

Staff Report
Board Meeting Date: April 24, 2025

DATE: April 18, 2025
TO: District Board of Health
FROM: Irene Dominguez, Fiscal Compliance Officer
775-328-2446, idinguez@nnph.org
Lisa Lottritz, Division Director, Community and Clinical Health Services
775-328-6159, llottritz@nnph.org
SUBJECT: Approve the Notice of Award from the Department of Health and Human Services, for the project period retroactive to April 1, 2025 through March 31, 2026 with a fourth year partial funding of \$189,319.00 for the approved budgeted amount \$436,000.00 (\$1,109,108.44 required match) in support of the Community and Clinical Health Services Division (CCHS) Title X Program and authorize the District Health Officer to execute the Subaward and any future amendments.

SUMMARY

The Community and Clinical Health Services Division received a Notice of Award from the Department of Health and Human Services on March 29, 2025 to support the Title X Family Planning Program. The funding period is effective April 1, 2025 through March 31, 2026. A copy of the Notice of Award is attached.

District Health Strategic Priority supported by this item:

1. **Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

PREVIOUS ACTION

There has been no previous action this fiscal year.

BACKGROUND

The Title X Family Planning Program aims to enhance the overall health and well-being of individuals, couples, and families in Washoe County by providing cost-effective and comprehensive family planning services. This funding supports the program's ongoing efforts to reduce unintended pregnancies by offering a wide range of contraceptive methods, including vasectomies. Additionally, it enables the provision of routine gynecological examinations, diagnostic testing, and treatment for gynecological conditions and sexually transmitted infections.

This is partial funding for the approved Budget Period. Final funding level will be determined after consideration of such factors as grant progress, management practices and the availability of funds. In all cases,

continuation awards require a determination by the Department of Health and Human Services that continued funding is in the best interest of the government. (42 CFR 59.8(b))

The Subaward provides funding for personnel, operating, travel, contractual, other, and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on March 29, 2025, and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

Should the board accept this funding, the adopted FY25 budget will be increased by \$169,793.00 in the following accounts:

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 - IO# TBD	-431100	Federal Grants	\$ 169,793.00
		Total Revenue:	\$ 169,793.00
2002 - IO# TBD	-701130	Pooled Positions	\$ 127,332.00
2002 - IO# TBD	-711210	Travel	\$ 500.00
2002 - IO# TBD	-710300	Operating	\$ 100.00
2002 - IO# TBD	-710714	Referral Services	\$ 10,100.00
2002 - IO# TBD	-710703	Biologicals	\$ 31,761.00
		Total Expenditures:	\$ 169,793.00

RECOMMENDATION

It is recommended that the District Board of Health approve the Notice of Award from the Department of Health and Human Services, for the project period retroactive to April 1, 2025 through March 31, 2026 with a fourth year partial funding of \$189,319.00 for the approved budgeted amount \$436,000.00 (\$1,109,108.44 required match) in support of the Community and Clinical Health Services Division (CCHS) Title X Program and authorize the District Health Officer to execute the Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Notice of Award from the Department of Health and Human Services, for the project period retroactive to April 1, 2025 through March 31, 2026 with a fourth year partial funding of \$189,319.00 for the approved budgeted amount \$436,000.00 (\$1,109,108.44 required match) in support of the Community and Clinical Health Services Division (CCHS) Title X Program and authorize the District Health Officer to execute the Subaward and any future amendments."