



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: *May 26, 2026*

**DATE:** April 15, 2026

**TO:** Board of County Commissioners

**FROM:** Sarah Bates, Law Librarian & Manager, Washoe County Law Library  
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**THROUGH:** Alicia Lerud, District Court Administrator and Clerk of Court

**SUBJECT:** Request that the Board of County Commissioners retroactively acknowledge the grant award of \$2,000.00, [no County match required], awarded to the Washoe County Law Library, Second Judicial District Court, by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records for the grant period July 1, 2025 to June 30, 2026, and direct Finance to make the necessary budget amendments. District Court (All Commission Districts.)

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### **SUMMARY**

The Washoe County Law Library, Second Judicial District Court, has been awarded \$2,000 in federal grant funding to support Natasha Wolz, Senior Law Library Assistant, attendance at the American Association of Law Libraries 2026 Leadership Academy in Chicago, Illinois.

**Washoe County Strategic Objective supported by this item:** Innovative Services

### **PREVIOUS ACTION**

On October 21, 2025, the Board acknowledged a \$1,228.00 grant for the Washoe County Law Library which was awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records.

On September 12, 2023, the Board acknowledged a \$41,479.00 grant for the Washoe County Law Library which was awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records. An amendment to acknowledge an additional \$3,057.00 to the original awarded amount, for a new grant award total of \$44,536.00, occurred on February 20, 2024.

**AGENDA ITEM # \_\_\_\_\_**

On September 12, 2023, the Board acknowledged a \$1,228.00 Continuing Education grant for the Washoe County Law Library which was awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records.

On June 20, 2023, the Board acknowledged a \$10,431.00 grant for the Washoe County Law Library which was also awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records.

On May 17, 2022, the Board acknowledged a \$35,132.00 grant for the Washoe County Law Library which was awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records. An amendment to acknowledge an additional \$2,599.00 to the original awarded amount, for a new grant award total of \$37,731.00, occurred on September 13, 2022.

On September 28, 2021, the Board acknowledged a \$20,000.00 grant for the Washoe County Law Library which was awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records.

On June 22, 2021, the Board acknowledged a \$4,500.00 grant for the Washoe County Law Library which was awarded by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records.

### **BACKGROUND**

The Leadership Academy is program hosted by the American Association of Law Libraries (AALL). It is designed to prepare Law Library professionals with leadership skills. The program will include interactive discussions exploring the core traits of exceptional leaders and practical ways to develop these skills. Participants will take leadership assessments designed to highlight their strengths and preferences, engage in both small- and large-group activities, and connect with peers through valuable networking opportunities. Participants will have access to a private online discussion group, be assigned as a mentor (an AALL member) for one year, and receive ongoing leadership development opportunities.

Attending conferences like this one is beneficial to library patrons because it gives Law Library staff opportunities to develop their professional skills and knowledge. Staff return invigorated to implement new and creative ideas that further the Law Library's commitment to access to justice. Attending conferences like these and collaborating with contemporaries from other institutions are essential for remaining informed about innovations in the library field.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** *SJDC NSLAPR LSTA Grant-In-Aid*

**Scope of the Project:** *The scope of this project is to send the Senior Law Library Assistant to a law library conference that provides continuing education.*

**Benefit to Washoe County Residents:** *The benefit to Washoe County Law Library patrons would be possible implementation of new ideas or efficiencies in the Washoe County Law Library, as well as a knowledgeable staff that participates in professional development and ongoing education in the library field.*

**On-Going Program Support:** *N/A*

**Award Amount:** \$2,000.00

**Grant Period:** *July 1, 2025- June 30, 2026*

**Funding Source:** *Institute of Museum and Library Services*

**Pass Through Entity:** *Nevada State Library, Archives and Public Records*

**Assistance Listing #/CFDA:** *45.310*

**Grant ID Number:** *25-20-WC*

**Match Amount and Type:** *N/A*

**Sub-Awards and Contracts:** *N/A*

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY26 Second Judicial District Court , adopted budget will be increased by \$2,000.00 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-12661 SJDC NSLAPR LSTA Grant-In-Aid	Federal Grant Revenue - 431100	\$2,000
IO-12661 SJDC NSLAPR LSTA Grant-In-Aid	Travel - 711210	\$1,735
IO-12661 SJDC NSLAPR LSTA Grant-In-Aid	Seminars & Meetings - 710509	\$265

**RECOMMENDATION**

It is recommended that the Board of County Commissioners retroactively acknowledge the grant award of \$2,000.00, [no County match required], awarded to the Washoe County Law Library, Second Judicial District Court, by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records for the grant period July 1, 2025 to June 30, 2026, and direct Finance to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to retroactively acknowledge a grant of \$2,000.00 [no County match required], awarded to the Washoe County Law Library, Second Judicial District Court, by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records for the grant period July 1, 2025, to June 30, 2026, and direct Finance to make the necessary budget amendments.