



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *August 23,*

2022

DATE: Thursday, August 4, 2022

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services Agency
775-785-8600, ahowell@washoecounty.gov

THROUGH: Kate Thomas – Assistant County Manager

SUBJECT: Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$10,405.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$2,514.50] retroactive for the period June 1, 2022 through July 31, 2022; and direct the Comptroller to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$3,000.00 or more during a fiscal year.

Washoe County Code 15.160(4) requires: An officer or employee of a department or agency of the County may accept personal property for the use and benefit of the County where the value singly or in the aggregate is less than \$3,000.00 from a contributor during a fiscal year. In such event, the officer or employee will notify the Board in writing of the acceptance.

Senior Services receives numerous generous donations throughout the year that assist in providing services. Donations supplement the Agency's grants and contracts that serve Washoe County's growing senior population and are brought to the Board for acceptance.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

The Board approves donations received by the Human Services Agency on a regular basis.

BACKGROUND

The Agency is requesting retroactive approval of the following donations that have been received by Senior Services for the time period June 1, 2022 through July 31, 2022 and will need to be retroactively accepted in order to have the budget amended:

AGENDA ITEM # _____

Anonymous	\$554.50
Fan Club Donations	\$140.00
Carolyn Misumi – In Memory of Frank and Sam Misumi	\$2,000.00

The following donated items have been received for the time period June 1, 2022 through July 31, 2022 and will need to be retroactively accepted:

- Box Fans (312) received by Human Services Agency Senior Services from various donors – estimated market value of \$7,800.00.
- Pedestal/Tower Fans (136) received by Human Services Agency Senior Services from various donors - estimated market value of \$2,040.00.
- Table/Desk Fans (13) received by Human Services Agency Senior Services from various donors - estimated market value of \$195.00.
- Adult diapers (5 cases) received by Human Services Agency Senior Services from an anonymous donor – estimated market value of \$100.00.
- Nail Kits received by Human Services Agency Senior Services from KT Grace Foundation – estimated market value of \$80.00.
- Hygiene and beauty products received by Human Services Agency Senior Services from various donors – estimated market value of \$35.00.
- Books and puzzles received by Human Services Agency Senior Services from various donors– estimated market value of \$125.00.
- Dog food and cat litter received by Human Services Agency Senior Services from an anonymous donor – estimated market value of \$30.00.

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency – Senior Services Fund (225) FY23 adopted budget will need to be amended by \$2,514.50 in the following revenue and expenditure accounts. The budget is not being amended in the total amount of the donation to account for an overage in authority in the amount of \$180.00. The amendment of \$2,514.50 will bring the budget authority into alignment for FY23.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20046 -484000	General Donations Revenue	\$ 54.50
IO-20047 -484000	Nutrition Donation Revenue	\$ 2,320.00
IO-20372 -484000	Fan Club Donations Revenue	\$ 140.00
	Total Revenue	\$ 2,514.50
IO-20046 -710500	General Donations (Other Expense)	\$ 54.50
IO-20047 -710500	Nutrition Donations (Other Expense)	\$ 2,320.00
IO-20372 -710500	Fan Club Donations (Other Expense)	\$ 140.00
	Total Expenditures	\$ 2,514.50

RECOMMENDATION

Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$10,405.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$2,514.50] retroactive for the period June 1, 2022 through July 31, 2022; and direct the Comptroller to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to: (1) acknowledge various items donated totaling an estimated market value of [\$10,405.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$2,514.50] retroactive for the period June 1, 2022 through July 31, 2022; and direct the Comptroller to make the necessary budget amendments."