



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 20, 2023

DATE: May 19, 2023

TO: Board of County Commissioners

FROM: Trevor Lloyd, Planning Manager, Planning and Building, Community Services Department, (775) 328-3617, tlloyd@washoecounty.gov

THROUGH: Kelly Mullin, AICP, Division Director, Planning and Building, Community Services Department, (775) 328-3619, kmullin@washoecounty.gov

SUBJECT: Recommendation to appoint a Washoe County resident to the Washoe County Board of Adjustment representing Commission District 2 (generally includes the Southeast Truckee Meadows area (Virginia Foothills, Rhodes Road, Pleasant Valley, etc.), the Southwest Truckee Meadows area (Mt. Rose and Callahan Ranch), and Washoe Valley (both east and west)), to fill a term beginning on July 1, 2023, and ending on June 30, 2027, or until such time as the member no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first. Peter Ghishan is the only eligible applicant. (Commission District 2.)

SUMMARY

Brad Stanley's term on the Washoe County Board of Adjustment will expire on June 30, 2023. Mr. Stanley will have served 2 full terms on the Board of Adjustment. Staff is recommending the appointment of one individual to the Board of Adjustment. If appointed, the term will begin on July 1, 2023, and end on June 30, 2027, or until such time as the member no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first.

Washoe County Strategic Objective supported by this item: Meet the Needs of a Growing Community

PREVIOUS ACTION

On May 28, 2019, the Board of County Commissioners (Board) reappointed Brad Stanley to a full term on the Washoe County Board of Adjustment representing Commission District 2. The term began on July 1, 2019 and will end on June 30, 2023.

On July 14, 2015, the Board appointed Brad Stanley to a full term on the Washoe County Board of Adjustment representing Commission District 2. The term began on July 14, 2015 and ended on June 30, 2019.

AGENDA ITEM # _____

BACKGROUND

Nevada State Law enables Washoe County to create a Board of Adjustment to hear and decide appeals concerning zoning regulations or pertaining to the location and soundness of structures, and to provide other duties as established in County codes. The Board of County Commissioners established the Board of Adjustment to hear and decide on appeals as authorized in State Law, and to hear and decide cases involving administrative and special use permits and variances. Terms of appointment are four years, or until a successor takes office, and the appointees must be residents of the unincorporated area of Washoe County and registered voters at the time of their appointment and throughout their term of office. The Board appoints five members to the Board of Adjustment, each representing one of the County Commission Districts.

Planning and Building Division staff actively recruited for this position through newspaper advertisement, by e-mail to citizens signed up for the “citizen involvement” group and the “District 2” group, posting on social media and the County’s website. The recruitment was open from April 13, 2023 to May 3, 2023. Staff received a total of two applications; one applicant is a resident of unincorporated District 2 and the other is a resident of unincorporated District 4. Since the open position is for a member representing District 2, the applicant from District 4 is ineligible for appointment at this time.

Applications were sent to Commissioner Clark on May 10, 2023. Interviews were conducted with Mr. Ghishan by Commissioner Clark on Thursday, June 8, 2023. Mr. Ghishan was informed of the County Commission meeting and invited to attend and provide public comment on Monday, June 5, 2023.

FISCAL IMPACT

As authorized by NRS 278.280(2)(a) and Washoe County Code Section 110.912.10(i), Board of Adjustment members receive an \$80 per meeting compensation. The Board of Adjustment meets on a monthly basis, which equates to an annual per member compensation of \$960. Funds to compensate all Board of Adjustment members for scheduled meetings are included as part of the FY 2023-2024 Budget in CSD Planning & Development Admin (105400), Contracted/Temp Services (710110).

RECOMMENDATION

It is recommended that the Board approve the appointment of [selected applicant] to the Washoe County Board of Adjustment representing Commission District 2 (generally includes the Southeast Truckee Meadows area, the Southwest Truckee Meadows area, and Washoe Valley), to fill a term beginning on July 1, 2023, and ending on June 30, 2027, or until such time as the member no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first. Peter Ghishan is the only eligible applicant.

POSSIBLE MOTION

Should the Board agree with this recommendation, a possible motion would be:

“Move to appoint [selected applicant] to the Washoe County Board of Adjustment representing Commission District 2 (generally includes the Southeast Truckee Meadows area, the Southwest Truckee Meadows area, and Washoe Valley), to fill a term beginning on July 1, 2023, and ending on June 30, 2027, or until such time as [selected applicant] no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first.”

Attachments:

Attachment A – Board of Adjustment Application – Peter Ghishan