



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: June 17, 2025

**DATE:** May 27, 2025

**TO:** Board of County Commissioners

**FROM:** Victoria Jakubowski, Fiscal Compliance Officer, District Attorney  
775-325-6710, [vjakubowski@da.washoecounty.gov](mailto:vjakubowski@da.washoecounty.gov)

**THROUGH:** Christopher Hicks

**SUBJECT:** Recommendation to accept a renewed National Children's Alliance (NCA) Chapter Grant to the District Attorney's Office in the amount of [\$136,249.00, no match required], from the U.S. Department of Justice through the National Children's Alliance to fund chapter activities including professional services, supplies, registrations, dues, and travel retroactive from January 1, 2025 through December 31, 2025; direct Finance to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the cooperative agreement. (All Commission Districts.)

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### SUMMARY

The Washoe Board of County Commissioners must accept grant awards, and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

State chapters of the National Children's Alliance receive annual funding for their activities in support of Child Advocacy Centers within their state. The District Attorney's Office – home to the Washoe County Child Advocacy Center – is acting as the fiscal arm of the Nevada chapter (Children's Advocacy Centers of Nevada).

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

Award is retroactive to January 1, 2025 as the final documents were delayed.

### PREVIOUS ACTION

On June 28, 2024, the BCC accepted additional funds for existing National Children's Alliance Grant (NCA) Chapter Grant to the District Attorney's Office acting as the fiscal agent of the Children's Advocacy Centers of Nevada in the amount of [\$136,507.00, no match] from the U.S. Department of Justice through the NCA to fund chapter activities including professional services, supplies, registrations, dues, and travel; extend the award period through to December 31, 2024.

AGENDA ITEM # \_\_\_\_\_

On January 16, 2024, the Board accepted a National Children's Alliance Grant (NCA) Chapter Grant to the to the District Attorney's Office acting as the fiscal agent of the Children's Advocacy Centers of Nevada in the amount of [\$112,446, no match] from the U.S. Department of Justice through the National Children's Alliance to fund chapter activities; retroactive from January 1, 2023 through December 31, 2023.

The Board has accepted the NCA chapter grant for the benefit of the Children's Advocacy Centers of Nevada (CACNV) and the District Attorney's Office since 2020.

### **BACKGROUND**

The Child Advocacy Centers of Nevada (CACNV) serves as the accredited state chapter of Child Advocacy Centers for Nevada. The mission of CACNV is to bolster and enhance Child Advocacy Centers, ensuring that sexually abused and exploited children in Nevada possess a voice, a safe space for healing, and dependable support. The Nevada CACs offer a variety of services to children and non-offending family members, delivered by multi-disciplinary teams across their respective jurisdictions throughout the state. Currently, there are four child advocacy centers located across the state in Washoe, Clark, Elko, and Nye Counties. The Washoe County District Attorney's Office serves as the fiscal agent for the state chapter.

The Washoe County Child Advocacy Center benefits from the CACNV goals:

1. Establish and maintain CAC accreditation throughout the state.
2. Support and enhance existing CAC programs.
3. Assist CAC establish and improve their Multi-Disciplinary Teams.
4. Provide outreach, education, and support throughout Nevada.
5. Maintain and grow funding for CACs in Nevada.

Award is retroactive to January 1, 2025 as the final documents were delayed.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Children's Advocacy Centers of Nevada Chapter Grant

**Scope of the Project:** Chapter administration expenses and support of Nevada Child Advocacy Centers

**Benefit to Washoe County Residents:** Provide guidance and fiscal assistance to the Child Advocacy Center.

**On-Going Program Support:** We are acting as the fiscal agent of the Nevada Chapter. The County will not be responsible for additional or ongoing funding for this project. If the grant funding ends, so will the Chapter.

**Award Amount:** \$136,249.00

**Grant Period:** January 1, 2025 to December 31, 2025

**Funding Source:** U.S. Department of Justice

**Pass Through Entity:** National Children's Alliance

**Assistance Listing #/CFDA:** 16.758

**Grant ID Number:** RENO-NV-CHCORE25

**Match Amount and Type:** no match required for this grant

**Sub-Awards and Contracts:** Purchasing will follow 2 CFR 200 and Washoe County Grant procurement guidelines. We will complete a competitive process for the purchase of equipment, per WC Grant procurement guidelines.

We contract with existing Coordinator of the Children's Advocacy Centers of Nevada (Lisa Ruggerio).

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY25 District Attorney's Office adopted budget will be increased by \$136,249.00 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-12536 NCA 2025	431100-Federal Grants	\$ 136,249
IO-12536 NCA 2025	710100-Professional Services	\$92,800
IO-12536 NCA 2025	710300-Operating Supplies	11,140
IO-12536 NCA 2025	710350-Office Supplies	584
IO-12536 NCA 2025	710509-Registration	7,000
IO-12536 NCA 2025	711210-Travel	24,725
	<b>Total Expenditures</b>	<b>\$136,249.00</b>

Indirect costs are not allowable on this grant award - no salary or wages are included in the grant budget.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept a renewed National Children's Alliance (NCA) Chapter Grant to the District Attorney's Office in the amount of [\$136,249.00, no match required], from the U.S. Department of Justice through the National Children's Alliance to fund chapter activities including professional services, supplies, registrations, dues, and travel retroactive from January 1, 2025 through December 31, 2025; direct Finance to make the necessary budget amendments and

retroactively authorize the District Attorney or his designees to sign the cooperative agreement.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a renewed National Children's Alliance (NCA) Chapter Grant to the District Attorney's Office in the amount of [\$136,249.00, no match required], from the U.S. Department of Justice through the National Children's Alliance to fund chapter activities including professional services, supplies, registrations, dues, and travel retroactive from January 1, 2025 through December 31, 2025; direct Finance to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the cooperative agreement."