



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 20, 2023

DATE: Monday, June 05, 2023

TO: Board of County Commissioners

FROM: Maria Alvarado, Program Assistant, Housing and Homeless Services-Office of the County Manager, (775) 328-2724, malvarado@washoecounty.gov

THROUGH: Dana Searcy, Division Director, Housing and Homeless Services

SUBJECT: Recommendation to (1) retroactively accept a donation from The Burkhart Foundation, Inc. to the Nevada Cares Campus in the amount of [\$10,000.00] and direct the Comptroller's Office to make the necessary budget amendments (2) accept and acknowledge 17 locking cabinets donated to the Nevada Cares Campus, from Reno Business Interiors, totaling an estimated market value of [\$170.00]; (3) accept and acknowledge feminine hygiene items donated to the Nevada Cares Campus from the non-profit, We Serve with Helping Hands, totaling an estimated market value of [\$74.78]; (4) accept and acknowledge 16 heavy duty jackets donated to the Nevada Cares Campus from Mikehla Schulz, totaling an estimated market value of [\$1,360.00]; (5) accept and acknowledge a recycled bench donated to the Nevada Cares Campus from the Washoe County Green Team, totaling an estimated amount of [\$359.00]; (6) accept and acknowledge 33 furniture items donated to the Nevada Cares Campus and the Continuum of Care (CoC), from Nathan James; [total estimated value \$4,999.67], pursuant to Washoe County Code 15.140-15.160; Manager's Office. (All Commission Districts.)

SUMMARY

Washoe County Code 15.140(1)(d) reads: 1. The board of county commissioners: (d) *Has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.*

Washoe County Code 15.140(1)(e) reads: 1. The board of county commissioners: (e) *Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the county where the personal property has a value, singly or in the aggregate, of less than \$5,000.00 from a contributor during a fiscal year. In such event, the officer or employee must notify the board of county commissioners in writing of the acceptance.*

AGENDA ITEM # _____

Washoe County Code 15.160(3)(e) reads: *An officer or employee of a county department or agency shall not accept, amend or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend or supplement a contribution of money or property without approval by the board of county commissioners.*

The Washoe County Housing and Homeless Services team overseeing the Nevada Cares Campus and the Northern Nevada Continuum of Care has received donations from generous community members and partner organizations within the community.

On November 24, 2022, The Burkhart Foundation, Inc. donated two \$5,000.00 checks for people experiencing homelessness at the Nevada Cares Campus. Reno Business Interiors donated 17 locking cabinets for participant usage at the Nevada Cares Campus. We Serve with Helping Hands, a non-profit, donated feminine hygiene products to the Nevada Cares Campus for participant usage. Mikehla Schulz, a local student, focused her assigned passion project on keeping the unsheltered population warm. In collaboration with her parents, the Schulz family donated 16 heavy duty jackets to the Nevada Cares Campus for participant usage. In 2022 the Washoe County Green Team began collaborating with Future Kind's FLUID Project coordinated by Ecolution Studio to raise awareness about plastic, water, and community through participatory art. The Green Team organized plastic film collection at Washoe County facilities for over a year. The plastic was upcycled by NextTrex to create artistically styled benches created by Sharon, Zoe, and Adrienne of Human Innerface. One of these benches was donated to the Nevada Cares Campus, Safe Camp program for participant usage. Nathan James is a manufacturer of furniture for apartments and homes, who donated various furniture items to the Nevada Cares Campus and the Continuum of Care.

These donations total an estimated amount of \$16,963.45 and have provided a substantial benefit to the participants at the Nevada Cares Campus and to people experiencing homelessness in unsheltered settings.

Washoe County Strategic Objective supported by this item:

Vulnerable Populations: Address homelessness with a regional approach.

PREVIOUS ACTION

On February 21, 2023, the Board accepted the fifth round of Nevada Cares Campus donations to Washoe County Housing and Homeless Services received from October 1, 2022 – December 31, 2022.

On November 15, 2022, the Board accepted a fourth round of Nevada Cares Campus donations to Washoe County Housing and Homeless Services received from July 1, 2022 – September 30, 2022.

On August 16, 2022, the Board accepted a third round of Nevada Cares Campus donations to Washoe County Housing and Homeless Services received from April 1, 2022 – June 30, 2022.

On May 17, 2022, the Board accepted the second round of Nevada Cares Campus donations to Washoe County Housing and Homeless Services received from January 1, 2022 – March 31, 2022.

On February 15, 2022, the Board accepted the first round of Nevada Cares Campus donations to Washoe County Housing and Homeless Services received from September 1, 2021 – December 31, 2021, on February 15, 2022.

BACKGROUND

The Washoe County Housing and Homeless Services team reports donations received for the Nevada Cares Campus and the Northern Nevada Continuum of Care (CoC). This staff report includes donations from January 1, 2023 – May 31, 2023.

FISCAL IMPACT

Should the board accept the \$10,000.00 donation and approve these amendments, the FY22 Housing and Homeless Services Fund (F223) adopted budget will be increased by \$10,000.00 in both revenues and expenditures in the following accounts:

Increase Revenues

IO 20524 G/L General Donations Revenue (484000)	\$10,000
Total Revenue	\$10,000

Increase Expenditures

IO 20524 G/L Other Expense (710500)	\$10,000
Total Expenditures	\$10,000

This check was received by Washoe County Treasurer on December 08, 2022.

RECOMMENDATION

Recommendation to (1) retroactively accept a donation from The Burkhart Foundation, Inc. to the Nevada Cares Campus in the amount of [\$10,000.00] and direct the Comptroller’s Office to make the necessary budget amendments (2) accept and acknowledge 17 locking cabinets donated to the Nevada Cares Campus, from Reno Business Interiors, totaling an estimated market value of [\$170.00]; (3) accept and acknowledge feminine hygiene items donated to the Nevada Cares Campus from the non-profit, We Serve with Helping Hands, totaling an estimated market value of [\$74.78]; (4) accept and acknowledge 16 heavy duty jackets donated to the Nevada Cares Campus from Mikehla Schulz, totaling an estimated market value of [\$1,360.00]; (5) accept and acknowledge a recycled bench donated to the Nevada Cares Campus from the Washoe County Green Team, totaling an estimated amount of [\$359.00]; (6) accept and acknowledge 33 furniture items donated to the Nevada Cares Campus and the Continuum of Care (CoC), from Nathan James; [total estimated value \$4,999.67] pursuant to Washoe County Code 15.140-15.160

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: *Move to (1) retroactively accept a donation from The Burkhart Foundation, Inc. to the Nevada*

Cares Campus in the amount of [\$10,000.00] and direct the Comptroller's Office to make the necessary budget amendments (2) accept and acknowledge 17 locking cabinets donated to the Nevada Cares Campus, from Reno Business Interiors, totaling an estimated market value of [\$170.00]; (3) accept and acknowledge feminine hygiene items donated to the Nevada Cares Campus from the non-profit, We Serve with Helping Hands, totaling an estimated market value of [\$74.78]; (4) accept and acknowledge 16 heavy duty jackets donated to the Nevada Cares Campus from Mikehla Schulz, totaling an

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