



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 18, 2025

DATE: October 23, 2025
TO: Board of County Commissioners
FROM: Anne Stoll-Truelock, Fiscal Compliance Officer, 775-328-2418,
asthompson@nnph.org
THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
jzenteno@nnph.org
SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$132,941.98; no county match] in both revenue and expense to the FY26 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2025, through June 30, 2026, for the Population Health Division (PHD) to support the Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On June 26, 2025, the District Health Officer executed this subaward in the amount of \$162,692.00 for the period of July 1, 2025, through June 30, 2026.

BACKGROUND

Nevada Clinical Services, Inc. (NCS) is a nonprofit organization supported by sixteen private Nevada hospitals that provide charity care to indigent Nevadans statewide. NCS is providing grant oversight of programs funded through the Master Settlement Agreement that provides improved access to health care and improved health outcomes for Nevadans.

As part of the agreement, the Nevada Department of Health and Human Services (DHHS) contracted with NCS to provide grant contracts and reimbursement for tobacco prevention and control efforts. DHHS continues to oversee the day-to-day provision of services and grants management.

The Grant Agreement provides funding for personnel, mileage reimbursement, operating, contractual, training, other and indirect expenditures.

GRANT AWARD SUMMARY

Project/Program Name: Population Health Division (PHD), Nevada Clinical Services (NCS) Tobacco Prevention & Control Program

Scope of the Project: To prevent tobacco initiation among youth and young adults, promote quitting tobacco, and eliminate exposure to secondhand smoke.

Benefit to Washoe County Residents: Funds will be used to support costs associated with the Nevada Clinical Services (NCS) Tobacco Prevention & Control program in Reno, Sparks and Washoe County.

On-Going Program Support: NNPH will seek ongoing support through the Federal, Non-Governmental or State funding programs.

Award Amount: \$162,692.00 (\$154,789.00 direct/\$7,903.00 indirect)

Grant Period: July 1, 2025 through June 30, 2026

Funding Source: Nevada Clinical Services, Inc.

Pass Through Entity: Nevada Clinical Services, Inc.

CFDA Number: N/A

Grant ID Number: 162712

Match Amount and Type: No match required

Sub-Awards and Contracts: Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Funding for FY26 was adopted with \$21,847.02, therefore, a budget amendment for \$132,941.98 in both revenue and expense is needed in the following accounts:

Account Number	Description	Amount of <u>Increase/(Decrease)</u>
IO 29083 -484195	Non-Governmental Grants	\$ 132,941.98
	Total Revenue	\$ 132,941.98
IO 29083 -701412	Salary Adjustment	\$ 54,878.28
IO 29083 -705360	Benefit Adjustment	\$ 9,087.70
IO 29083 -710100	Professional Services	\$ 66,500.00
IO 29083 -710325	Signs & Markers	\$ 2,009.00
IO 29083 -710350	Office Supplies	\$ 72.00
IO 29083 -710360	Postage	\$ 12.00

IO 29083	-710500	Other Expense	\$	50.00
IO 29083	-710502	Printing	\$	120.00
IO 29083	-710509	Seminars & Meetings	\$	150.00
IO 29083	-710512	Auto Expense	\$	63.00
		Total Expenditures	\$	132,941.98

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources. Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$132,941.98; no county match] in both revenue and expense to the FY26 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2025, through June 30, 2026, for the Population Health Division (PHD) to support the Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$132,941.98; no county match] in both revenue and expense to the FY26 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2025, through June 30, 2026, for the Population Health Division (PHD) to support the Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement, and direct Finance to make the appropriate budget amendments."