



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 25, 2024

DATE: May 22, 2024
TO: Board of County Commissioners
FROM: Charles Moore, Truckee Meadows Fire Protection District, Fire Chief,
775-328-6123, cmoore@tmfpd.us
THROUGH: Dave Solaro, Assistant County Manager,
775-328-3624, dsolaro@washoecounty.gov
SUBJECT: Authorize Truckee Meadows Fire Protection District employees and volunteers to drive Washoe County vehicles while conducting official business of either Truckee Meadows Fire Protection District or Washoe County for FY 24/25. District employees and volunteers will maintain their status as employees and volunteers of the District. The District will name the County as an additional insured . (All Commission Districts.)

SUMMARY

Truckee Meadows Fire Protection District (TMFPD) requests approval to allow full-time permanent employees and volunteers in good standing with TMFPD to drive Washoe County vehicles during the course of official business for TMFPD or on behalf of Washoe County.

Washoe County Code Chapter 5.389 provides for the use of County vehicles. Section 2, states “Unless otherwise authorized by the Board of County Commissioner, only county officers or employees are authorized to drive county-owned vehicles.”

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

The Washoe County Health District has not requested previous action of this nature.

BACKGROUND

Washoe County and TMFPD entered into an interlocal agreement for administrative and technical services in 2012. This agreement states TMFPD shall provide administrative oversight of volunteer departments in the unincorporated areas north of township 22 in addition providing emergency medical response and fire protection, prevention and investigation services in areas of Washoe County not within the boundaries of any other city or fire protection district. Allowing TMFPD employees and volunteers to drive Washoe County vehicles, to include fire apparatus, will help meet the intent of the contract and to streamline efficiencies between TMFPD and Washoe County.

AGENDA ITEM # _____

District employees and volunteers will maintain their status as employees and volunteers of the District. The District will name the County as an additional insured. In addition, TMFPD employees and volunteers will follow the County established procedures and participate in taking the County's defensive driving course and submit a DMV issued motor vehicle report.

FISCAL IMPACT

Fiscal impact is not quantifiable at this time, in addition to fuel, operation and maintenance, and insurance Washoe County will be assuming all risks and expenses associated with the additional drivers.

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize Truckee Meadows Fire Protection District employees and volunteers to drive Washoe County vehicles while conducting official business of either Truckee Meadows Fire Protection District or Washoe County for FY 24/25. District employees and volunteers will maintain their status as employees and volunteers of the District. The District will name the County as an additional insured.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

"I Move to Authorize Truckee Meadows Fire Protection District employees and volunteers to drive Washoe County vehicles while conducting official business of either Truckee Meadows Fire Protection District or Washoe County for FY 24/25. District employees and volunteers will maintain their status as employees and volunteers of the District. The District will name the County as an additional insured."