



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: Tuesday, July 28, 2026

TO: Board of County Commissioners

FROM: Aleesah Campbell, Grants Coordinator
775-328-3013, sogrants@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept a fiscal year 2025 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) grant award [amount not to exceed \$121,140.00, no County match required] as administered from the State of Nevada Office of Emergency Management/Homeland Security, Federal FY25 project number EMW-2025-SS-05056, to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant period of September 1, 2025 through August 31, 2027; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item is presented seeking approval to accept the grant award from the State of Nevada Office of Emergency Management/Homeland Security.

Per County policy, the Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

This grant has been awarded to the Washoe County Sheriff's Office and seeks to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment.

Washoe County Strategic Objective supported by this item: Vulnerable Populations: Support vulnerable populations with a regional approach

PREVIOUS ACTION

On June 16, 2026, the Board of County Commissioners approved Item 6.H.6., this award of \$121,140.00 of Homeland Security Grant Program (HSGP) funding from the State of Nevada Office of Emergency Management/Homeland Security to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant

AGENDA ITEM # _____

period of October 1, 2025 through September 30, 2027 (the award term has since been updated). That Item was presented with a Letter of Intent to Award, and the full grant award is now being taken back to the Board for approval.

On December 17, 2024, the Board of County Commissioners approved Item 7.F.2., \$127,300.00 of FY24 funding from the State of Nevada Division of Emergency management, project number 97067.24, for the Washoe County Sheriff's Office (WCSO) CERT for the retroactive grant period of October 1, 2024, through September 30, 2026.

On December 12, 2023, the Board of County Commissioners approved Item 7.D.2., \$149,460.00 of FY23 funding from the State of Nevada Division of Emergency management, project number 97067.23, for the WCSO Citizens Corps Program for the retroactive grant period of October 1, 2023, through September 30, 2025.

On December 13, 2022, the Board of County Commissioners approved Item 9.F.5., \$121,580.00 of FY22 funding from the State of Nevada Division of Emergency management, project number 97067.22, for the WCSO Citizens Corps Program for the retroactive grant period of September 1, 2022, through August 31, 2024.

On December 14, 2021, the Board of County Commissioners approved Item 10.K.1., \$80,353.00 of FY21 funding from the State of Nevada Division of Emergency management, project number 97067.21, for the WCSO Citizens Corps Program for the retroactive grant period of September 1, 2021, through August 31, 2023.

On November 17, 2020, the Board of County Commissioners approved Item 10.D.1., \$80,353.00 of FY20 funding from the State of Nevada Division of Emergency management, project number 97067.20, for the WCSO Citizens Corps Program for the retroactive grant period of October 1, 2020, through September 30, 2022.

The Board has accepted an annual CERT (formerly known as Citizen Corps Program) grant award on behalf of the WCSO since 2006.

BACKGROUND

The Washoe County Sheriff's Office has been awarded a grant with the State of Nevada Office of Emergency Management/Homeland Security to support the Community Emergency Response Team (CERT).

This grant will pay for salary of support specialists, training, and supplies for exercise or deployment for the duration of the grant period through August 31, 2027.

Due to a delay in processing the FY25 grant award documents, in May 2026, the State of Nevada Office of Emergency Management/Homeland Security issued a Letter of Intent to Award this grant agreement, which was taken to the Board of County Commissioners for approval on June 16, 2026. The full award documents have now been received and are now being taken back to the Board for approval.

GRANT AWARD SUMMARY

Project/Program Name: *FY25 DEM HSGP CERT*

Scope of the Project: *Support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment.*

Benefit to Washoe County Residents: *Increased community safety, emergency preparedness, and resilience.*

On-Going Program Support: *N/A*

Award Amount: *\$121,140.00*

Grant Period: *9/1/25 – 8/31/27*

Funding Source: *U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA)*

Pass Through Entity: *State of Nevada Office of Emergency Management/Homeland Security*

Assistance Listing #/CFDA: *97.067*

Grant ID Number: *EMW-2025-SS-05056, App ID 505883*

Match Amount and Type: *None*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the Board accept this grant award, no adjustments will be needed, adopted budget has sufficient authority. Budget authority for personnel expenses was projected and accounted for in the FY26 adopted budget.

The FY25 DEM HSGP SHSP WCSO CERT award totals [\$121,140.00] for the retroactive period of October 1, 2025, through September 30, 2027. FY26 budget (to be carried forward to FY27) within Internal Order FY25 DEM HSGP CERT (IO 12682) has sufficient budget expenditure authority.

- No County match required
- Indirect costs are not allowable on this grant award

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a fiscal year 2025 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) grant award [amount not to exceed \$121,140.00, no County match required] as administered from the State of Nevada Office of Emergency Management/Homeland Security, Federal FY25 project number EMW-2025-SS-05056, to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant period of September 1, 2025 through August 31, 2027; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a fiscal year 2025 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) grant award [amount not to exceed \$121,140.00, no County match required] as administered from the State of Nevada Office of Emergency Management/Homeland Security, Federal FY25 project number EMW-2025-SS-05056, to support the Community Emergency Response Team (CERT) through salary of the support specialists, training, and supplies for exercise or deployment for the retroactive grant period of September 1, 2025 through August 31, 2027; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments."