems. She stated she would bring in Dominion Voting Systems' code and said anyone with the code could access Dominion Voting Systems, including at the Registrar of Voters' (ROV) Office. She asserted that the Commissioners had time to conduct the election correctly.

On motion by Commissioner Garcia, seconded by Chair Hill, which motion duly carried on a 3-2 vote with Vice Chair Herman and Commissioner Clark voting no, it was ordered that Agenda Item 13 be approved.

**24-0687**      **AGENDA ITEM 14**      Public Hearing: Master Plan Amendment Case Number WMPA24-0003 & Regulatory Zone Amendment Case Number WRZA24-0005 (York). Consideration of the Planning Commission's recommendation to: (1) Adopt amendments to the Washoe County Master Plan, Southwest Truckee Meadows Master Plan Land Use Map (WMPA24-0003) to change the master plan land use designation for a ±13.8 acre portion of a ±14.5 acre parcel (APN: 041-051-59) from Rural (R) to Rural Residential (RR); and if approved, authorize the chair to sign a resolution to this effect; and (2) Subject to final approval of the associated master plan amendment and a finding of conformance with the Truckee Meadows Regional Plan by regional planning authorities, recommend adoption of an amendment to the Southwest Truckee Meadows Regulatory Zone Map to change the regulatory zoning for a ±13.8 acre portion of a ±14.5 acre parcel (APN: 041-051-59) from General Rural (GR-1 unit per 40 acres) to ±7.1 acres of High Density Rural (HDR-1 unit per 2.5 acres) and ±6.7 acres of Open Space (OS); and if approved, authorize the chair to sign a resolution to this effect; and (3) Subject to a finding of conformance with the Truckee Meadows Regional Plan by the regional planning authorities, to approve a resolution sponsoring an amendment to the 2019 Truckee Meadows Regional Plan to change the Land Designation of the subject parcel from Tier 3 to Tier 2. The site is located at 70 Bear Mountain Place. The Board of County Commissioners may adopt the proposed amendments, may modify the proposed master plan amendment and refer the matter back to the Planning Commission for its report in accordance with NRS 278.220(4), or may deny the proposed amendments after the public hearing. Community Services. (Commission District 1.)

Chair Hill asked if the Board desired a staff presentation on this agenda item and it was determined that no presentation was needed.

Chair Hill opened the public hearing.

On the call for public comment, Ms. Catherine Reichenberg stated she represented Island Trust, the owner of two of the four parcels adjacent to the subject property. She said Island Trust objected to the proposed amendment because it was not substantially compliant with the Master Plan, which was designed to evoke a pastoral sensibility in a suburban setting. She said the Bear Mountain subdivision had four large rural lots, each allowing a single home. The subdivision was only accessible through a locked gate on a private road. She asserted there was no adequate basis for a variance to change the subdivision's pastoral, rural character, as created and implemented by the Master Plan. She stated that each property owner purchased with knowledge of the Master Plan and that the lots were purposefully large and pastoral. The owners purchased the lots for space and tranquility, and 75 percent objected to the proposed amendment that would only benefit one property owner. She declared that an amendment was not a matter of right and the Master Plan was supposed to protect the stability and character of rural properties. She said the amendment did not respond to changed conditions or represent a more desirable land utilization. It did not support low-income or high-density housing, nor did it respond to the County's need for more affordable and workplace housing. She stated the amendment would benefit a property owner who sought to sell a portion of rural land for profit to the detriment of the surrounding parcels' character and other County members. She remarked that the proposal did not demonstrate the availability of adequate facilities for the proposed property site. Specifically, the application stated that the Truckee Meadows Water Authority (TMWA) did not supply water to the site, and a property owner could apply for a well. She said it was unclear how the lot would be accessed; the traffic and accessibility issue had not been resolved, fully funded, or investigated. She declared the proposed amendment was detrimental to Washoe County, the adjacent residents, and others.

Ms. Penny Brock expressed gratitude for Commissioner Clark's community meeting the previous day because attendees heard from Washoe Valley residents and learned about the proposed changes. She felt developers were attempting to change the code in south Reno specifically. She attended hearings about the Master Plan, where assurance was given that no amendments would be made, yet amendments were being made in District 2. She said citizens thought changes were being made to what they appreciated most about south Reno, its uniqueness and rural setting. She stated citizens did not want south Reno to morph from a rural to a city setting; they wanted it to stay as it was. She asked the Board to deny the agenda item and questioned if any Commissioners had visited the site location. She requested that the Board listen to what the property owners and South Valleys residents wanted.

Ms. Pam Darr said she began listening to meetings about affordable housing and Planning Commission (PC) meetings. To increase her knowledge, she attended a meeting via Zoom where a developer questioned why the meeting had taken place since the subject had been decided. She stated that the attendees' opinions did not matter, which bothered her. She attended an in-person meeting with residents from her area and understood their concerns. She asserted that the quality of life in the community had decreased, people were ruder, traffic was bad, and roads did not keep up with growth. She thought the Commissioners were in a difficult position because developers could sue,

which the Board had to avoid while still pleasing constituents. She believed a helpful element was missing, such as town halls. As a precinct captain, she canvassed homes and found that people were edgy and wanted to move. She understood growth but did not see how it benefited residents. Chair Hill inquired if Ms. Darr's comments pertained to 70 Bear Mountain Place. Ms. Darr affirmed and said her comments applied to the site and the entire County. She implored the Board to consider that many residents made negative comments about the County, and the agenda item was an example of residents wanting a development moratorium. She stated the proposal would ruin the residents' quality of life and investment, which occurred throughout the County.

Commissioner Andriola inquired about responses at the required public meeting on April 24. Planner Julee Olander stated there were five attendees, and the meeting was held at the Caughlin Club. There were numerous questions, and no major concerns were raised. She noted several people spoke against or asked questions about the proposal at the related PC meeting.

Chair Hill said the proposal met the findings for the Master Plan amendment and the required regulatory zone amendment findings. Commissioner Andriola concurred.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 4-1 vote with Commissioner Clark voting no, it was ordered that Agenda Item 14 be approved, authorized, and adopted. The proposal was found to have met the findings for the Master Plan amendment and regulatory zone amendment. Any and all Resolutions or Interlocal Agreements pertinent to Agenda Item 14 are attached hereto and made a part of the minutes thereof.

**24-0688**      **AGENDA ITEM 15** Public Comment.

Ms. Penny Brock displayed a document. She emphasized her previous concerns regarding election integrity. She referred to reports stating that non-citizens were registering to vote. She referenced the United States (US) Constitution. She said that only American citizens were allowed to vote, which would require proof of citizenship with either a birth certificate or a Certificate of Naturalization. She noted that Nevada's constitution emulated the exact requirements. She reviewed an Arizona court case regarding non-citizen voting, and she said a partial victory was won when the Supreme Court of the United States (SCOTUS) ruled 5 to 4 to allow Arizona to enforce its law requiring proof of citizenship during voter registration. She elaborated that Arizona could reject an individual from registering to vote without proof of citizenship. She expressed frustration regarding untidy voter rolls due to the Department of Motor Vehicles (DMV) asking individuals if they would like to vote without requiring proper proof of citizenship. She said the Commissioners should be concerned. She noted the Constitution relied upon the voting process as a foundation for a clean and open America, and allowing non-citizens to vote corrupted the system. She communicated that non-citizens did not understand the voting system and said that was why the naturalization process was integral. She noted this was why the naturalization process required the study of the constitution to ensure

knowledge regarding elected officials. She believed that without that knowledge, the right to vote was not earned. She remarked that the Board should go to the State Legislature the following year to request a law regarding proof of citizenship.

Mr. Marc Radow emphasized that trust was earned and not freely given. He declared that when he attended the meetings, distrust reigned, and Commissioners had the opportunity to create trust; however, they did not due to ambiguity, fear, and corruption. He told the Commissioners that the South Valleys' stadium was an unsolicited project tendered to the Open Space and Regional Parks Commission, which was unanimously voted no on but was sworn to be appealed to the Board of County Commissioners (BCC). He stated that the Commissioners refused to hear the community and gave no reassurance of the potential for the issue to be placed on an agenda. He expressed that because the Commissioners did not vote no on the project, it left distrust in the community. He commented that he spoke to over 1,000 individuals who had specified they did not want the stadium in the South Valleys, and they requested up-to-date information regarding the project's status. He said he could only share that there was more ambiguity due to the BCC. He remarked that due to the uncertainty, his effort in building a stadium was being dampened because investors did not like uncertainty. He reported that the community and donors did not want the stadium, and he said it was up to the Commissioners to make the community feel certain the stadium would not be built.

**24-0689**      **AGENDA ITEM 16** Announcements/Reports.

Commissioner Andriola expressed appreciation for the Spanish Springs Citizen Advisory Board (CAB) meeting on October 2. She was grateful for everyone's efforts, especially the speakers who talked about planning and development. These included Washoe County Chief Financial Officer (CFO) Abbe Yacoben, who discussed the impact of planning and development on funding; Deputy District Attorney (DDA) Michael Large, who discussed the legal scope of various agencies; Senior Planner Eric Young, who provided historical context; Jeremy Smith, Director of Regional Planning for the Truckee Meadows Regional Planning Agency (TMRPA), who discussed compliance and regional approaches; Rob Pierce, Chair of the Planning Commission (PC), who spoke about legal frameworks and substantiating decisions with the legality of the findings; and Planning Manager Trevor Lloyd, who explained application processes. The meeting was recorded, and she encouraged anyone interested in developing a stronger knowledge framework to view it. She believed it was important to understand the planning and development framework. She thanked staff and pointed out that Community Outreach Coordinator Alexandra Wilson did a great job facilitating public comment. She mentioned the CAB had a new chair and vice chair, and she was excited to see the CAB rebuilt; she felt everyone could be proud of it.

Commissioner Clark discussed his interest in National Public Radio (NPR). He enjoyed live broadcasts of city council meetings from public radio stations in various California cities. He suggested that the Board of County Commissioners (BCC) have a related future agenda item to discuss the possibility of KUNR Public Radio live

broadcasting the BCC meetings. He thought this would garner additional citizen involvement for individuals who could not attend daytime Board meetings.

Commissioner Clark pointed out that the BCC approved the Registrar of Voters (ROV) and mentioned that the interim ROV was on leave. He inquired if the Board could hear an agenda item to approve a new interim ROV while the current one was on leave. He stated it was a critical time for the Country and a contentious national election. He wanted the ROV's Office to have a distinct leader.

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**12:08 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

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**ALEXIS HILL**, Chair  
Washoe County Commission

ATTEST:

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**JANIS GALASSINI**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:*  
*Elizabeth Tietjen, Deputy County Clerk*  
*Kendra DeSoto-Silva, Deputy County Clerk*  
*Taylor Chambers, Deputy County Clerk*