



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: June 3, 2025

DATE: May 8, 2025

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Jay Cwiak, Division Chief
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THROUGH: Dale Way, Interim Fire Chief
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SUBJECT: Recommendation to approve the issuance of a Purchase Order to Interstate Oil Company in an amount not to exceed \$250,000 for Fiscal Year 2025-2026, utilizing Nevada State Contracts 99SWC-NV20-4287 for bulk fuel purchase and delivery service. (All Commission Districts) **FOR POSSIBLE ACTION**

SUMMARY

Recommendation to approve the issuance of a Purchase Order to Interstate Oil Company in an amount not to exceed \$250,000 for Fiscal Year 2025-2026 (FY25/26), utilizing Nevada State Contracts 99SWC-NV20-4287 for bulk fuel purchase and delivery service.

PREVIOUS ACTION

June 16, 2020, the Board approved a resolution that gives standing authorization to the Truckee Meadows Fire Protection District Chief or his or designated staff to purchase supplies, materials, equipment, and contractual services required by the district to accomplish the purposes of NRS chapter 474 in annual amounts or estimated annual amounts of \$100,000 or less per purchase.

June 4, 2024, the Board retroactively approved the continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Allstar Fire Equipment, CMC Tire Inc., Dynamic Diesel, Flyers Energy, LLC, Interstate Oil Company, LN Curtis & Sons, Life Assist, NV Energy, Siddons Martin Emergency Group, LLC, and Spectrum. Amounts to be paid to Allstar Fire Equipment, CMC Tire Inc., Dynamic Diesel, Flyers Energy, LLC, LN Curtis & Sons, Siddons Martin Emergency Group, LLC, and Spectrum. shall not exceed \$150,000. The amounts to be paid to Interstate Oil Company, NV Energy, and Life

Assist shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, equipment, equipment repairs, facility projects, supplies, internet, and utilities.

BACKGROUND

The District has approximately 150 vehicles and apparatuses in its fleet, which are either housed or located throughout the district at career, volunteer, and wildland crew stations and district headquarters.

Each of our ten (10) career fire stations can store and dispense fuel, primarily diesel. Of those ten (10), only seven (7) of the stations dispense unleaded gasoline. These dispensing stations generally support our day-to-day operations. Fuel is stored and dispensed directly from our facilities not just for convenience, but in the event an incident occurs that cripples the community as a whole. Fire stations are designed to be self-reliant and able to withstand situations that would make other facilities unusable. Emergency generators located at our fire stations both provide the electricity to dispense this back-up fuel supply, as well as rely on it to power the station. These dispensing stations are also dedicated and secure from the rest of the community, ensuring the District's ability to continue pursuing its mission.

FISCAL IMPACT

The District has included adequate funds in the FY25/26 General Fund for Fuel and Lube to issue a Purchase Order for \$250,000 to Interstate Oil Company.

RECOMMENDATION

Staff recommends the Board approve the issuance of a Purchase Order to Interstate Oil Company in an amount not to exceed \$250,000 for FY25/26, utilizing Nevada State Contracts 99SWC-NV20-4287 for bulk fuel purchase and delivery service.

POSSIBLE MOTION

If the Board agrees with Staff's recommendation, a possible motion can be:

"I move to approve the issuance of a Purchase Order to Interstate Oil Company in an amount not to exceed \$250,000 for Fiscal Year 2025-2026, utilizing Nevada State Contracts 99SWC-NV20-4287 for bulk fuel purchase and delivery service."