



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: November 18, 2025

DATE: October 28, 2025

TO: Board of County Commissioners

FROM: Jamie Hemingway, Development Officer, Library
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THROUGH: Debi Stears, Collection Development Manager, Library
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SUBJECT: Recommendation to approve 2024 Library Services and Technology Act (LSTA) Digital Collection Development Grant Award funds in the amount of [\$25,000.00; 10% County match required] for digital materials, awarded to Washoe County Library by the Nevada State Library, Archives and Public Records through the Institute of Museum and Library Services for the retroactive grant period of July 1, 2024 to November 30, 2025; if approved, to direct Finance to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Washoe County Library seeks approval of 2024 Library Services and Technology Act (LSTA) Digital Collection Development Grant Award funds in the amount of [\$25,000.00; 10% County match required] for digital materials. With allocations based on the number of registered users, these formula grant funds may be used to expand digital collections for public, academic, special, and tribal libraries in Nevada.

Washoe County Strategic Objective supported by this item: Vulnerable populations

PREVIOUS ACTION

No previous action.

BACKGROUND

The Nevada State Library, Archives and Public Records received funding from the Institute of Museum and Library Services for the purpose of expanding digital materials collections for public, academic, special, and tribal libraries in Nevada. This formula grant opportunity provides funds on a one copy, one user purchasing model, with allocations based on number of registered users. Washoe County Library serves nearly

AGENDA ITEM # _____

500,000 residents and was awarded \$25,000 in the category of Public Libraries with 100,000 to 499,999 registered users.

Investing in ebooks ensures equitable access to materials for both learning and leisure reading, regardless of patrons' location, mobility, or schedules. Public libraries have seen digital borrowing surge by 34% since 2019, with continued post-pandemic growth reflecting patron demand. LSTA funds will increase availability of in-demand digital titles and decrease patron wait times for those titles.

If approved, these grant monies will be used to reimburse Washoe County Library for \$25,000.00 in digital materials expenditures.

GRANT AWARD SUMMARY

Project/Program Name: 2024 Library Services and Technology Act (LSTA) Digital Collection Development Grant Award

Scope of the Project: LSTA funds will be used to expand digital collections. The \$25,000.00 awarded to the Washoe County Library will be used to reimburse expenses for digital materials.

Benefit to Washoe County Residents: Grant funds will be used to purchase digital materials which will directly benefit library patrons by making it easier and faster to obtain popular, in-demand ebooks and downloadable audiobooks. Digital materials allow for convenient circulation regardless of patron limitations.

On-Going Program Support: N/A

Award Amount: \$25,000.00

Grant Period: July 1, 2024–November 30, 2025

Funding Source: Institute of Museum and Library Services

Pass Through Entity: Nevada State Library, Archives and Public Records

Assistance Listing #/CFDA: 45.310

Grant ID Number: LS-256830-OLS-24

Match Amount and Type: Washoe County Library will supply the required 10% match of \$2,500.00 for the purchase of additional digital library materials.

Sub-Awards and Contracts: N/A

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY26 Washoe County Library adopted budget will be increased by \$25,000.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-12596 – LSTA Grant	431100 - Federal Grant Revenue	\$25,000.00
IO-12596 – LSTA Grant	710316 - Library Materials	\$25,000.00

Total estimated project funds amount to \$27,500.00. Sufficient budget authority exists in FY26 General Fund (130100) Library Materials (710316) to fund expenditures of \$2,500.00 in excess of the grant award amount of \$25,000.00. Nevada State Library, Archives and Public Records will reimburse Washoe County Library the remaining \$25,000.00 for digital materials expenditures. No ongoing and future expenditures are associated with this grant.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve 2024 Library Services and Technology Act (LSTA) Digital Collection Development Grant Award funds in the amount of [\$25,000.00; 10% County match required] for digital materials, awarded to Washoe County Library by the Nevada State Library, Archives and Public Records through the Institute of Museum and Library Services for the retroactive grant period of July 1, 2024 to November 30, 2025; if approved, to direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to approve 2024 Library Services and Technology Act (LSTA) Digital Collection Development Grant Award funds in the amount of [\$25,000.00; 10% County match required] for digital materials, awarded to Washoe County Library by the Nevada State Library, Archives and Public Records through the Institute of Museum and Library Services for the retroactive grant period of July 1, 2024 to November 30, 2025; if approved, to direct Finance to make the necessary budget amendments.”*