



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** August 19, 2025

**DATE:** Monday, July 21, 2025

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Director, Human Services Agency  
(775) 785-8600, [RGustafson@washoecounty.gov](mailto:RGustafson@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept a FFY24 Continuum of Care Planning grant award from the United States Department of Housing and Urban Development in the amount of [\$152,980.00, \$38,245.00 county match] retroactive for the period July 1, 2025 through June 30, 2026 to support the Continuum of Care initiative with planning, annual funding competition process, implementation of specific policies and procedures to develop a community-wide process involving the coordination of various providers to develop strategies for ending homelessness, identify resources that are available to meet that goal, evaluate the outcomes of the Continuum of Care projects, and monitor and improve the quality and performance of the recipients projects while enforcing compliance with program requirements; retroactively authorize the Director of the Human Services Agency to execute grant award documents; and direct the Finance Office to make the necessary budget amendments. (All Commission Districts.) **FOR POSSIBLE ACTION**

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### SUMMARY

Recommendation to accept a FFY24 Continuum of Care Planning grant award from the United States Department of Housing and Urban Development in the amount of [\$152,980.00, \$38,245.00 county match] retroactive for the period July 1, 2025 through June 30, 2026 to support the Continuum of Care initiative with planning, annual funding competition process, implementation of specific policies and procedures to develop a community-wide process involving the coordination of various providers to develop strategies for ending homelessness, identify resources that are available to meet that goal, evaluate the outcomes of the Continuum of Care projects, and monitor and improve the quality and performance of the recipients projects while enforcing compliance with program requirements; retroactively authorize the Director of the Human Services Agency to execute grant award documents; and direct the Finance Office to make the necessary budget amendments.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### PREVIOUS ACTION

**AGENDA ITEM #** \_\_\_\_\_

On November 19, 2024, the Board approved agenda item 9G2 TMP9216 for a 2023 Continuum of Care Planning Grant from the United States Department of Housing and Urban Development in the amount of \$138,288.00; \$34,572.00 county match, retroactive from of July 1, 2024 through June 30, 2025.

On November 28, 2023, the Board approved a 2022 Continuum of Care Planning Grant from the United States Department of Housing and Urban Development in the amount of \$72,185.00; \$20,948.20 county match, retroactive from of July 1, 2023 through June 30, 2024.

On October 25, 2022, the Board approved a 2021 Continuum of Care Planning Grant from the United States Department of Housing and Urban Development in the amount of \$68,176.00; \$17,044.00 county match, retroactive from of July 1, 2022 through June 30, 2023.

On August 30, 2021, in a joint concurrent meeting between the City of Reno, the City of Sparks, and Washoe County, the Board of County Commissioners approved Amendment No. 2 as an extension of the Interlocal Cooperative Agreement for Shelter Operation and other Homeless Services among the City of Reno, City of Sparks, and Washoe County; this amendment transferred the administrative and financial responsibility for the operation of the homeless shelters in Washoe County, Nevada to Washoe County.

On January 13, 2021, direction was provided by the BCC to include pursuing an expanded role in addressing the regional issue of homelessness in the Strategic Plan.

### **BACKGROUND**

Washoe County serves in the lead entity role for the region's Continuum of Care, a United States Department of Housing and Urban Development program designed to promote communitywide commitment to the goal of ending homelessness. Grant funds provide for periodic planning activities needed in the renewal and ongoing operations of the Continuum of Care Program, the expansion and specialization of the Coordinated Entry system to increase efficiency. This funding will support Washoe County in its effort to provide leadership, grant monitoring and policy responsibilities for the Northern Nevada Continuum of Care.

Retroactive approval is requested as the grant award document was received on July 8, 2025 with a period of performance beginning on July 1, 2025.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Continuum of Care (CoC) Planning Project

**Scope of the Project:** CoC Planning funds will assist with the Human Services Agency's monitoring, the annual CoC application process and development of a CoC system.

**Benefit to Washoe County Residents:** CoC Planning funds will be used to enhance planning, monitoring and implementation capabilities to ensure program integrity and increased program efficiency.

**On-Going Program Support:** CoC Planning funds have been received annually. The funding serves as an enhancement to ongoing efforts.

**Award Amount:** \$152,980.00 (\$152,980 direct / \$0 indirect)

**Grant Period:** July 1, 2025 - June 30, 2026

**Funding Source:** United States Department of Housing and Urban Development

**Pass Through Entity:** None

**Assistance Listing #/CFDA:** 14.267

**Grant ID Number:** NV0192L9T012400

**Match Amount and Type:** \$38,245.00, Cash match

**Sub-Awards and Contracts:** The Human Services Agency may contract with one or more vendors in the implementation of this program. All contracts will align with the County's procurement policies as well as federal grant procurement guidelines as defined in 2 CFR 200—Uniform Guidance.

### **FISCAL IMPACT**

Should the board accept this grant award, Human Services Agency's Homelessness Fund (223) FY26 adopted budget will be increased by \$152,980.00 in both revenues and expenditures in the following accounts:

| <u>Account Number</u> |         | <u>Description</u>        | <u>Amount</u>       |
|-----------------------|---------|---------------------------|---------------------|
| IO 12566              | -431100 | Federal Grants            | \$152,980.00        |
|                       |         | <b>Total Revenue</b>      | <b>\$152,980.00</b> |
| IO 12566              | -710100 | Professional Services     | \$152,980.00        |
|                       |         | <b>Total Expenditures</b> | <b>\$152,980.00</b> |

This award includes a cash match of \$38,245.00. The expenditures to meet this match requirement will be posted to IO 61162.

### **RECOMMENDATION**

Recommendation to accept a FFY24 Continuum of Care Planning grant award from the United States Department of Housing and Urban Development in the amount of [\$152,980.00, \$38,245.00 county match] retroactive for the period July 1, 2025 through June 30, 2026 to support the Continuum of Care initiative with planning, annual funding

competition process, implementation of specific policies and procedures to develop a community-wide process involving the coordination of various providers to develop strategies for ending homelessness, identify resources that are available to meet that goal, evaluate the outcomes of the Continuum of Care projects, and monitor and improve the quality and performance of the recipients projects while enforcing compliance with program requirements; retroactively authorize the Director of the Human Services Agency to execute grant award documents; and direct the Finance Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with the staff's recommendation, a possible motion would be: *"Move to accept a FFY24 Continuum of Care Planning grant award from the United States Department of Housing and Urban Development in the amount of [\$152,980.00, \$38,245.00 county match] retroactive for the period July 1, 2025 through June 30, 2026 to support the Continuum of Care initiative with planning, annual funding competition process, implementation of specific policies and procedures to develop a community-wide process involving the coordination of various providers to develop strategies for ending homelessness, identify resources that are available to meet that goal, evaluate the outcomes of the Continuum of Care projects, and monitor and improve the quality and performance of the recipients projects while enforcing compliance with program requirements; retroactively authorize the Director of the Human Services Agency to execute grant award documents; and direct the Finance Office to make the necessary budget amendments."*