



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: April 20, 2021

**DATE:** Wednesday, April 14, 2021

**TO:** Board of County Commissioners

**FROM:** Jennifer Hoekstra, Fiscal Compliance Officer,  
Community Services Department, 328-2045, [jhoekstra@washoecounty.us](mailto:jhoekstra@washoecounty.us)

**THROUGH:** Ben Hutchins, CPA, Director, Finance and Customer Service Division  
Community Services Dept., 954-4646, [bhutchins@washoecounty.us](mailto:bhutchins@washoecounty.us)

**SUBJECT:** Recommendation to accept donations of [\$2,515.25] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

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### SUMMARY

Accept donations in the amount of \$2,515.25 from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities, retroactive to date of receipt.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

### PREVIOUS ACTION

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

### BACKGROUND

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Donations, in the amount of \$2,515.25 have been received and deposited for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents, therefore, retroactive approval to accept these donations is being sought.

Donations received at this time are dedicated to the May Arboretum garden memorial brick(s), a memorial bench, a memorial tree, virtual conference registration to attend the Western Chapter International Society of Arboriculture for Arboretum staff, general cash donations to the May Museum and a general donation for a bench purchase within the Peavine District..

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

AGENDA ITEM # \_\_\_\_\_

Cash donations are received as follows:

<b>Donor</b>	<b>Amount</b>	<b>Program</b>
<b><u>Cash Donations:</u></b>		
Private donor	\$ 150.00	Donation for bench
<b>Total General Donations</b>	<b>\$ 150.00</b>	
Various donors	\$ 15.25	May Museum-general donations
Various donors	\$ 1,750.00	May Arboretum - Memorial tree, bench and bricks
May Foundation	\$ 600.00	May Arboretum - Western Chapter ISA Virtual Conf
<b>Total May Center Donations</b>	<b>\$ 2,365.25</b>	
<b>Total Cash Donations</b>	<b>\$ 2,515.25</b>	

**FISCAL IMPACT**

Donation(s) in the amount of \$150.00 for various Regional Parks and Open Space facilities, programs and events have been deposited into Park Donations (IN20020). Wilbur D. May Arboretum donations in the amount of \$2,350.00 have been deposited into May Arboretum (IN20034). Wilbur D. May Museum donations in the amount of \$15.25 have been deposited into the May Museum (C640200).

Should the Board accept these donations, the FY21 budget will need to be amended in the following accounts:

<b><u>Increase Revenue</u></b>		
IN20020-484000	\$ 150.00	Regional Parks Donations
C640200-484000	\$ 15.25	May Museum Donations
IN20034-484000	\$ 2,350.00	May Arboretum Donations
<b>Total</b>	<b>\$ 2,515.25</b>	
	+	
<b><u>Increase Expenditures</u></b>		
IN20020-710300	\$ 150.00	Operating supplies - Parks Donations
C640200-710500	\$ 15.25	Other Expenses - Museum Donations
IN20034-710500	\$ 2,350.00	Other Expenses - Arboretum Donations
<b>Total</b>	<b>\$ 2,515.25</b>	

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the Park system.

**RECOMMENDATION**

It is recommended that the Board accept the donations of [\$2,515.25] from various businesses, organizations and individuals (retroactive to date of receipt) for Regional Parks and Open Space programs and facilities; and direct the Comptroller’s Office to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be, "Move to accept donation of [\$2,515.25] from various businesses, organizations and individuals (retroactive to date of receipt) for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments."