



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: *June 24, 2025*

**DATE:** Tuesday, June 10, 2025  
**TO:** Board of County Commissioners  
**FROM:** Andrew McDonald, Registrar of Voters  
(775) 328-3690, [amcdonald@washoecounty.gov](mailto:amcdonald@washoecounty.gov)

**THROUGH:** Eric Brown, County Manager

**SUBJECT:** Recommendation to approve the acceptance of the Nevada Secretary of State Budget appropriation to Washoe County in the amount of [\$11,315.09] for the purchase, shipping, and handling of nine additional charging carts for the 2024 General Election, in accordance with the implementation of the Voter Registration and Election Management Solution (VREMS) project (AB422 (2021)). The Registrar of Voters received confirmation from the Nevada Secretary of State on March 7, 2025 of reimbursement eligibility; therefore, the request to accept this reimbursement is retroactive from July 1, 2024, through June 30, 2025. If approved, direct Finance to make the necessary budget amendments. Voters. (All Commission Districts) FOR POSSIBLE ACTION

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### SUMMARY

Recommendation to approve the acceptance of the Nevada Secretary of State Budget appropriation to Washoe County in the amount of [\$11,315.09] for the reimbursement of the purchase, shipping, and handling of nine additional charging carts for the 2024 General Election, in accordance with the implementation of the Voter Registration and Election Management Solution (VREMS) project (AB422 (2021)). The award period is retroactive from July 1, 2024, through June 30, 2025. If approved, direct Finance to make the necessary budget amendments.

**Washoe County Strategic Objective supported by this item:** Fiscal sustainability.

### PREVIOUS ACTION

No previous action has been taken on this item.

### BACKGROUND

The Help America Vote Act (HAVA) of 2002 requires states to adopt a computerized statewide voter registration list. AB422 required the Secretary of State to establish and maintain a centralized, top-down database that collects and stores information relating to voter pre-registration and registration from all counties prior to the 2024 general election.

AGENDA ITEM # \_\_\_\_\_

During the 81st (2021) Legislative Session the VREMS project was initiated after the passage of AB422. The project puts in place a centralized statewide voter registration database and supports the connection of election management systems located in counties throughout the state to that database for secure and accurate elections.

The acquisition of additional charging carts was critical for implementing this project and maintaining the functionality of electronic devices used in voter registration and ballot processing at the vote centers for voter check-in. The use of these funds is strictly limited to use for the charging carts acquired in the 2024 General Election.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** VREMS Charging Carts Reimbursement

**Scope of the Project:** Reimbursement for charging carts

**Benefit to Washoe County Residents:** Every registered constituent in Washoe County who cast their vote in person at a vote center.

**On-Going Program Support:** These funds will supplement the costs associated with acquiring additional charging carts necessary for the 2024 General Election.

**Award Amounts:** \$11,315.09

**Grant Period:** July 1, 2024, through June 30, 2025

**Funding Source:** State General Fund

**Pass Through Entity:** Nevada Secretary of State

**CFDA Number:** Not applicable

**GRANT ID Number:** Legislative Session appropriation

**Match Amount and Type:** No match required

### **FISCAL IMPACT**

Should the Board accept this funding appropriation, the Fiscal Year 2025 adopted budget for the Registrar of Voters Office will be increased by \$11,315.09 in both revenue and expenditures in the following accounts:

IO #	Cost Object	G/L Account	Amount
<b>Revenues</b>			
12544	VREMS Charging Carts Reimbursement	432100 – State Grants	\$11,315.09
<b>Expenditures:</b>			
12544	VREMS Charging Carts Reimbursement	711504 – Equipment nonCapital	\$11,315.09

**RECOMMENDATION**

Recommendation to approve the acceptance of the Nevada Secretary of State Budget appropriation to Washoe County in the amount of [\$11,315.09] for the purchase, shipping, and handling of nine additional charging carts for the 2024 General Election, in accordance with the implementation of the Voter Registration and Election Management Solution (VREMS) project (AB422 (2021)). The award period is retroactive from July 1, 2024, through June 30, 2025. If approved, direct Finance to make the necessary budget amendments.

**POSSIBLE MOTION**

*Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve the acceptance of the Nevada Secretary of State Budget appropriation to Washoe County in the amount of [\$11,315.09] for the purchase, shipping, and handling of nine additional charging carts for the 2024 General Election, in accordance with the implementation of the Voter Registration and Election Management Solution (VREMS) project (AB422 (2021)). The Registrar of Voters received confirmation from the Nevada Secretary of State on March 7, 2025 of reimbursement eligibility; therefore, the request to accept this reimbursement is retroactive from July 1, 2024, through June 30, 2025. If approved, direct Finance to make the necessary budget amendments.”*