



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *February 25, 2025*

DATE: Thursday, February 20, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775)785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to: (1) accept various items donated totaling an estimated market value of [\$6,256.06]; and (2) accept donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$9,539.40] retroactive for the period of October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments. (All Commission Districts.) **FOR POSSIBLE ACTION**

SUMMARY

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$6,256.06]; and (2) accept donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$9,539.40] retroactive for the period of October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations:
Address homelessness with a regional approach.

PREVIOUS ACTION

On February 11, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$17,274.00]; and (2) accepted donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$1,000.00] retroactive for the period of July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

On August 20, 2024, the Board accepted various items donated totaling an estimated market value of [\$15,397.76] to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period March 26, 2024 through June 30, 2024.

On April 23, 2024, the Board accepted various items donated totaling an estimated market value of [\$14,325.00] to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period January 5, 2024 through March 25, 2024.

AGENDA ITEM # _____

On March 19, 2024, the Board accepted (1) accept various items donated totaling an estimated market value of [\$41,599.34]; and (2) accept donations from various donors to Washoe County Human Services Agency Homelessness Fund to support the participants at the Nevada Cares Campus, Our Place and to people experiencing homelessness in unsheltered settings in the amount of [\$7,800.00] retroactive for the period July 1, 2023 through January 5, 2024.

On January 23, 2024, the Board accepted various items donated and a donation from Second Baptist Church – Community Outreach Ministry, to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period November 16, 2023 through January 4, 2024.

On December 19, 2023, the Board accepted various items donated and accepted a donation from Second Baptist Church – Community Outreach Ministry, to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period August 1, 2023 through November 15, 2023.

On September 19, 2023 the Board acknowledged an item donated and accepted a donation from Grace Community Church, a non-profit religious organization, to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period July 1, 2023 through July 31, 2023.

On August 15, 2023, the Board acknowledged various items donated to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period April 15, 2023 through June 30, 2023.

On June 20, 2023, the Board accepted the sixth round of Nevada Cares Campus and the Northern Nevada Continuum of Care donations to Washoe County Housing and Homeless Services received from January 1, 2023 – May 31, 2023.

On February 21, 2023, the Board accepted the fifth round of Nevada Cares Campus donations to Washoe County Housing and Homeless Services received from October 1, 2022 – December 31, 2022.

On May 16, 2023, the Board acknowledged various items donated and accepted donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period February 1, 2023 through April 15, 2023.

On February 21, 2023, the Board acknowledged various items donated and accepted donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities retroactive for the period October 27, 2022 through January 31, 2023.

BACKGROUND

Housing and Homeless Services (HHS), a division of Human Services Agency, regularly accepts donations from community members and businesses, which are for distribution to persons experiencing homelessness.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

The Agency is requesting retroactive approval of the following donations that have been received by the Homeless Services for the time period of October 1, 2024 through December 31, 2024:

Donor	Donation Amount
Ekedahl Family Trust	\$5,000.00
Truckee Meadows Quilters	\$3,500.00
Second Baptist Church	\$500.00
Doral Academy of Northern Nevada	\$299.40
Anonymous	<u>\$240.00</u>
TOTAL DONATIONS	\$9,539.40

The Agency is also requesting that the Board accept the following items donated to Homeless Services to support welfare activities retroactive for the period October 1, 2024 through December 31, 2024:

Donor Name	Donated Items	Estimated Market Value
Genevieve F.	6 boxes of new dog sweaters, coats, 6 boxes of flea medication	\$1,505.31
Margaret M.	Winter hats, gloves, scarves, toothpaste, headbands	\$200.00
Ritu B.	148 individually packed toothbrushes, 144 tubes of toothpaste, 120 pairs of socks, feminine hygiene	\$220.32
ServPro	Reuseable plastic cups	\$100.00
Pamela C.	7 women's long sleeve shirts, 2 sweatshirts, jackets, 3 women's winter vests, jean jacket, 6 new thermal men's shirts	\$97.00

Pamela C.	40 blankets, 100 pairs of socks, 100 pairs gloves, 100 hats, 100 scarves and neck warmers, 9 packages of depends	\$905.43
Joannie S.	Laundry detergent	\$78.00
A.J. D.	Gym equipment - Smith machine/lat pull down	\$150.00
Amber B.	Men's clothing	\$200.00
Amber B.	Women's clothing	\$300.00
Trinity Episcopal Church Sack Lunch Ministry	200 to 250 pairs of unisex socks, medium and large	unknown
Washoe County Employees	Adult hygiene products	\$1,000.00
Alexis H.	Toothbrushes, hygiene products, gloves, socks	\$1,000.00
South Washoe DEMS	Socks, gloves	\$200.00
TMCC EMT, AEMT and Paramedic Students	Jackets, blankets	\$300.00
TOTAL		\$6,256.06

FISCAL IMPACT

Should the Board accept the donation, the Human Services Agency Homelessness Fund (223) FY25 adopted budget will need to be increased by \$9,539.40 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20511 -484000	Revenue – Our Place Donation	\$ 3,500.00
IO-20528 -484000	Revenue – Mens Crossroads Donation	\$ 740.00
IO-20540 -484000	Revenue – General Cares Campus Donations	\$ 5,299.40
	Total Revenue	\$ 9,539.40
IO-20511 -710500	Expenditure – Other Expense	\$ 3,500.00
IO-20528 -710500	Expenditure – Other Expense	\$ 740.00
IO-20540 -710500	Expenditure – Other Expense	\$ 5,299.40
	Total Expenditures	\$ 9,539.40

RECOMMENDATION

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$6,256.06]; and (2) accept donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$9,539.40] retroactive for the period of October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to: (1) accept various items donated totaling an estimated market value of [\$6,256.06]; and (2) accept donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$9,539.40] retroactive for the period of October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments."*