



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
STAFF REPORT**

Board Meeting Date: May 5, 2026

DATE: April 20, 2026
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Joe Kammann, Division Chief
Phone: (775) 328-6008 Email: jkammann@tmfpd.us
THROUGH: Richard J. Edwards, Fire Chief
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SUBJECT: Recommendation to approve an increase of \$45,000, bringing the total amount to \$130,000, for Purchase Order #6500005917 issued to Marshall EMS Billing Services. Marshall EMS Billing Services is the current contractor providing EMS billing services, and this increase will support the continued recovery of revenue associated with EMS service billing (All Commission Districts). FOR POSSIBLE ACTION

SUMMARY

This staff report approves an increase of \$45,000, bringing the total amount to \$130,000, for Purchase Order #6500005917 issued to Marshall EMS Billing Services. Marshall EMS Billing Services is the current contractor providing EMS billing services, and this increase will support the continued recovery of revenue associated with EMS service billing.

PREVIOUS ACTION

None

BACKGROUND

Since transitioning EMS billing services from RPM Billing to Marshall EMS Billing in November 2023, service utilization and associated costs recovery have exceeded initial projections. The original purchase order (PO) for Marshall EMS Billing was established at \$85,000.

In January 2026, a rate increase was approved to align with REMSA's current billing structure. This adjustment, combined with higher-than-anticipated service volume, has accelerated expenditures under the existing PO. Therefore, an increase to the existing PO is requested to ensure continuity of EMS billing services through the remainder of the fiscal period.

FISCAL IMPACT

The increased cost of Marshal EMS billing services is offset by the revenue they recover. Sufficient funds are available in the EMS Fund to support this increase.

RECOMMENDATION

Staff recommend the Board approve an increase of \$45,000, bringing the total amount to \$130,000, for Purchase Order #6500005917 issued to Marshall EMS Billing Services.

POSSIBLE MOTION

Should the Board/s agree with the staff's recommendation, a possible motion could be:

"I move to approve an increase of \$45,000, bringing the total amount to \$130,000, for Purchase Order #6500005917 issued to Marshall EMS Billing Services."