



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: February 20, 2024

DATE: January 5, 2024

TO: Board of County Commissioners

FROM: Jennifer Hoekstra, Fiscal Compliance Officer,
Community Services Dept., 328-2045, jhoekstra@washoecounty.gov

THROUGH: Samantha Turner, Division Director Finance and Customer Service,
Community Services Dept. 328-3600, sturner@washoecounty.gov

SUBJECT: Recommendation to accept donations totaling \$21,103.39: [\$233.00 from Galena Creek Iron Rangers]; [\$8,407.00 Lazy 5 Summer Music Series concert raffle sales]; [\$316.00 from Galena Campfire program]; [\$328.00 cash donations from various individuals]; [\$1,521.36 for park benches at Rancho San Rafael]; [\$300.00 for Bowers Mansion]; [\$261.07 from the donation drop box at the May Museum]; [\$642.96 from May Foundation for conference reimbursement for staff development]; [\$9,094.00 to the Arboretum for tree, bench and general maintenance and support]; and accept in-kind donations from May Arboretum Society [valued at \$80,948.32] for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

SUMMARY

Accept donations in the amount of \$21,103.39 in cash from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities and accept in-kind donations from May Arboretum Society valued at \$80,948.32 in support of the May Arboretum, retroactive to date of receipt.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

BACKGROUND

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Donations, in the amount of \$21,103.39 have been received for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents, therefore, retroactive approval to accept these donations is being sought.

AGENDA ITEM # _____

Donations received at this time are dedicated to general donations to the Bowers Mansion, Galena Creek Iron Rangers, Galena Creek Campfire program, Lazy 5 Summer Music Series concert raffle sales, park benches for Rancho San Rafael, Arboretum tree, bench and general maintenance support and general donations to the May Museum.

Estimated values of in-kind donations received include May Arboretum Society for staff support.

Donor	Amount	Program
<u>Cash Donations:</u>		
Various donors	\$ 316.00	Galena Campfire Program
Various donors	\$ 328.00	Various donors
Various donors	\$ 1,521.36	Park bench donations
Various donors	\$ 233.00	Galena Creek Iron Ranger
Various donors	\$ 300.00	Bowers Mansion donations
Various donors	\$ 8,407.00	Concert raffle money
Total General Donations	<u>\$ 11,105.36</u>	
Various donors	\$ 261.07	May Museum-general donations
May Foundation	\$ 642.96	May Foundation- Conference reimbursement
Various donors	\$ 9,094.00	Arboretum -Memorial tree, bench and general maintenance support
Total May Center Donations	<u>\$ 9,998.03</u>	
Total Cash Donations	<u>\$ 21,103.39</u>	

Donor	Estimated Value	Program
<u>In-kind Donations:</u>		
May Arboretum Society	\$ 80,948.32	Manpower staffing, general support
Total In-kind Donations	<u>\$ 80,948.32</u>	

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

FISCAL IMPACT

Donations in the amount of \$11,105.36 for various Regional Parks and Open Space facilities, programs and events have been deposited into Park Donations (IN20020). Wilbur D. May Museum donations in the amount of \$261.07 have been deposited into the May Museum (C640200) and donations in the amount of \$9,736.96 for the Arboretum have been deposited into the May Arboretum donation account (IN20034).

Should the Board accept these donations, the FY24 budget will need to be amended in the following accounts:

<u>Increase Revenue</u>		
IN20020-484000	\$ 11,105.36	Regional Parks Donations
C640200-484000	\$ 261.07	May Museum Donations
IN20034-484000	\$ 9,736.96	May Arboretum Donations
Total	\$ 21,103.39	
<u>Increase Expenditures</u>		
IN20020-710300	\$ 11,105.36	Operating supplies - Parks Donations
C640200-710500	\$ 261.07	Other Expenses - Museum Donations
IN20034-710500	\$ 9,736.96	Other Expenses - Arboretum Donations
Total	\$ 21,103.39	

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the Park system.

RECOMMENDATION

It is recommended that the Board of County accept donations totaling \$21,103.39: [\$233.00 from Galena Creek Iron Rangers]; [\$8,407.00 Lazy 5 Summer Music Series concert raffle sales]; [\$316.00 from Galena Campfire program]; [\$328.00 cash donations from various individuals]; [\$1,521.36 for park benches at Rancho San Rafael]; [\$300.00 for Bowers Mansion]; [\$261.07 from the donation drop box at the May Museum]; [\$642.96 from May Foundation for conference reimbursement for staff development]; [\$9,094.00 to the Arboretum for tree, bench and general maintenance and support]; and accept in-kind donations from May Arboretum Society [valued at \$80,948.32] for Regional Parks and Open Space programs; and direct the Comptroller’s Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept donations totaling \$21,103.39: [\$233.00 from Galena Creek Iron Rangers]; [\$8,407.00 Lazy 5 Summer Music Series concert raffle sales]; [\$316.00 from Galena Campfire program]; [\$328.00 cash donations from various individuals]; [\$1,521.36 for park benches at Rancho San Rafael]; [\$300.00 for Bowers Mansion]; [\$261.07 from the donation drop box at the May Museum]; [\$642.96 from May Foundation for conference reimbursement for staff development]; [\$9,094.00 to the Arboretum for tree, bench and general maintenance and support]; and accept in-kind donations from May Arboretum Society [valued at \$80,948.32] for Regional Parks and Open Space programs; and direct the Comptroller’s Office to make the appropriate budget amendments.”