

Staff Report
Board Meeting Date: August 28, 2025

DATE: August 21, 2025
TO: District Board of Health
FROM: Irene Dominguez, Fiscal Compliance Officer
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Christina Sheppard, Division Director, Community and Clinical Health Services
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SUBJECT: Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2025 through June 30, 2026 in the total amount of \$309,589.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.

SUMMARY

The Community and Clinical Health Services Division received a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health on August 13, 2025 to support the Immunization Program. A copy of the Notice of Subaward is attached.

District Health Strategic Priority supported by this item:

1. **Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

PREVIOUS ACTION

There has been no previous action this fiscal year.

BACKGROUND

This award supports the Immunization Program's mission to enhance public health by reducing vaccine-preventable diseases through coordinated efforts with community partners. Funded activities include Vaccine for Children (VFC) compliance assessments, Immunization Quality Improvement Project (IQIP) visits, perinatal Hepatitis B prevention and follow-up, childhood immunization catch-up initiatives, special projects, and community vaccination support.

Additionally, the award provides partial reimbursement for vaccine administration fees under the State Opioid Response (SOR) initiative. Through a pilot partnership, NNPH administers state-supplied vaccines to uninsured adults at no cost to recipients. The reimbursement offsets a portion of the uncompensated administration costs incurred by NNPH.

The Subgrant provides funding for personnel, travel, operating, and indirect expenditure.

This item is retroactive due to the Notice of Subaward being issued on August 13, 2025, and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

The District anticipated this award and included funding in the adopted FY26 budget. A budget adjustment in the amount of \$264,685.54 (\$26,468.00 indirect expenses) will be made to move the authority from IO 12383 to the new IO 12562.

Should the Board approve this subaward, a request will be made to the Board of County Commissioners to amend the adopted FY26 budget, increasing it by \$20,391.46 in the following accounts to match the notice of subaward:

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 - IO12562	-431100	Federal Grants	\$ 20,391.46
		Total Revenue:	\$ 20,391.46
2002 - IO12562	-710300	Operating	\$ 20,286.46
2002 - IO12562	-711210	Travel	\$ 105.00
		Total Expenditures:	\$ 20,391.46

RECOMMENDATION

It is recommended that the District Board of Health approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2025 through June 30, 2026 in the total amount of \$309,589.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2025 through June 30, 2026 in the total amount of \$309,589.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Notice of Subaward and any future amendments."