



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: April 28, 2026

DATE: March 25, 2026

TO: Board of County Commissioners

FROM: Anne Stoll-Truelock, Fiscal Compliance Officer
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THROUGH: Jack Zenteno, Administrative Health Services Officer
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$70,736.32; no county match] in both revenue and expense to the FY26 Supplemental Nutrition Assistance Education Program (SNAP-Ed) Notice of Subaward, retroactive to October 1, 2025, through September 30, 2026, for the Population Health Division (PHD) to support Supplemental Nutrition Assistance Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On March 17, 2026, the District Health Officer executed this subaward amendment in the total amount of \$81,346.77, for the period of October 1, 2025 through September 30, 2026.

BACKGROUND

The Supplemental Nutrition Assistance Program – Education (SNAP-Ed) is a federally funded grant program that supports evidence-based nutrition education and obesity prevention interventions and projects for persons eligible for the Supplemental Nutrition Assistance Program (SNAP). SNAP-Ed is delivered through a combination of educational strategies such as direct education and accompanied by policy, systems and environmental interventions to make healthy choices the easy choice and increase the consumption of healthy food and increase opportunities for physical activity. The subaward supports the school-based program, Power Up Kids – which is delivered at select Title I classrooms in the community to encourage healthy eating and movement among youth; it is implemented by the Chronic Disease and Injury Prevention Program.

AGENDA ITEM # _____

The Subaward provides funding for personnel, travel, operating and indirect expenditures.

GRANT AWARD SUMMARY

Project/Program Name: Population Health Division, Supplemental Nutrition Assistance Program Award

Scope of the Project: Streamline the effectiveness of SNAP-Ed funded organizations in Nevada through resource management, comprehensive staff training, and continuous improvement

Benefit to Washoe County Residents: Funds will be used to support costs associated with the SNAP program in Reno, Sparks and Washoe County.

On-Going Program Support: NNPH will seek ongoing support through the Federal or State funding programs.

Award Amount: \$81,346.77 (\$70,736.32 direct/\$10,610.45 indirect)

Grant Period: October 1, 2025, to September 30, 2026

Funding Source: Department of Agriculture (USDA)

Pass Through Entity: Board of Regents, NSHE obo University of Nevada, Reno

CFDA Number: 10.561

Grant ID Number: 257NVNV5Q3903

Match Amount and Type: No match required

Sub-Awards and Contracts: The Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Funding was not included in the FY26 adopted budget, therefore, a budget amendment for \$70,736.32 in both revenue and expense is needed in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12608 -431100	Federal Grants	\$ 70,736.32
	Total Revenue	\$ 70,736.32
IO 12608 -701130	Pooled Positions	\$ 28,680.38

IO 12608	-701412	Salary Adjustment	\$ 17,766.64
IO 12608	-705360	Benefit Adjustment	\$ 11,844.43
IO 12608	-710100	Professional Services	\$ 2,500.00
IO 12608	-711210	Travel	\$ 753.13
IO 12608	-710300	Operating Supplies	\$ 9,191.74
		Total Expenditures	\$ 70,736.32

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources. Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$70,736.32; no county match] in both revenue and expense to the FY26 Supplemental Nutrition Assistance Program Education (SNAP-Ed) Notice of Subaward, retroactive to October 1, 2025, through September 30, 2026, for the Population Health Division (PHD) to support Supplemental Nutrition Assistance Program agreement, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff’s recommendation, a possible motion would be: “Move to approve budget amendments totaling an increase of [\$70,736.32; no county match] in both revenue and expense to the FY26 Supplemental Nutrition Assistance Program Education (SNAP-Ed) Notice of Subaward, retroactive to October 1, 2025, through September 30, 2026, for the Population Health Division (PHD) to support Supplemental Nutrition Assistance Program agreement, and direct Finance to make the appropriate budget amendments.”