

**Staff Report**  
**Emergency Medical Services Advisory Board**  
**Board Meeting Date: June 17, 2026**

**DATE:** June 10, 2026  
**TO:** Emergency Medical Services Advisory Board  
**FROM:** Dr. Chad Kingsley, District Health Officer  
775-328-2415, [ckingsley@nnph.org](mailto:ckingsley@nnph.org)  
**SUBJECT:** Discussion and Possible Action for the Emergency Medical Services Advisory Board (EMSAB) to Direct the District Health Officer (DHO) to Update the EMSAB Bylaws and Return with Suggested Revisions at the Next Regular Meeting.

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**SUMMARY**

This item is for the Board to discuss and possibly take action to direct the District Health Officer (DHO) to conduct a full review and update of the Emergency Medical Services Advisory Board (EMSAB) bylaws. The requested updates should reflect current organizational structure, terminology, operational practices, and any necessary revisions identified by the Board. Suggested revisions will be brought back to the EMSAB at its next regularly scheduled meeting for review and possible approval.

**PREVIOUS ACTION**

- The Board reviewed and approved revisions to the bylaws on May 29, 2025.
- The Board conducted an additional bylaws review and approved revisions on November 2, 2023.
- The Board reviewed and approved revised bylaws on May 5, 2022.
- The Board approved updates to the bylaws following a scheduled review on May 6, 2021.
- The Board conducted a review of the bylaws and approved revisions on October 6, 2016.
- The Board initially approved the bylaws on March 5, 2015.

**BACKGROUND**

The Emergency Medical Services Advisory Board (EMSAB) bylaws serve as the foundational governance document guiding the Board's structure, membership, operational practices, and procedural requirements. Since the EMSAB's establishment, the bylaws have been subject to periodic review and revision to ensure they remain aligned with current organizational structure, applicable regulations, and evolving operational needs.

**FISCAL IMPACT**

There is no fiscal impact associated with this report.

**RECOMMENDATION**

Staff recommends the Board discuss and consider directing the District Health Officer to review and update the EMSAB bylaws and return with proposed revisions for consideration at the next EMSAB meeting.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to direct the District Health Officer to update the Emergency Medical Services Advisory Board bylaws and bring back suggested revisions to the next regularly scheduled EMSAB meeting."

**ATTACHMENTS**

N/A