



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: September 9, 2025

DATE: September 4, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Director, Human Services Agency
(775)785-8600, RGustafson@washoecounty.gov

THROUGH: Kate Thomas, Acting County Manager

SUBJECT: Recommendation to accept a Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$312,072.00; \$78,018.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2025 through August 31, 2026; retroactively authorize the Director of the Human Services Agency to execute the agreement; and direct the Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept a Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$312,072.00; \$78,018.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2025 through August 31, 2026; retroactively authorize the Director of the Human Services Agency to execute the agreement; and direct the Finance to make the necessary budget amendments.

These funds will be utilized to provide housing assistance and supportive services for thirteen (13) unsheltered homeless families with disabilities in Washoe County. Families are identified and referred through the Community Queue once they complete the Community Housing Assessment Tool (CHAT) and have met the required score set forth by the Washoe County Continuum of Care. Washoe County Human Services Agency (WCHSA) uses the Housing First approach and once participants are determined eligible for the program case managers work closely with the family to identify housing options that fit their needs. These should provide options that increase access to local resources, including bus routes, proximity to school, etc. The case manager will work with the family to help place them in a residence of their choice. The staff also identify available resources for food, clothing, employment and will also assist families (using SOAR) apply for and secure social security and health care benefits available to them. A Family Service Plan (FSP) with short-, medium-, and long-term goals will be developed, which details how the family will work towards building stability and economic dependence. Once the family is housed, the case manager will provide ongoing case

AGENDA ITEM # _____

management services and provide support to reach the goals the family has developed for itself. Case managers will facilitate access to mental health services through Northern Nevada Adult Mental Health Services as well as other local providers as necessary. The case manager will meet with each family a minimum of once per month and as often as necessary to support their needs. All information generated by case managers will be entered into the HMIS system and tracked to provide outcome data to HUD. The goal of the program is to gradually increase the stability of families with housing resources and increase their ability to be self-sustaining through effective case management and wrap-around resources.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On November 19, 2024, the Board approved agenda item #9.G.1, the FFY 2024 Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$291,408.00; \$72,852.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2024 through August 31, 2025.

On November 14, 2023, the Board approved agenda item #8.G.8, the FFY 2023 Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$256,224.00; \$64,056.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2023 through August 31, 2024.

On December 13, 2022, the Board approved agenda item #9.G.1, the 2021 Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$121,464.00; \$30,366.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2022 through August 31, 2023.

On January 25, 2022, the Board approved agenda item #11, the 2020 Continuum of Care – Permanent Supportive Housing Program Grant in the amount of \$106,524; with a required county match of \$26,631 for the period of September 1, 2021 through August 31, 2022.

On September 22, 2020, the Board approved agenda item #7.E, the 2019 Continuum of Care – Permanent Supportive Housing Program Grant in the amount of \$91,296; with a required county match of \$26,631 for the period of September 1, 2020 through August 31, 2021.

Continuum of Care – Permanent Supportive Housing Program grants have been regularly approved since 2017.

BACKGROUND

This is the eleventh grant renewal from HUD for the Continuum of Care – Permanent Supportive Housing Program. This HUD grant and county match supports housing and

supportive services costs (rent, utilities, and case management) necessary to assist individuals with maintaining their housing.

Under the Permanent Supportive Housing Program, Washoe County acts as the housing coordinator and provides case management and supportive services necessary to help the families maintain their housing. Grant funds are used to provide rental assistance for scattered-site housing; County matching funds are used to provide additional supportive services, program, and fiscal and grant management.

GRANT AWARD SUMMARY

Project/Program Name: FFY2024 Continuum of Care
Permanent Supportive Housing Program

Scope of the Project: This program provides housing and supportive services for approximately ten chronically homeless families.

Benefit to Washoe County Residents: The grant provides housing and supportive services to chronically homeless families; helps to stabilize them and reduce the dependency on emergency community resources.

On-Going Program Support: This grant is expected to be renewed annually by HUD. Washoe County Human Services Agency already provides services to families on the Our Place Campus and would continue to provide case management support (though not tenant based rental assistance) for these families should the grant fail to be renewed or could no longer be funded by HUD.

Award Amount: \$312,072.00 (\$312,072.00 Direct / \$0 Indirect)

Grant Period: September 1, 2025 through August 31, 2026

Funding Source: U. S. Department of Housing and Urban Development

Pass Through Entity: N/A

CFDA Number: 14.267

Grant ID Number: NV0095L9T012409

Match Amount and Type: \$78,018.00 cash match

Sub-Awards and Contracts: N/A

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the Human Services Agency Homelessness Fund (F223) FY26 adopted budget will be increased by \$312,072.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12569	-431100	Federal Grants	\$ 312,072.00
		Total Revenue	\$ 312,072.00
IO 12569	-710734	Residential Assistance	\$ 312,072.00
		Total Expenditures	\$ 312,072.00

Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget. Funding for the match requirement is included in the Agency's adopted FY26 budget, the internal match order will be IO 61165.

RECOMMENDATION

Recommendation to accept a Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$312,072.00; \$78,018.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2025 through August 31, 2026; retroactively authorize the Director of the Human Services Agency to execute the agreement; and direct the Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"move to accept a Continuum of Care – Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$312,072.00; \$78,018.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2025 through August 31, 2026; retroactively authorize the Director of the Human Services Agency to execute the agreement; and direct the Finance to make the necessary budget amendments."*