



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 15, 2025

DATE: Thursday, March 27, 2025

TO: Board of County Commissioners

FROM: Brenda Mathers, Chief Deputy Treasurer, Treasurer's Department
775-328-2510, bmathers@washoecounty.gov

THROUGH: Justin Taylor, Washoe County Treasurer

SUBJECT: Recommendation to approve the request to establish a bank checking account for the Comptroller's Department and approve the policy to accept Venmo payments from County employees only as described in the Washoe County Venmo account policy. No fiscal impact. (All Commission Districts.)

SUMMARY

A request has been made by the Washoe County Comptroller's Department to establish a bank account for the purposes of employees reimbursing monies owed to the County. The request has been reviewed and approved by both the County Treasurer and the County Comptroller. The Washoe County Venmo account policy to be approved in conjunction with the requested bank account.

Washoe County Strategic Objective supported by this item:

Fiscal Sustainability

PREVIOUS ACTION

No Previous Action

BACKGROUND

Currently, when the County is owed funds from employees, an employee must either pay with a check or cash. This limitation has made it more difficult for the Comptroller's Department to collect those funds from some employees. In today's digital age, checks have become practically obsolete. To pay in cash, employees must physically go to the Comptroller's Department. This is not always feasible or convenient for employees, especially when they work at a location other than the Administrative Buildings at 1001 E. 9th Street. Digital payments offer a faster, more efficient way for the County to collect monies owed. By opening a separate bank account for this purpose, it assists the County Treasurer in safeguarding the main account from potential fraud.

AGENDA ITEM # _____

FISCAL IMPACT

No Fiscal Impact.

RECOMMENDATION

It is recommended to approve the request to establish a bank checking account for the Comptroller's Department and approve the policy to accept Venmo payments from County employees only as described in the Washoe County Venmo account policy. Recommendation to approve the request to establish a bank checking account for the Comptroller's office to accept Venmo payments from County employees.

POSSIBLE MOTION

Should the board agree with staff's recommendation, a possible motion would be : Recommendation to approve the request to establish a bank checking account for the Comptroller's Department and approve the policy to accept Venmo payments from County employees only as described in the Washoe County Venmo account policy.