

Staff Report
Board Meeting Date: February 27, 2025

DATE: February 21, 2025
TO: District Board of Health
FROM: Irene Dominguez, Fiscal Compliance Office
775-328-2446, idinguez@nnph.org
Lisa Lottritz, Division Director, Community and Clinical Health Services
775-328-6159, llottritz@nnph.org
SUBJECT: Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2025 through December 31, 2025 in the total amount of \$108,999.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Tuberculosis Prevention Program and authorize the District Health Officer to execute the Subaward and any future amendments.

SUMMARY

The Community and Clinical Health Services Division received a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health on January 23, 2025 to support the Tuberculosis (TB) Prevention Program. The funding period is January 1, 2025 through December 31, 2025. A copy of the Notice of Subaward is attached.

District Health Strategic Priority supported by this item:

1. **Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

PREVIOUS ACTION

No previous action this fiscal year.

BACKGROUND

The scope of work includes the following: Tuberculosis (TB) evaluation, treatment, and case management activities; TB surveillance, data collection and reporting; TB outreach and education to providers, organizations, and communities in Nevada; adhere to all Nevada regulatory and Centers for Disease Control and Prevention recommended policies and protocols.

The Subaward provides funding for personnel, travel and training, lab/outpatient testing, operating expenses including housing and funding specifically for program participation via the use of incentives/enablers (including but not limited to, gift cards/gift certificates, transportation and food vouchers, educational outreach items, nutritious food, and beverages, etc.) and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on January 23, 2025, and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

The District anticipated this award and included funding in the adopted FY25 budget. A budget adjustment will be made to move the authority (\$36,604.91) from IO#12321 to the new IO#12493. Should the board accept this funding, the adopted FY25 budget will be increased by \$62,488.09 in the following accounts:

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 - IO12493	-431100	Federal Grants	\$ 62,488.09
		Total Revenue:	\$ 62,488.09
2002 - IO12493	-701412	Salary Adjustment	\$ 41,993.86
2002 - IO12493	-705360	Benefit Adjustment	\$ 16,906.23
2002 - IO12493	-711210	Travel	\$ 38.00
2002 - IO12493	-710300	Operating	\$ 3,450.00
2002 - IO12493	-710500	Other	\$ 100.00
		Total Expenditures:	\$ 62,488.09

RECOMMENDATION

It is recommended that the District Board of Health approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2025 through December 31, 2025 in the total amount of \$108,999.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Tuberculosis Prevention Program and authorize the District Health Officer to execute the Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2025 through December 31, 2025 in the total amount of \$108,999.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Tuberculosis Prevention Program and authorize the District Health Officer to execute the Subaward and any future amendments."