



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: April 15, 2025

**DATE:** March 26, 2025

**TO:** Board of County Commissioners

**FROM:** Jamie Hemingway, Development Officer, Library  
(775) 327-8360, [jhemingway@washoecounty.gov](mailto:jhemingway@washoecounty.gov)

**THROUGH:** Jeff Scott, Library Director

**SUBJECT:** Recommendation to approve Nevada Public Libraries State Collection Development Funding in the amount of [\$36,037.00, no local match required] for a term retroactive from November 1, 2024 through June 30, 2025, for the expansion of library materials in the digital collection of Washoe County Library System; if approved, to authorize the Finance Department to make the necessary amendments to Washoe County Library System's Fiscal Year 25 budget to reflect the receipt and use of the grant funds. (All Commission Districts.)

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### **SUMMARY**

The Library is requesting Board approval of Nevada Public Libraries State Collection Development Funding in the amount of [\$36,037.00, no local match required] for a term retroactive from November 1, 2024 through June 30, 2025, for the expansion of library materials in the digital collection of Washoe County Library System; if approved, to authorize the Finance Department to make the necessary amendments to Washoe County Library System's Fiscal Year 25 budget to reflect the receipt and use of the grant funds.

County Strategic Objective supported by this item: Stewardship of our community.

### **PREVIOUS ACTION**

No previous action taken.

### **BACKGROUND**

In October 2024 the Nevada State Library, Archives & Public Records announced a formula-based grant for fiscal year 2025 for the purchase of library materials. Washoe County Library System submitted an application for the grant project, which would augment the digital collection with these formula-based grant monies in order to increase availability of in-demand digital titles and decrease patron wait times for those titles. If

AGENDA ITEM # \_\_\_\_\_

approved, these grant monies will be used to purchase additional copies of digital titles, which will directly benefit library patrons by making it easier and faster to obtain popular, in-demand eBooks and downloadable audiobooks.

The reason for a retroactive approval is because the State of Nevada issued additional funding in the amount of \$1,230.00 on February 6, 2025, increasing the original award amount of 34,807.00 to \$36,037.00; documents were submitted at the earliest available BCC meeting.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** FY 2025 State Collection Development Funding

**Scope of the Project:** Washoe County Library System will purchase additional downloadable eBooks and audiobooks available through the OverDrive/Libby platform to expand upon the availability of in-demand titles and decrease wait times.

**Benefit to Washoe County Residents:** Project funds will enable the Library System to meet patron demand for digital materials that the library does not yet own, while wait times for in-demand library materials will decrease.

**On-Going Program Support:** N/A: Grand funds will not be used to support costs of ongoing programs.

**Award Amount:** \$36,037.00

**Grant Period:** November 1, 2024–June 30, 2025

**Funding Source:** State of Nevada

**Pass Through Entity:** Nevada State Library, Archives & Public Records

**Assistance Listing #/CFDA:** N/A

**Grant ID Number:** State FY2025

**Match Amount and Type:** None

**Sub-Awards and Contracts:** None

### **FISCAL IMPACT**

Money granted must not supplant, reduce, nor cause any other source of funding to a public library, and must be used exclusively to purchase additional books, library materials and computer databases. Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.

Should the Board accept this grant award and approve these amendments, the FY25 adopted budget will be increased by \$36,037.00 [no local match required] in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-12510 FY 2025 State Collection Development	432100-State Grants	\$36,037
IO-12510 FY 2025 State Collection Development	710314-Library Materials	\$36,037

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve Nevada Public Libraries State Collection Development Funding in the amount of [\$36,037.00, no local match required] for a term retroactive from November 1, 2024 through June 30, 2025, for the expansion of library materials in the digital collection of Washoe County Library System; if approved, to authorize the Finance Department to make the necessary amendments to Washoe County Library System’s Fiscal Year 25 budget to reflect the receipt and use of the grant funds.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: *“move to approve Nevada Public Libraries State Collection Development Funding in the amount of [\$36,037.00, no local match required] for a term retroactive from November 1, 2024 through June 30, 2025, for the expansion of library materials in the digital collection of Washoe County Library System; if approved, to authorize the Finance Department to make the necessary amendments to Washoe County Library System’s Fiscal Year 25 budget to reflect the receipt and use of the grant funds.”*