



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE: September 9, 2025**

**DATE:** June 16, 2025

**TO:** Board of County Commissioners

**FROM:** Dwayne Smith, Division Director, Engineering & Capital Projects  
Community Services, 775-328-2043, [Desmith@washoecounty.gov](mailto:Desmith@washoecounty.gov)

**THROUGH:** Eric Crump, Director,  
Community Services, 775-328-3625, [ecrump@washoecounty.gov](mailto:ecrump@washoecounty.gov)

**SUBJECT:** Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 2025/2026 Encroachment/Excavation Repair Project, for various areas within the Truckee Meadows, for the period of September 9, 2025 through December 31, 2026, to perform street cut pavement repairs as needed for specific Washoe County owned roadways in the Truckee Meadows pursuant to Washoe County's Street Cut Ordinance at Washoe County Code 85.058, et. seq., [staff recommends West Coast Paving, Inc., in the amount of \$379,000.00]. (All Commission Districts.) FOR POSSIBLE ACTION

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### SUMMARY

The 2025/2026 Encroachment/Excavation Repair Project (Street Cut Pavement Repair) for Truckee Meadows consists of constructing 21,000 square feet of 4- to 8-inch-deep permanent pavement patches of incorporated Washoe County roadways through calendar year 2026 within the Truckee Meadows area.

Private construction projects performed throughout the Truckee Meadows which involve cutting into pavement and roadways in unincorporated Washoe County are governed by Washoe County Code, Chapter 85 - Street Cut Ordinance (WCC 85.058). This process ensures that any construction encroaching on County roadways in which the pavement is disturbed or removed is restored to Washoe County standards. The Street Cut Ordinance provides an administrative process for the issuance of street cut permits and requires the collection of associated fees to repair the roadways. The fees are used for pavement restoration and program administration and to fund the award of the associated construction contracts each year. This work is also in alignment with the Washoe County's Pavement Condition Index Program.

Sealed bids for the 2025/2026 Encroachment/Excavation Repair Project for Truckee Meadows Project were opened via DemandStar on June 12, 2025. The list of bids received for the project is as follows:

**AGENDA ITEM # \_\_\_\_\_**

<b>2024/2025 Encroachment/Excavation Repair Project for Truckee Meadows</b>	
<b>Bidder</b>	<b>Amount</b>
Sierra Nevada Construction, Inc.	\$414,007.00
<b>West Coast Paving (Low Bid)</b>	<b>\$379,000.00</b>
<i>Engineer's Estimate</i>	<i>\$300,000.00</i>

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability:  
Long-term sustainability

### **PREVIOUS ACTION**

On May 20, 2025, the Board of County Commissioners (Board) adopted the Washoe County Final budget for Fiscal Year 2026 as well as adopting the Capital Improvement Plan (CIP) for Fiscal Years 2026-2030.

On March 19, 2024, the Board awarded a bid and approved the Agreement with Sierra Nevada Construction, Inc., the lowest responsive, responsible bidder for the 2024/2025 Encroachment/Excavation Repair Project for Truckee Meadows, in the amount of \$384,007.00.

On March 28, 2023, the Board awarded a bid and approved the Agreement with West Coast Paving, Inc., the lowest responsive, responsible bidder for the 2023/2024 Encroachment/Excavation Repair Project for Truckee Meadows, in the amount of \$367,007.00.

### **BACKGROUND**

The 2025/2026 Encroachment/Excavation Repair Project (Street Cut Pavement Repair) for Truckee Meadows consists of constructing 21,000 square feet of 4- to 8-inch-deep permanent hot mix asphalt patches through calendar year 2026 within the Truckee Meadows area. This work is performed on Washoe County roadways within the unincorporated areas.

Work includes: mobilization, appropriate traffic control, saw cutting of existing pavement, excavating, removing and legally disposing of the existing temporary asphalt patches, re-compaction of the existing aggregate base material so its suitable for pavement placement, tack coating, placement and compaction of a Type 3 Hot Mix Asphalt pavement, sealing, installation of concrete valve collars, installation of concrete manhole collars, other incidental items as required, and all other work in accordance with the general and special provisions of this contract.

### **FISCAL IMPACT**

Washoe County Code, Chapter 85 - Street Cut Ordinance - provides a mechanism for the issuance of street cut permits, with fees collected to be utilized in pavement restoration

and program administration. The Roads Special Revenue Fund (216) annual budget includes the street cut permit revenue as well as expenditure authority for the pavement restoration. Sufficient budget authority for this agreement is available in the FY 2026 budget in Roads Capital (216003) Construction Contracts (781080).

### **RECOMMENDATION**

It is recommended the Board of County Commissioners award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 2025/2026 Encroachment/Excavation Repair Project, for various areas within the Truckee Meadows, for the period of September 9, 2025 through December 31, 2026, to perform street cut pavement repairs as needed for specific Washoe County owned roadways in the Truckee Meadows pursuant to Washoe County's Street Cut Ordinance at Washoe County Code 85.058, et. seq., [staff recommends West Coast Paving, Inc., in the amount of \$379,000.00].

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 2025/2026 Encroachment/Excavation Repair Project, for various areas within the Truckee Meadows, for the period of September 9, 2025 through December 31, 2026, to perform street cut pavement repairs as needed for specific Washoe County owned roadways in the Truckee Meadows pursuant to Washoe County's Street Cut Ordinance at Washoe County Code 85.058, et. seq., [staff recommends West Coast Paving, Inc., in the amount of \$379,000.00]."