

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

9:00 A.M.

May 21, 2024

PRESENT:

Alexis Hill, Chair
Jeanne Herman, Vice Chair
Clara Andriola, Commissioner

Catherine Smith, Chief Deputy County Clerk
Dale Way, Fire Deputy Chief
Mary Kandaras, Chief Deputy District Attorney

ABSENT:

Michael Clark, Commissioner
Mariluz Garcia, Commissioner

The Board convened at 9:22 a.m. in a special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, Chief Deputy County Clerk Cathy Smith called roll, and the Board conducted the following business:

24-064F **AGENDA ITEM 3** Public Comment.

There was no response to the call for public comment.

24-065F **AGENDA ITEM 4** Announcements/Reports.

Truckee Meadows Fire Protection District (TMFPD) Fire Deputy Chief Dale Way stated there had been some recent brush and structure fires, which he opined TMFPD crews responded to expertly. He announced the 50-year anniversary of Emergency Medical Services (EMS) Week, which started when a Presidential proclamation called for the support of efforts to improve emergency medical care across the United States (US). He thanked the TMFPD's Paramedics, Advanced Emergency Medical Technicians (EMT), and regional EMS partners for their service to the community. He declared that curbside chipping would occur the following week and mentioned that the TMFPD might offer the service again later in the year.

24-066F **AGENDA ITEM 5** International Association of Fire Fighters Local 2487 Report.

International Association of Fire Fighters (IAFF) Local 2487 Vice President Jamie Rivera said he did not have an update for the Board.

24-067F **AGENDA ITEM 6** Recommendation to approve a State of Nevada Department of Administration Purchasing Division contract for fire fuels and vegetation management services statewide and authorize the Fire Chief to sign this contract and any future awards under this contract. (All Commission Districts)

Truckee Meadows Fire Protection District (TMFPD) Division Chief of Wildland and Fuels August Isernhagen thanked Accountant and Grants Specialist Thelesa Montoya-Neves and Crew Boss Adam Crichton for their efforts on the item. He declared the contract would give the TMFPD access to the State system where it could bid on future fire and fuel projects for organizations like the Nevada Division of Forestry (NDF), the Nevada Department of Transportation (NDOT), the Nevada Department of Wildlife (NDOW), and others.

There was no response to the call for public comment.

On motion by Commissioner Andriola, seconded by Vice Chair Herman, which motion duly carried on a 3-0 vote, with Commissioners Clark and Garcia being absent, it was ordered that Agenda Item 6 be approved and authorized.

24-068F **AGENDA ITEM 7** Public Hearing, discussion, and possible action to approve a corrected Truckee Meadows Fire Protection District Resolution TM23-2023 to augment the District's fiscal year 2023-2024 General Fund Budget in the amount of \$2,410,000 and direct the District to make the appropriate budget adjustments. (All Commission Districts)

Truckee Meadows Fire Protection District (TMFPD) Chief Fiscal Officer (CFO) Cynthia Vance stated that the TMFPD did not initially hold a public hearing for the item, so the Board needed to revisit it. She declared there were no changes from the December 2023 presentation.

There was no response to the call for public comment.

On motion by Vice Chair Herman, seconded by Commissioner Andriola, which motion duly carried on a 3-0 vote, with Commissioners Clark and Garcia being absent, it was ordered that Agenda Item 7 be approved and directed. Any and all Resolutions pertinent to Item 7 are attached hereto and made a part of the minutes thereof.

24-069F **AGENDA ITEM 8** Public Hearing, discussion, and possible action on the Truckee Meadows Fire Protection District Tentative Budget to the adoption of the Final Budget for fiscal year 2024-2025 (FY24/25). This item may be continued to Tuesday, May 28, 2024 at 9:00 AM. Estimated FY24/25 general fund revenues are \$51,608,814 and estimated general fund expenditures are (\$53,312,244), the proposed budget also includes expenditures/expenses from the following 7 other funds: Capital Projects Fund (\$4,416,355); Emergency Fund (\$1,500,000); Sick, Annual, and

Comp Benefits Fund (\$930,000); Stabilization Fund (\$550,000); Debt Service Fund (\$1,009,687); Worker's Comp Internal Service/Proprietary Fund (\$507,500); and Emergency Medical Services (EMS) Enterprise/Proprietary Fund (\$5,229,665). Total estimated expenditures/expenses under the general fund and additional 7 funds in this proposed budget is approximately (\$67,455,451) plus an additional \$400,000 contingency. (All Commission Districts)

Truckee Meadows Fire Protection District (TMFPD) Chief Fiscal Officer (CFO) Cynthia Vance said there were no revenue changes from property taxes (p-tax) or consolidated taxes (c-tax), which were budgeted at \$27,400,000 and \$11,680,000, respectively. P-tax and c-tax figures were based on State projections and comprised 75.7 percent of the TMFPD budget. She declared that the total General Fund revenues decreased by \$652,000 because it was determined that the amount allocated to the new emergency response center was too large. She explained there were some offsets to that decrease because service charges increased by about \$150,000 in response to adjustments for the fuels program. She asserted the total revenues for the General Fund were \$51,608,000, an increase of \$4,094,000 compared to prior year projections. That change was attributed to the transfer of the emergency response center from the Emergency Fund to the General Fund. She highlighted an overall decrease in expenditures of about \$680,000. The final budget included expenditures of \$26,656,000 in salaries and wages, \$18,283,000 in employee benefits, and \$8,372,000 in services and supplies. She stated the General Fund's beginning balance was just over \$10,000,000 and reviewed line items within the fund. She remarked that the Contingency Fund had an ending balance of \$5,202,000 as there were slight adjustments to address facility needs and ensure projects remained shovel-ready. She observed the Contingency Fund made up 9.76 percent of the total budget. She spoke about funds with no changes, which included the Emergency, Stabilization, Debt Services, and Worker's Compensation Funds. She discussed an increase of about \$30,000 in other funds for transfers into the Sick and Annual Compensation Fund. She mentioned that the expenditures budgeted for the General and Other Governmental Funds were \$61,718,286, and the Proprietary Fund expenditures were \$5,737,165.

On the call for public comment, Mr. Thomas Daly introduced himself as a resident of the Estates at Mt. Rose. He spoke about the Hidden Valley Fire Station 37 project, which he thought was shovel-ready but delayed due to lack of funding. He suggested any surplus in the budget be allocated to complete the site work for the project. He recommended that the TMFPD secure a construction loan until permanent funding for the station was obtained. He recalled TMFPD staff's mention of an application to the State Infrastructure Bank (SIB) for a grant or low-interest loan and questioned why that application was not submitted. He asserted the SIB had a meeting scheduled for later that day and had already distributed a large portion of the \$75 million it planned to allocate. He wondered if the SIB would still have project funds to give by the time the TMFPD applied for them. He asked the Board to place an item on an agenda to allocate any available money to the Hidden Valley project.

On motion by Commissioner Andriola, seconded by Vice Chair Herman, which motion duly carried on a 3-0 vote, with Commissioners Clark and Garcia being absent, it was ordered that Agenda Item 8 be adopted.

24-070F **AGENDA ITEM 10** Announcements/Reports.

Commissioner Andriola requested an opportunity to discuss long-term plans for the Hidden Valley and Washoe Valley Fire Stations.

24-071F **AGENDA ITEM 11** Public Comment.

There was no response to the call for public comment.

24-072F **AGENDA ITEM 9** Possible Closed Session pursuant to NRS 288.220 for the purpose of discussing with management representatives labor matters and negotiations.

9:39 a.m. **The Board recessed for a closed session.**

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9:55 a.m. There being no further business to discuss, the meeting was adjourned without objection.

ALEXIS HILL, Chair
Truckee Meadows Fire
Protection District

ATTEST:

JANIS GALASSINI, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By:
Taylor Chambers, Deputy County Clerk*