



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 20,,

2024

DATE: Thursday, August 15, 2024

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
775-785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to: (1) accept various items donated totaling an estimated market value of [\$15,291.20]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$156.89] retroactive for the period March 26, 2024 through June 30, 2024; and direct the Comptroller to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$15,291.20]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$156.89] retroactive for the period March 26, 2024 through June 30, 2024; and direct the Comptroller to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On April 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$2,064.00]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$1,042.51] retroactive for the period January 5, 2024 through March 25 2024.

On January 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$950.00]; and (2) accepted donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$5,722.15] retroactive for the period November 16, 2023 through January 4, 2024.

On December 19, 2023, the Board accepted various items donated totaling an estimated market value of [\$1,660.00]; and (2) accepted donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$1,505.00] retroactive for the period August 1, 2023 through November 15, 2023.

AGENDA ITEM # _____

On September 19, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$15,541.93]; and (2) accepted a donation from donor to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$500.00] retroactive for the period July 1, 2023 through July 31, 2023.

On August 15, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$20,487.00]; and accepted donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$3,320.05] retroactive for the period April 15, 2023 through June 30, 2023.

On May 16, 2023, the Board accepted donations from anonymous donor to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$529.90] retroactive for the period January 30, 2023 through April 15, 2023.

On February 21, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$5,222.00]; and accepted donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$2,111.71] retroactive for the period October 22, 2022, through January 31, 2023.

BACKGROUND

Human Services Agency (HSA) regularly accepts donations from community members and business to be used to support seniors in our community. Acceptance of such donations requires Board approval.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

The Agency is requesting retroactive approval of the following cash donations that have been received by Senior Services for the time period March 26, 2024 through June 30, 2024.

Anonymous Donors

\$156.89

The Agency is also requesting that the Board accept the following items donated to Senior Services to support seniors in our community retroactive for the period March 26, 2024 through June 30, 2024.

- Box fan received by HSA, donated by Jackie S. – estimated market value \$53
- (4) box fans and (1) table fan received by HSA, donated by an anonymous donor – estimated market value \$131
- Jigsaw puzzles received by HSA, donated by an anonymous donor – estimated market value unknown
- (12) fans received by HSA, donated by Andy D. – estimated market value \$360
- (28) fans received by HSA, donated by Rob T. – estimated market value \$600
- (5) box fans received by HSA, donated by Sandy M. - estimated market value \$125
- Portable fan, standing fan and necklace fan received by HSA, donated by Silvana R. – estimated market value \$50
- Box fan and pedestal fan received by HSA, donated by Richard W. – estimated market value \$50
- (2) fans received by HSA, donated by Carol P. – estimated market value \$50
- (1) fan received by HSA, donated by Ludy M. – estimated market value \$25
- (4) pedestal fans received by HSA, donated by Lulu R. – estimated market value \$120
- Box fan received by HSA, donated by Dan R. - estimated market value \$50
- Box fans received by HSA, donated by Mike T. – estimated market value \$100
- Oscillating fan received by HSA, donated by Ana H. - estimated market value \$37
- (4) box fans received by HSA, donated by Roberta L. - estimated market value \$100
- Box fan received by HSA, donated by Gale G. - estimated market value \$25
- (19) box fans received by HSA, donated by Community Fellowship - estimated market value \$513
- Box fans received by HSA, donated by Community Fellowship - estimated market value \$500
- Fans received by HSA, donated by an anonymous donor – estimated market value \$2,500
- Box fans received by HSA, donated by an anonymous donor - estimated market value \$125
- Box fan received by HSA, donated by Diane S. - estimated market value \$50
- Fans received by HSA, donated by an anonymous donor – estimated market value \$108
- Box fan received by HSA, donated by Terry E. - estimated market value \$25
- Pedestal fan received by HSA, donated by Cosette R. - estimated market value \$60
- Box fan received by HSA, donated by Debbie Z. - estimated market value \$26.20
- Used paperback books received by HSA, donated by Kenneth D. - estimated market value \$120
- (12) table fans received by HSA, donated by Mike - estimated market value \$240
- Pedestal fans and box fans received by HSA, donated by an anonymous donor - estimated market value unknown
- (4) box fans and (3) pedestal fans received by HSA, donated by an anonymous donor – estimated market value \$248
- (5) box fans received by HSA, donated by Jerry Y. – estimated market value \$125

- Box fan received by HSA, donated by an anonymous donor – estimated market value \$27
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$27
- Fans received by HSA, donated by an anonymous donor – estimated market value \$20
- (4) box fans and (1) table fan received by HSA, donated by an anonymous donor – estimated market value \$131
- (2) pedestal fans received by HSA, donated by an anonymous donor – estimated market value \$70
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$27
- (2) table fans received by HSA, donated by an anonymous donor – estimated market value \$46
- (2) box fans received by HSA, donated by an anonymous donor – estimated market value \$40
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$20
- (50) books received by HSA, donated by an anonymous donor – estimated market value \$100
- Fans received by HSA, donated by an anonymous donor – estimated market value \$20
- Box fans received by HSA, donated by Frank D. - estimated market value \$200
- (4) box fans and (1) table fan received by HSA, donated by an anonymous donor - estimated market value \$131
- (4) box fans received by HSA, donated by Karen F. – estimated market value \$100
- (50) box fans received by HSA, donated by Swift Institute – estimated market value \$1,250
- (8) fans received by HSA, donated by Roberta S. – estimated market value \$180
- Box fan received by HSA, donated by Sally E. – estimated market value \$25
- Fans received by HSA, donated by Courtney M. – estimated market value \$25
- (2) box fans received by HSA, donated by Doug B. - estimated market value \$20
- (50) box fans received by HSA, donated by Jet Plumbing - estimated market value \$1,250
- (100) box fans received by HSA, donated by Sierra Air - estimated market value \$2,500
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$20
- (12) box fans received by HSA, donated by Margaret W. - estimated market value \$303
- Fans received by HSA, donated by Christine P. - estimated market value \$24
- (2) box fans received by HSA, donated by an anonymous donor – estimated market value \$20
- (13) box fans received by HSA, donated by an anonymous donor – estimated market value \$351
- (4) box fans and (1) table fan received by HSA, donated by an anonymous donor – estimated market value \$131
- (4) box fans and (4) pedestal fans received by HSA, donated by an anonymous donor – estimated market value \$248

- (1) box fan and (1) pedestal fan received by HSA, donated by an anonymous donor – estimated market value \$62
- (2) box fans received by HSA, donated by Sparks Elks Lodge – estimated market value \$50
- (2) fans received by HSA, donated by an anonymous donor – estimated market value \$40
- (4) tower fans received by HSA, donated by Jessica L. – estimated market value \$140
- (2) box fans received by HSA, donated by an anonymous donor – estimated market value \$54
- (7) box fans received by HSA, donated by an anonymous donor – estimated market value \$189
- (1) box fan and (1) pedestal fan received by HSA, donated by an anonymous donor – estimated market value \$62
- (6) box fans received by HSA, donated by an anonymous donor – estimated market value \$162
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$27
- (2) table fans received by HSA, donated by an anonymous donor – estimated market value \$46
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$20
- Fan received by HSA, donated by an anonymous donor – estimated market value \$20
- Box fan received by HSA, donated by an anonymous donor – estimated market value \$27
- (2) pedestal fans received by HSA, donated by an anonymous donor – estimated market value \$70
- (5) box fans received by HSA, donated by an anonymous donor – estimated market value \$100
- Sticky notes, mini dry erase boards, (2) notepads received by HSA, donated by Michaela A. – estimated market value unknown
- Misc items (socks, books, cards) received by HSA, donated by Mary H. – estimated market value \$400

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency Senior Services Fund (225) FY25 adopted budget will need to be amended by \$156.89 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20046 -484000	General Donation - Revenue	\$ 156.89
	Total Revenue	\$ 156.89
IO-20046 -710500	General Donation - Other Expense	\$ 156.89
	Total Expenditure	\$ 156.89

RECOMMENDATION

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$15,291.20]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$156.89] retroactive for the period March 26, 2024 through June 30, 2024; and direct the Comptroller to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to: (1) accept various items donated totaling an estimated market value of [\$15,291.20]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$156.89] retroactive for the period March 26, 2024 through June 30, 2024; and direct the Comptroller to make the necessary budget amendments.”*