



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *January 13, 2026*

**DATE:** Thursday, January 8, 2026

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Agency Director, Human Services Agency  
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**THROUGH:** Kate Thomas, County Manager

**SUBJECT:** Recommendation to accept the donation of three (3) ModPod units totaling an estimated market value of [\$58,425] from LIT Workshop. These units will be installed at Safe Camp for use by program participants. (All Commission Districts.) FOR POSSIBLE ACTION

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## **SUMMARY**

Recommendation to accept the donation of three (3) ModPod units totaling an estimated market value of [\$58,425] from LIT Workshop. These units will be installed at Safe Camp for use by program participants.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations: Address homelessness with a regional approach.

## **PREVIOUS ACTION**

On October 14, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$2,265.00], and (2) accepted monetary donations in the amount of [\$34,442] from multiple donors as described in the staff report, to support Cares Campus, Our Place, CrossRoads and other homeless services retroactive for the period of April 1, 2025 through July 17, 2025.

On May 20, 2025, the Board accepted various items donated totaling an estimated market value of [\$6,476.00], from multiple donors as described in the staff report, to support Cares Campus, Our Place, CrossRoads and other homeless services retroactive for the period of January 1, 2025 through March 31, 2025.

On February 25, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$6,256.06]; and (2) accepted donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$9,539.40] retroactive for the period of October 1, 2024 through December 31, 2024.

On February 11, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$17,274.00]; and (2) accepted donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$1,000.00] retroactive for the period of July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

## **BACKGROUND**

Housing and Homeless Services (HHS), a division of Human Services Agency, regularly accepts donations from community members and businesses, which are for distribution to persons experiencing homelessness. The units being donated are brand new, third generation Gideon ModPod units that include HVAC, beds and other amenities. ModPod units are currently in use at Safe Camp, and the company making this donation, LIT Workshop, was the original vendor for the existing units.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

## **FISCAL IMPACT**

No fiscal impact

## **RECOMMENDATION**

Recommendation to accept the donation of three (3) ModPod units totaling an estimated market value of [\$58,425] from LIT Workshop. These units will be installed at Safe Camp for use by program participants.

## **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept the donation of three (3) ModPod units totaling an estimated market value of [\$58,425] from LIT Workshop. These units will be installed at Safe Camp for use by program participants."*