

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

10:00 A.M.

FEBRUARY 3, 2026

PRESENT:

**Clara Andriola, Chair**  
**Mariluz Garcia, Vice Chair**  
**Alexis Hill, Commissioner**  
**Michael Clark, Commissioner**  
**Jeanne Herman, Commissioner**

**Janis Galassini, County Clerk**  
**Richard Edwards, Fire Chief**  
**Jennifer Gustafson, Deputy District Attorney**

The Board convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, County Clerk Jan Galassini called roll, and the Board conducted the following business:

**26-004F      AGENDA ITEM 3 Public Comment.**

There was no response to the call for public comment.

**26-005F      AGENDA ITEM 4 Announcements/Reports.**

Truckee Meadows Fire Protection District (TMFPD) Fire Chief Richard Edwards requested that Agenda Item 6 and Agenda Item 10 be heard together. Chair Andriola agreed to Agenda Items 6 and 10 being heard together.

Commissioner Clark recalled attending a fire training session the day before in Spanish Springs with Battalion Chief Ryan Whitlock and explained that Battalion Chief Christopher Black oversaw the training. He said that he could not be more impressed by the training's precision and execution. He noted that he was amazed at the professionalism of the firefighters in ensuring safety and thanked Chief Edwards for the invitation to witness the fire training. He complimented the Nevada Peer Support Network (NPSN) and their representative, Charlie Tabano, for their support of the working men and women in the fire service.

Chief Edwards requested that Agenda Item 11 be heard after Agenda Item 13, as it was a closed session item. Chair Andriola confirmed that Agenda Item 11 could be heard after Agenda Item 13.

**CONSENT AGENDA ITEMS – 5A THROUGH 5D**

- 26-006F** **5A** Recommendation to approve the meeting minutes from December 16, 2025, Board of Fire Commissioners Meeting (All Commission Districts).
- 26-007F** **5B** Recommendation to authorize an increase in the amount of \$45,000 to Blanket Purchase Order #7500004856 issued to CMC Tire, Inc. from \$95,000 to \$140,000 utilizing Nevada State Contract pricing through both Continental Tire the Americas, LLC (99SWC-NV24-22192) contract and The Goodyear Tire & Rubber Company (99SWC-NV24-21898) contract, allowing for the continuity of purchasing tires (All Commission Districts).
- 26-008F** **5C** Recommendation to approve updated mitigation rates for the deployment of emergency services provided/rendered by the Truckee Meadows Fire Protection District and collected through the existing service agreement with Fire Recovery USA, LLC to assist with the billing of these services as per previous Resolution TM09-2021 and the corresponding updated “Exhibit A” (All Commission Districts).
- 26-009F** **5D** Recommendation to approve a change order in the amount of \$91,022.50 to purchase order #6500006524 issued to Construction Materials Engineers (“CME”) for a total amount of \$453,875.00 to provide additional services to include inspection, testing, and construction management services for the construction of Truckee Meadows Fire Protection District Fire Station #35. This change order reallocates funding from Plenum Builders to CME within the existing approved project budget (Commission District 4).

There was no response to the call for public comment on the Consent Agenda Items listed above.

On motion by Commissioner Herman, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 5A through 5D be approved.

**26-010F** **AGENDA ITEM 6** Awards and Recognition.

- A. Presentation of a recognition of Partnership Award to Waste Management.
- B. Chief's Letter of Commendation.  
Ron & Joan Olson, Owners, Ironwood Equestrian Events Center  
Sue Davis, Manager, Ironwood Equestrian Events Center  
Julie Brandt, Owner, Model Farm
- C. Chief's Letter of Recognition  
Doug Hulsebus, Station Manager, Red Rock Volunteer Fire Station

Steven Harvey, Volunteer Firefighter, Station Manager, Red Rock  
Volunteer Fire Station Scott Pageau, Volunteer Firefighter, Station  
Manager, Red Rock Volunteer Fire Station

- C. Fire Chief's Leadership Award.  
Firefighter Paramedic Alexander Doerr  
Engineer Anthony Schiro

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Chair Andriola announced that Agenda Items 6 and 10 would be heard  
together. For discussion on Agenda Item 10, please see Agenda Item 6,  
Minute Item Number 26-010F.

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Truckee Meadows Fire Protection District (TMFPD) Division Chief August Isernhagen noted that Waste Management (WM) Northern Nevada Contract Manager Kendra Kostelecky was unable to attend and introduced WM District Manager of Collections Steve McQuirk and WM District Manager of the Lockwood Landfill and Compost Pad Dan Mognaga. Division Chief Isernhagen said that Mr. McQuirk and Mr. Mognaga were recognized for their partnership with the TMFPD regarding green waste. He indicated that the Green Waste Program was popular in the community, enabling the collection of several million pounds (lbs) of vegetation and hazardous fuels over the past six years. He reported that WM partnered with the TMFPD and donated 16 dumpsters at a cost of \$8,000. He asserted that the donation was greatly appreciated due to its monetary value and for reducing citizen wait times, thereby streamlining material offload and reducing organizational costs and time. He explained that the partnership was highly valuable and hoped that it would continue. He announced that Ms. Kostelecky, Mr. McQuirk, and Mr. Mognaga were receiving a Recognition of Partnership Award for their efforts and support of the District.

Division Chief Isernhagen introduced Manager Sue Davis and Owner Joan Olson from the Ironwood Equestrian Center. He noted that they were recognized for the Ironwood Equestrian Center's evolution to become a core component of emergency readiness and response for the Palomino Valley and Warm Springs communities. He recalled that over the past several years, the facility had hosted numerous community events and meetings focused on emergency preparedness and large-animal evacuations. He said that the Ironwood Equestrian Center had served as an initial incident command post and evacuation center for incidents such as the Perry Fire and the Ironwood Fire. He indicated that the facility hosted the District's green waste days for the north Spanish Springs area over multiple years. He believed that the facility made significant logistical efforts to provide support, which could disrupt its regular operations. He announced that the TMFPD honored the facility with a Chief's Letter of Commendation for their historic and continued support of emergency response and mitigation.

Division Chief Isernhagen introduced Owner Julie Brandt from Model Farm Event Center and noted that the center had been recognized for its support over the previous six years for community events focused on emergency operations and education. He said that volunteers had used land belonging to Ms. Brandt as a storage site for fuel management projects. He asserted that due to Model Farm's continued engagement, support of the volunteer program, and the team's total overarching goals of emergency education, community collaboration, and fuels management, Ms. Brandt and Model Farm Event Center would receive a Chief's Letter of Commendation to formally recognize the TMFPD's appreciation.

Division Chief Isernhagen introduced Stephen Harvey, Scott Pageau, and Doug Hulsebus from the Red Rock Volunteer Fire Station. He indicated that they were being recognized for their efforts during the Rancho Haven Fire that occurred on August 14, 2025. He recalled that over subsequent days, the fire had progressed to nearly 1,500 acres and threatened numerous residences along the Red Rock Road corridor. He noted that an engine from the Red Rock Volunteer Fire Station was among the first on scene and rapidly engaged the fire while performing structure protection operations off Chariot Road. He believed that their actions directly influenced the outcome and protection of four primary residences off Chariot Road and Prairie Dog Court. He said that the TMFPD wanted to recognize the volunteers' efforts by presenting a Letter of Recognition for their impact on the outcome of the Rancho Haven Fire.

TMFPD Fire Chief Richard Edwards invited Firefighter Paramedic Alexander Doerr and Fire Engineer Anthony Schiro to the podium and recalled that in December, the annual TMFPD Toy Drive was organized by Firefighter Paramedic Doerr and Fire Engineer Schiro. He noted that he had challenged Firefighter Paramedic Doerr and Fire Engineer Schiro by adding a neighborhood Fire Engine Parade and Toy Drive throughout the County. He pointed out that some of the Commissioners had the opportunity to participate in the Fire Engine Parade and Toy Drive, which he felt solidified the organization as not just a 911 response center but as part of the community. He presented Fire Engineer Schiro and Firefighter Paramedic Doerr with the Fire Chief's Leadership Award and recognized them for their exceptional leadership and dedicated service to the community. He opined that their actions exemplified the TMFPD's mission, vision, and values.

Chief Edwards believed that fire inspectors provided an invaluable service to the community through fire inspections. He noted that the inspectors ensured businesses operated safely in accordance with the Fire Code to protect the community and the businesses' staff. He expressed gratitude for the work of the inspectors and the training they endured to pursue their careers. He said that the TMFPD had a smaller inspectorate staff than neighboring agencies. He reported that the inspectors travelled to the National Fire Academy (NFA) in Emmitsburg, Maryland, and had taken several International Code Council (ICC) exams to validate their training and experience. He introduced Fire Inspector Victor Olmedo, who was pinned by his wife, Ciara Olmedo.

Chief Edwards noted that fire inspectors participated in community public education and assisted in other coordinated events. He recalled that the fire inspectors were present for the Fire Engine Parade and Toy Drive and had shared information through pamphlets and handouts regarding becoming a more resilient community through fire prevention activities. He introduced Fire Inspector Andrew Royat, who was pinned by his wife, Katherine Royat.

**10:17 a.m.**    **The Board recessed for a photo.**

**10:20 a.m.**    **The Board reconvened with all members present.**

Chair Andriola said that the recognition and awards showcased that a small community could come together. She asserted that it was great to see everyone’s dedication to the community.

**26-011F**        **AGENDA ITEM 10** Promotional Badge Pinning.

Fire Inspector Andrew Royat  
Fire Inspector Victor Olmedo

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For discussion on Agenda Item 10, please see Agenda Item 6,  
Minute Item Number 26-010F.

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**26-012F**        **AGENDA ITEM 7** International Association of Fire Fighters Local 2487 Report.

International Association of Fire Fighters (IAFF) Local 2487 Vice President Jamie Rivera indicated that as of January 1, 2026, the IAFF Local 2487 had new leadership. He introduced IAFF Local 2487 President Mark Thyer. Mr. Thyer reported that he was currently a Truckee Meadows Fire Protection District (TMFPD) Captain and had been with the District since 2012. He recalled serving as the IAFF Local 2487 Executive Board (E-Board) Treasurer for five years. He said that he understood that the IAFF Local 2487 had developed a cooperative relationship with the Board, which he wished to continue. He believed that the IAFF Local 2487 was in the best interests of the members and the District. He speculated that the Board shared the intention of keeping the cooperation moving forward in a positive direction. He asserted that he was committed to the region and its members, and that he looked forward to meeting and working with the Board.

Truckee Meadows Firefighter Foundation (TMFF) President Alexander Doerr indicated that the previous fall had been busy. He recalled that TMFPD Fire Chief Richard Edwards recommended that the Toy Drive include a Fire Engine Parade with decorated apparatuses. He believed that the team exceeded expectations and noted that the

Fire Engine Parade and Toy Drive were a lot of fun. He reported that the amount of monetary donations and toys was extraordinary and thanked the community for its generosity. He said the concurrent food drive concluded with over 2,000 pounds (lbs) of food donated, along with monetary donations to the Food Bank of Northern Nevada (FBNN). He noted that through the Toy Drive, the TMFF partnered with Fire Engineer Anthony Schiro and the Renown Children's Hospital. He asserted that he was proud to collaborate with such a respected institution. He noted that the TMFF also partnered with the Ronald McDonald House Charities to provide toys for families. He relayed that as families arrived at Renown for care, they were welcomed with toys and items intended to make a difficult time a little easier. He said that the team was grateful to be able to provide that support. He explained that the IAFF Local 2487 has historically supported the Children's Cabinet by adopting several families during the holiday season and continued the tradition in 2025 by adopting three families to ensure they had a meaningful Christmas. He said that a newly promoted Fire Inspector, Victor Olmedo, adopted several children from the Kids Kottage. He mentioned that the team was honored to step in and help fulfill all the children's holiday wish lists. He reported that families left large bags filled with toys at the Renown Children's Hospital and the Ronald McDonald House. He recalled that a gentleman and his children approached staff after noticing the fire truck, snow machines, and music, and that the gentleman was sent home with several toys. He said the gentleman had shared that he was not sure he would be able to celebrate Christmas that year. Mr. Doerr opined that moments like that underscored the importance of the TMFPD's efforts.

Mr. Doerr recalled that the TMFPD experienced a profound loss when Battalion Chief Ryan Rizzuto tragically passed away. He noted that throughout the difficult period, the TMFPD supported the Rizzuto family. He believed that the family had been surrounded by extraordinary care, generosity, and community involvement and that the outpouring of financial assistance and personal support had been truly remarkable. He asserted that the initiative was a passion project and would not have been possible without the dedication of so many individuals. He said the TMFPD consistently demonstrated compassion and excellence in serving the community. He concluded that he was deeply grateful for everyone's support and commitment.

Commissioner Hill applauded the TMFPD's leadership and noted that, although Chief Edwards had challenged the team, it was successful in its endeavors. She expressed pride in being part of the TMFPD team.

Chair Andriola echoed Commissioner Hill's appreciation. She said that she enjoyed the Fire Engine Parade and Toy Drive and thanked Chief Edwards and the TMFPD team. She looked forward to the next Fire Engine Parade and Toy Drive. She extended her deepest condolences to the Rizzuto family and asked Chief Edwards to inform the Board if there was anything they could do to help.

**26-013F**      **AGENDA ITEM 8** Fire Chief Report

- A. Informational briefing on operational matters and activities for January 2026 and February 2026 to include the following items:

1. Capital Projects Construction Update
2. Capital Projects Apparatus Update
3. Training Update
4. 2026-2027 Budget Timeline

B. Monthly Response Statistic for December 2025

Truckee Meadows Fire Protection District (TMFPD) Fire Chief Richard Edwards indicated that he was proud of the TMFPD Training Division's work over the past few months. He noted that they had worked with regional partners at the Reno Fire Department (RFD) and Sparks Fire Department (SFD) to develop regional standard operating guidelines. He said that multiple training evolutions were conducted the day before and that day at a Spanish Springs structure, allowing live fire training. He felt that the training highlighted the commitment to providing high-caliber fire protection services to the community.

Chief Edwards reported that the TMFPD had been frugal with expenses over the past seven months and was optimistic about the upcoming year's revenues. He said that the complete revenues would not be known until around March 2026, when the final revenue projections were provided. He explained that a preliminary budget presentation would be held for the Board on April 7, 2026. He noted that the TMFPD Fuels Division received disaster relief funding from the State through the United States Forest Service (USFS) totaling \$373,000 over a three-year period, which he said would fund a 90-acre project in southwest Washoe Valley near Franktown Road to reduce wildfire risk. He believed the project would be impactful, noting that the area was prone to large fires due to weather and wind conditions. He indicated that he was grateful for Division Chief August Isernhagen's work and the partnership with the USFS.

Chief Edwards indicated that the TMFPD responded to 1,762 incidents in December, including 916 Emergency Medical Services (EMS) calls and 17 fire-related incidents. He said that the TMFPD provided automatic aid for 284 calls to the RFD and 82 to the SFD. He said that the RFD issued 99 automatic aid calls to the TMFPD, while the SFD issued 28.

Commissioner Clark asked if the TMFPD was involved in mutual aid for the Carson City Fire Department (CCFD). He recalled that the CCFD responded to a call in his neighborhood the previous Saturday for someone who had fallen off their horse. Chief Edwards indicated that the TMFPD had a mutual aid agreement with the CCFD. He stated that he did not have the responder statistics with him, but could provide them in the future. He reported that the CCFD was a partner agency and was sometimes the closest responding unit in the southern part of Washoe Valley. He said that occasionally, the TMFPD was the closest unit available to respond to building fires on the north end of Carson City. Commissioner Clark indicated that the CCFD had fulfilled its obligations under the mutual aid agreement regarding the incident he mentioned, and he expressed gratitude for their assistance. Chief Edwards relayed that the TMFPD appreciated the CCFD's partnership.

Vice Chair Garcia recalled a pallet fire in Sun Valley two weeks earlier and asked whether the cause was arson and if there were any further details. Chief Edwards indicated that the cause was unknown, as the investigation was still active. He said the TMFPD was working with the RFD's fire investigators and the Washoe County Sheriff's Office (WCSO).

**26-014F**      **AGENDA ITEM 9** Financial presentation on the status of the Fiscal Year 2025-2026 General Fund & Capital Project Funds as of December 31, 2025.

Truckee Meadows Fire Protection District (TMFPD) Fire Chief Richard Edwards introduced the TMFPD's new Chief Financial Officer (CFO), Crystal Sublet. Ms. Sublet conducted a PowerPoint presentation and reviewed slides with the following titles: Truckee Meadows Fire Protection District General Fund FY26 Budget & Actual As of December 31, 2025; General Revenues As of December 31, 2025 compared to 50% of Budget; General Expenditures As of December 31, 2025 compared to 50% of Budget; Questions.

Ms. Sublet indicated that she had been with the TMFPD team for just over 4 weeks; however, she had worked for the County Comptroller's Office for 7 years. She referred to the *General Revenues As of December 31, 2025 compared to 50% of Budget* slide and said that the TMFPD's General Fund revenues were \$25.2 million, which was about 45.8 percent of the budgeted revenue. She reported that the TMFPD's primary revenue source was property tax (p-tax), which accounted for \$17.5 million, or 58.5 percent of the budget. She noted that the TMFPD received the third installment of p-tax revenues in January; however, it was not reflected on the December statements. She said that the fourth installment of p-taxes would be received in March. She explained that consolidated tax (c-tax) payments were the TMFPD's second-highest source of revenue, totaling \$4.1 million, or 35.4 percent of the budget. She explained that c-taxes were always two months behind in arrears and that the TMFPD had received c-taxes through October 2025. She said that revenues were in line with expectations for that time of year.

Ms. Sublet pointed out the *General Expenditures As of December 31, 2025 compared to 50% of Budget* slide and said that the General Fund expenditures were 43.5 percent of what was budgeted. She explained that salaries and benefits accounted for the highest expenditure at \$20.3 million, or 44.5 percent of the budget. She reported that services and supplies were the second-highest expenditure at \$2.5 million, accounting for 32.7 percent of the budget.

Commissioner Hill indicated that she missed the December 16, 2025, Board of Fire Commissioners (BOFC) meeting and asked if the Board had discussed building a budget. Chief Edwards recalled that he provided an update during the December 16, 2025, BOFC meeting's chief's report, outlining the budget schedule and timeline. He reported that the team was working internally and would present the Board with a preliminary, tentative budget at the April 7, 2026, meeting. Commissioner Hill asked if Chief Edwards had received an update regarding the request. Chief Edwards said he had not; however, he

was actively working with County Manager (CM) Kate Thomas and Assistant County Manager (ACM) David Solaro. Commissioner Hill asked Chief Edwards to keep the Board apprised of any new information, as the request pertained to another Board on which the Commissioners served.

**26-015F**      **AGENDA ITEM 12** Announcements/Reports.

Truckee Meadows Fire Protection District (TMFPD) Fire Chief Richard Edwards recommended that, while the weather was pleasant, homeowners harden their homes and mitigate fuel sources. He reported that since rainfall was limited that season, property owners should take any measures to protect against wildfires. He said that if anyone had questions about hardening their homes, the TMFPD Fuels Division was well-trained and could provide insight and guidance. He noted that there was further information on the TMFPD's website regarding fuel mitigation and home hardening. Chair Andriola asked Chief Edwards to clarify the website. Chief Edwards noted that the website was tmfpd.us.

Vice Chair Garcia speculated that some individuals may have watched or attended the recent Regional Fire Services Study Board (RFSSB) meeting. She recalled that there was a presentation by Emergent Global Solutions (EGS) and Ardenis Solutions and reported that the two organizations would establish the fire study by November or December of 2026. She indicated that she served on the RFSSB with Chair Andriola and was impressed by the detail in the presentations. She noted that a lot of information would be presented over the next few months.

Chair Andriola thanked the TMFPD and congratulated the team on the grant from the United States Forest Service (USFS). She recalled the Franktown Fire and believed that the Board was doing everything it could with the USFS to prevent wildfires.

**26-016F**      **AGENDA ITEM 13** Public Comment.

There was no response to the call for public comment.

**26-017F**      **AGENDA ITEM 11** Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District Per NRS 288.220.

**10:42 a.m.**      **The Board recessed to a closed session for the purpose of discussing negotiations with Employee Organizations per Nevada Revised Statutes (NRS) 288.220.**

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**11:18 a.m.**      There being no further business to discuss, the meeting was adjourned without objection.

**CLARA ANDRIOLA**, Chair  
Truckee Meadows Fire  
Protection District

ATTEST:

**JANIS GALASSINI**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:  
Lizzie Tietjen, Deputy County Clerk*

Pending Board Approval