



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: June 16, 2026

DATE: May 12, 2026

TO: Board of County Commissioners

FROM: Ryan Hensley, Detention Operations Manager
(775) 325-6414; rhensley@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to acknowledge Receipt of Status Report of Commissary Fund set up per NRS 211.360 to be utilized for the welfare and benefit of the inmates for items such as counseling, chaplaincy services, vocational training, and certifications programs for inmates in the jail, submitted by the Washoe County Sheriff's Office Commissary Committee for the Third Quarter of Fiscal Year 2026. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

In accordance with NRS 211.360, this report is being submitted to the Board of County Commissioners and is intended to inform the Board of the status of the Commissary Fund and the activities during fiscal year 2026.

NRS 211.360 allows the Sheriff to establish and operate in each jail in his jurisdiction a commissary to provide items to inmates. The proceeds from the operation of the commissary must be maintained in a separate account and any profits must be expended only for the welfare and benefit of the prisoners in the jail. NRS 211.360 also requires the Sheriff to submit reports of the records to Board of County Commissioners as required by the Board.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On January 13, 2026 the Board acknowledged receipt of item 8.H.5, Status Report of Commissary Fund submitted by the Washoe County Sheriff's Office Commissary Committee for the First Quarter of Fiscal Year 2026.

On August 19, 2025 the Board acknowledged receipt of item 7.G.2, Status Report of Commissary Fund submitted by the Washoe County Sheriff's Office Commissary Committee for the Third and Fourth Quarters of Fiscal Year 2025.

AGENDA ITEM # _____

On January 14, 2025 the Board acknowledged receipt of item 7.F.1, Status Report of Commissary Fund submitted by the Washoe County Sheriff’s Office Commissary Committee for the Second Quarter of Fiscal Year 2025.

On December 10, 2024 the Board acknowledged receipt of item 5.E.1, Updated and Corrected Status Report of Commissary Fund submitted by the Washoe County Sheriff’s Office Commissary Committee for the Third and Fourth Quarters of Fiscal Year 2023, and the First Quarter of Fiscal Year 2024.

On December 10, 2024 the Board acknowledged receipt of item 5.E.2, Status Report of Commissary Fund submitted by the Washoe County Sheriff’s Office Commissary Committee for the Second, Third and Fourth Quarters of Fiscal Year 2024

On June 18, 2024 the Board acknowledged receipt of item 8.I.1, Status Report of Commissary Fund submitted by the Washoe County Sheriff’s Office Commissary Committee for First Quarter for Fiscal Year 2024

On May 14, 2024 the Board acknowledged receipt of item 8.F.2, Status Report of Commissary Fund submitted by the Washoe County Sheriff’s Office Commissary Committee for Fourth Quarter for Fiscal Year 2023

BACKGROUND

On January 4, 1999, a Commissary Account was opened pursuant to NRS 211.360, which states in part: “1. The sheriff or chief of police of a city may establish and operate in each jail in his or her jurisdiction a commissary to sell to prisoners committed to the jail food, beverages, toiletries and such other items as may be approved by the sheriff or chief of police. 3. Proceeds from the operation of the commissary must be maintained in a separate account and any profits therefore must be expended only for the welfare and benefit of the prisoners in the jail.”

In accordance with NRS 211.360, this report is being submitted to the Board of County Commissioners and is intended to inform the Board of the status of the Commissary Fund and the activities during the fiscal year 2026.

WCSSO Commissary Fiscal Report

<u>Fiscal Year</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Profit / Loss</u>	<u>Balance</u>
26 Qtr 3	\$89,281	\$162,657	-\$73,376	*\$1,665,030

* Balance reflected is for activity in all bank accounts.

Revenue:

Commissary items are provided through contract services by an outside vendor, Trinity Services Group, Inc., which specializes in providing commissary services to custodial institutions. Revenue is generated from commissions received based on the total revenue received by the vendor. All revenue posted to the Commissary Fund is used to provide programs, equipment/services and training for inmates that would not otherwise be available.

Programs:

Funds generated from commissions are used to provide rehabilitative programs and chaplain services. The tablet-based cognitive behavioral therapy (CBT) program includes more than 14 unique courses tailored for adult correctional facilities, including Domestic Violence, Substance Abuse, Parenting, and Personal Responsibility. By offering vocational training and certification programs, inmates are more prepared for employment, are less likely to return to custody, and are taught valuable skills that transfer across fields. Under NRS 211, inmates earning their High School Equivalency and/or successfully completing 6 CBT courses are eligible to receive a 5-day early release from custody. This results in fewer jail days being served, which saves money due to reduced costs of incarceration. In the third quarter of FY 2026, 10 inmates received their HSE and 5 inmates completed the full 6-course CBT program. These programs saved a potential of 75 bed days and roughly \$12,100.

Detention staff have been working with the chaplain and program staff to offer more conventional and religious programs. A total of 978 inmates attended the 146 various in-person programs offered through The Bridge @ WCSO. Also, 113 CBT courses were successfully completed. Additionally, the chaplain program provides bibles, religious services, counseling, and literature to the inmate population.

Commissary funds provide equipment and services as outlined below for the benefit of the inmates.

Equipment/Services:

- Cable television and newspapers provided in all the housing units.
- Reading glasses provided to indigent inmates.
- Library books.
- Bus passes provided to indigent inmates at time of release.
- Bus tickets purchased through the Inmate Assistance Program to assist individuals who need to travel home out of area.
- Tablet based curriculum for all of our inmates.

FISCAL IMPACT

No fiscal impact

RECOMMENDATION

It is recommended that the Washoe County Board of County Commissioners acknowledge Receipt of Status Report of Commissary Fund set up per NRS 211.360 to be utilized for the welfare and benefit of the inmates for items such as counseling, chaplaincy services, vocational training, and certifications programs for inmates in the jail, submitted by the Washoe County Sheriff's Office Commissary Committee for the Third Quarter of Fiscal Year 2026.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "acknowledge Receipt of Status Report of Commissary Fund set up per NRS 211.360 to be utilized for the welfare and benefit of the inmates for items such as counseling, chaplaincy services, vocational training, and certifications programs for inmates in the jail, submitted by the Washoe County Sheriff's Office Commissary Committee for the Third Quarter of Fiscal Year 2026"