



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 16, 2026

DATE: Thursday, May 28, 2026

TO: Board of County Commissioners

FROM: Aleesah Campbell, Grants Coordinator
775-328-3013, sogrants@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept a fiscal year 2025 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) grant award [amount not to exceed \$121,140.00, no County match required] as administered from the State of Nevada Office of Emergency Management/Homeland Security, project number to be determined, to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant period of October 1, 2025 through September 30, 2027; authorize the Sheriff to execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item is presented seeking approval to accept the grant award from the State of Nevada Office of Emergency Management/Homeland Security.

Per County policy, the Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

This grant has been awarded to the Washoe County Sheriff's Office and seeks to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment.

Washoe County Strategic Objective supported by this item: Vulnerable Populations: Support vulnerable populations with a regional approach

PREVIOUS ACTION

On December 17, 2024, the Board of County Commissioners approved Item 7.F.2., \$127,300.00 of FY24 funding from the State of Nevada Division of Emergency management, project number 97067.24, for the Washoe County Sheriff's Office (WCOS) Community Emergency Response Team (CERT) for the retroactive grant period of October 1, 2024, through September 30, 2026.

AGENDA ITEM # _____

On December 12, 2023, the Board of County Commissioners approved Item 7.D.2., \$149,460.00 of FY23 funding from the State of Nevada Division of Emergency management, project number 97067.23, for the WCSO Citizens Corps Program for the retroactive grant period of October 1, 2023, through September 30, 2025.

On December 13, 2022, the Board of County Commissioners approved Item 9.F.5., \$121,580.00 of FY22 funding from the State of Nevada Division of Emergency management, project number 97067.22, for the WCSO Citizens Corps Program for the retroactive grant period of September 1, 2022, through August 31, 2024.

On December 14, 2021, the Board of County Commissioners approved Item 10.K.1., \$80,353.00 of FY21 funding from the State of Nevada Division of Emergency management, project number 97067.21, for the WCSO Citizens Corps Program for the retroactive grant period of September 1, 2021, through August 31, 2023.

On November 17, 2020, the Board of County Commissioners approved Item 10.D.1., \$80,353.00 of FY20 funding from the State of Nevada Division of Emergency management, project number 97067.20, for the WCSO Citizens Corps Program for the retroactive grant period of October 1, 2020, through September 30, 2022.

The Board has accepted an annual CERT (formerly known as Citizen Corps Program) grant award on behalf of the WCSO since 2006.

BACKGROUND

The Washoe County Sheriff's Office has been awarded a grant with the State of Nevada Office of Emergency Management/Homeland Security to support the Community Emergency Response Team (CERT).

This grant will pay for salary of support specialists, training, and supplies for exercise or deployment for the duration of the grant period through September 30, 2027.

Due to a delay in processing the FY25 grant award documents, the State of Nevada Office of Emergency Management/Homeland Security has issued a Letter of Intent to Award this grant agreement. Once the award documents are received, they will be taken back to the Board for approval.

GRANT AWARD SUMMARY

Project/Program Name: *FY25 DEM HSGP CERT*

Scope of the Project: *Support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment.*

Benefit to Washoe County Residents: *Increased community safety, emergency preparedness, and resilience.*

On-Going Program Support: *N/A*

Award Amount: *\$121,140.00*

Grant Period: *10/1/25 – 9/30/27*

Funding Source: *U.S. Department of Homeland Security, Federal
Emergency Management Agency (FEMA)*

Pass Through Entity: *State of Nevada Office of Emergency
Management/Homeland Security*

Assistance Listing #/CFDA: *97.067*

Grant ID Number: *TBD*

Match Amount and Type: *None*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY26 Washoe County Sheriff’s Office adopted budget will be increased by \$121,140.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-12682 FY25 DEM HSGP CERT	431100 – Federal Grants	\$121,140.00
IO-12682 FY25 DEM HSGP CERT	701130 – Pooled Positions	\$93,840.00
IO-12682 FY25 DEM HSGP CERT	710300 – Operating Supplies	\$23,800.00
IO-12682 FY25 DEM HSGP CERT	710212 – Software Subscription	\$3,500.00

- No County match required
- Indirect costs are not allowable on this grant award

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a fiscal year 2025 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) grant award [amount not to exceed \$121,140.00, no County match required] as administered from the State of Nevada Office of Emergency Management/Homeland Security, project number to be determined, to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant period of October 1, 2025 through September 30, 2027; authorize the Sheriff to execute the award document; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “move to accept a fiscal year 2025 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) grant award [amount not to exceed \$121,140.00, no County match required] as administered from the State of Nevada Office of Emergency Management/Homeland Security, project number to be determined, to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant period of October 1, 2025 through September 30, 2027; authorize the Sheriff to execute the award document; and direct Finance to make the necessary budget amendments.”