



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: February 25, 2025

**DATE:** February 7, 2025

**TO:** Board of County Commissioners

**FROM:** Shyanne Schull Director, Regional Animal Services  
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**SUBJECT:** Recommendation to: (1) reappoint Julie McMahon to serve a second term as the member of the Washoe County Regional Animal Services Advisory Board specified in WCC 55.036 (1)(a): a veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by Washoe County, with a term to expire on June 30, 2029; and (2) reappoint Trudy Brussard to serve a second term as the member of the Washoe County Regional Animal Services Advisory Board specified in WCC 55.036 (1)(b): a real estate or business professional with knowledge of or experience related to homeowners' associations, business organizations and/or financial operations, with a term to expire on June 30, 2029. (All Commission Districts).

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### **SUMMARY**

On August 23, 2016, the Washoe County Commission adopted an ordinance which amended Washoe County Code Chapter 55 to create the Animal Services Advisory Board ("ASAB"). The ASAB is primarily tasked with facilitating communication between community members and Washoe County Regional Animal Services to ensure that programs, operations and goals related to the care and safety of animals are consistent with the needs of our community. Advisory Board members generally serve four-year terms and may serve, with re-appointment, a maximum of two consecutive terms. An additional term may be considered for a member's appointment if there are no other interested and qualified applicants.

Members Julie McMahon and Trudy Brussard's terms on the Animal Services Advisory Board end on June 30, 2025. It is recommended that the Board of County Commissioners reappoint Ms. McMahon and Ms. Brussard to the Animal Services Advisory Board for a second four-year term, beginning on July 1, 2025, and ending on June 30, 2029.

**Washoe County Strategic Objective supported by this item:** Regional and Community Leadership.

AGENDA ITEM # \_\_\_\_\_

### **PREVIOUS ACTION**

On August 23, 2016, the Board adopted an ordinance amending Washoe County Code Chapter 55 which created the Animal Services Advisory Board and specified the roles and responsibilities of the advisory board.

On July 18, 2017, the Board appointed four members to fill the advisory board positions specified in WCC 55.036(1)(a)-(d). These members were Dr. Annette Rink, Jennifer Linn, Jill Dobbs and Irene Payne, respectively.

On October 23, 2018, the Board removed Jennifer Linn from the Animal Services Advisory Board for missing four consecutive meetings and for failing to respond to all correspondence related to the Advisory Board. The Board declared a vacancy for the position specified in WCC 55.036(1)(b), which allowed staff to open the application process for a new member.

On February 12, 2019, the Board appointed Al Rogers to fill the Advisory Board position specified in WCC 55.036(1)(b) left open by the vacancy.

On June 11, 2019, the Board re-appointed Jill Dobbs and Irene Payne to fill the advisory board positions specified in WCC 55.036(1)(c) and WCC 55.036(1)(d), respectively.

On June 8, 2021, the Board appointed Julie McMahon and Trudy Brussard to fill the advisory board positions specified in WCC 55.036(1)(a) and WCC 55.036(1)(b), respectively. These positions expire June 30, 2025.

On June 27, 2023, the Board appointed Diaz Dixon and Jill Fisher to fill the advisory board positions specified in WCC 55.036(1)(c) and WCC 55.036(1)(d), respectively. These positions expire June 30, 2027.

### **BACKGROUND**

Julie McMahon and Trudy Brussard's first terms on the Animal Services Advisory Board both end on June 30, 2025. Both Members McMahon and Brussard are well-versed in the Washoe County Regional Animal Services' mission, current policies and current working strategies.

Member McMahon regularly attends the quarterly Animal Services Advisory Board meetings and applies her knowledge and experience related to her teaching and veterinary technician background when making recommendations to Washoe County Regional Animal Services.

Member Brussard regularly attends the quarterly Animal Services Advisory Board meetings and applies her knowledge of business and real estate background when making recommendations to Washoe County Regional Animal Services.

WCC 55.036(2) requires the Board of County Commissioners to appoint members to the Animal Services Advisory Board for the positions listed in WCC 55.036(1)(a)-(d).

### **FISCAL IMPACT**

No fiscal impact.

**RECOMMENDATION**

Recommendation to: (1) reappoint Julie McMahon to serve a second term as the member of the Washoe County Regional Animal Services Advisory Board specified in WCC 55.036 (1)(a): a veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by Washoe County, with a term to expire on June 30, 2029; and (2) reappoint Trudy Brussard to serve a second term as the member of the Washoe County Regional Animal Services Advisory Board specified in WCC 55.036 (1)(b): a real estate or business professional with knowledge of or experience related to homeowners' associations, business organizations and/or financial operations, with a term to expire on June 30, 2029.

**POSSIBLE MOTION**

Should the Board agree with the staff's recommendation, a possible motion would be:

I move to: (1) reappoint Julie McMahon to serve a second term as the member of the Washoe County Regional Animal Services Advisory Board to fill the position specified in WCC 55.036(1)(a): a veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by the state on Nevada, and who is not employed by Washoe County, with a term to expire on June 30, 2029; and (2) reappoint Trudy Brussard to serve a second term as the member of the Washoe County Regional Animal Services Advisory Board to fill the position specified in WCC 55.036 (1)(b): a real estate or business professional with knowledge of or experience related to homeowners' associations, business organizations and/or financial operations, with a term to expire on June 30, 2029.

**Attachments**

Attachment A: Julie\_McMahon\_Resume

Attachment B: Julie\_McMahon\_Application

Attachment C: Trudy\_Brussard\_Resume

Attachment D: Trudy\_Brussard\_Application