



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: February 25, 2025

DATE: January 24, 2025

TO: Board of County Commissioners

FROM: Irene Dominguez, Fiscal Compliance Officer, 775-328-2446,
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THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$5,916.00; no county match] in both revenue and expense to the FY25 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On October 24, 2024, the District Health Officer executed this subaward amendment in the total amount of \$118,800.00 for the period of July 1, 2024 through June 30, 2025.

BACKGROUND

Nevada Clinical Services, Inc. (NCS) is a nonprofit corporation supported by sixteen private Nevada hospitals, which furnishes charity care to indigent Nevadans across the State. NCS is providing grant oversight of programs funded through the Master Settlement Agreement that provides improved access to health care and improved health outcomes for Nevadans.

As part of the agreement, the Nevada Department of Health and Human Services (DHHS) contracted with NCS to provide grant contracts and reimbursement for tobacco prevention and control efforts. DHHS continues to oversee the day-to-day provisions of services and grants management.

The Grant Agreement provides funding for personnel, mileage reimbursement, operating, contractual, training, other and indirect expenditures.

AGENDA ITEM # _____

GRANT AWARD SUMMARY

Project/Program Name: Community and Clinical Health Services, Nevada Clinical Services (NCS) Tobacco Prevention & Control Program

Scope of the Project: To prevent Tobacco initiation among youth and young adults. Promote quitting Tobacco and eliminate exposure to secondhand smoke.

Benefit to Washoe County Residents: Funds will be used to support costs associated with the Nevada Clinical Services (NCS) Tobacco Prevention & Control program in Reno, Sparks and Washoe County.

On-Going Program Support: NNPH will seek ongoing support through the Federal, Non-Governmental or State funding programs.

Award Amount: \$118,800.00 (\$108,000.00 direct/\$10,800.00 indirect)

Grant Period: July 1, 2024, to June 30, 2025

Funding Source: Nevada Clinical Services, Inc.

Pass Through Entity: Nevada Clinical Services, Inc.

CFDA Number: N/A

Grant ID Number: 162712

Match Amount and Type: No match required

Sub-Awards and Contracts: The Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Funding was not included in the FY25 adopted budget, therefore, a budget amendment for \$5,916.00 in both revenue and expense is needed in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12404 -484195	Non-Governmental Grants	\$ 5,916.00
	Total Revenue	\$ 5,916.00
IO 12404 -701130	Pooled Positions	\$ 4,158.90
IO 12404 -710100	Professional Services	\$ 1,757.10
	Total Expenditures	\$ 5,916.00

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources. Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$5,916.00; no county match] in both revenue and expense to the FY25 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff’s recommendation, a possible motion would be: “Move to approve budget amendments totaling an increase of [\$5,916.00; no county match] in both revenue and expense to the FY25 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement, and direct Finance to make the appropriate budget amendments.”