



May 4, 2026

Aleesah Campbell, Grants Coordinator  
Office of the County Manager - Washoe County  
911 Parr Blvd  
Reno, NV 89512

RE: Letter of Intent to Award Federal Fiscal Year 2025 Homeland Security Grant  
Program Funds

Dear Ms. Campbell,

This letter is to inform you Nevada Office of Emergency Management (OEM) intends to award a Fiscal Year 2025 Homeland Security Grant Program subaward to Washoe County, Nevada. The project is intended to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, office supplies, and limited equipment to be used during exercise or deployment.

We anticipate the grant performance period will be October 1, 2025 through September 30, 2027. Adhering to the grant performance period is a condition of the grant award. In order to receive reimbursement, all grant expenditures and reporting must be completed by the end of the grant performance period.

The purpose of this letter of intent is to assist local and tribal jurisdictions to work through their internal grant approval process.

We anticipate that the Federal Fiscal Year 2025 HSGP award will be approved and ready for Washoe County to accept by June 30<sup>th</sup>, 2026.

If you have any questions, please contact the OEM at (775) 687-0300.

Best Regards,

A handwritten signature in blue ink, appearing to read "Susan Coyote".

Susan Coyote  
Chief Grants Officer

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