



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: October 7, 2025

DATE: September 17, 2025

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Jay Cwiak, Division Chief
Phone: (775) 326-6000 Email: JCwiak@tmfpd.us

THROUGH: Richard Edwards, Fire Chief
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SUBJECT: Recommendation to approve an annual operating agreement between the Truckee Meadows Fire Protection District (TMFPD) and the Carson City Fire Department (CCFD) for use of the Carson City Fire Training Facility located at 2400 College Parkway, Carson City, NV 89706 in the amount of \$20,000.00 for Fiscal Year 2025-2026; and authorize the Fire Chief to execute the agreement and approve any future agreements associated with TMFPD's use of the training facility. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item is a recommendation to approve an annual operating agreement between TMFPD and CCFD for use of the Carson City Fire Training Facility located at 2400 College Parkway, Carson City, NV 89706 in the amount of \$20,000.00 for Fiscal Year 2025-2026 (FY25/26), to include authorization for the Fire Chief to execute the agreement and to approve any future agreements associated with TMFPD's usage of the training facility.

PREVIOUS ACTION

None

BACKGROUND

Since 2013, TMFPD has had an agreement with the CCFD to utilize their Fire Training Facility located at 2400 College Parkway in Carson City. The facility includes a classroom, a training tower, a simulated street grid, and several props in which to conduct live burns. The CCFD Training Center is unique as it is one of the only facilities in the region authorized to conduct live "Class A" training burns. These live burns are instrumental in teaching both experienced and new recruit firefighters the science of fire behavior, smoke production, and the effects the products of combustion have when confronted with extinguishing agents. The props are designed to mimic actual buildings and installations in which firefighters in real-time can apply their skills, deploying hose for extinguishment, ventilating buildings of toxic products, and

conducting victim searches in zero-visibility environments as if working to suppress an actual incident.

In addition, TMFPD has also participated as a member of the Capitol City Regional Fire Academy (CCRFA) since 2013. The CCRFA is how the District trains newly hired recruit employees to become nationally certified firefighters. For a period of 16 weeks, the TMFPD recruits join forces with recruits from other agencies to absorb classroom instruction, perform physical fitness conditioning, and repeatedly run through evolutions and critical scenarios to prepare them for a 30-year career. Those same recruits will find themselves returning to the CCFD Training Facility to receive enhanced training in subjects such as technical rescue, thermal imaging camera use, and pump operator activities.

TMFPD is seeking the Board's approval to renew this use agreement with CCFD for FY25/26. The costs to participate as a "user" go directly to the maintenance and capital improvement needs of the center including replacing or adding burn props, training equipment for the recruit academy, or future enhancement of the facility's capabilities in other areas of expertise. TMFPD is also requesting that the Board authorize the Fire Chief to execute this agreement and approve any necessary addendums in future fiscal periods so as to meet the continuing operational needs of the District. As we do not have a training facility of our own, let alone a facility that allows "Class A" live training burns, this facility becomes instrumental in providing a safe and cost-effective environment now, one that supports our current and future firefighter training needs, so that they can be prepared to mitigate emergencies within our own community.

FISCAL IMPACT

The cost of \$20,000 for the annual operation agreement was included in the General Fund's FY25/26 budget.

RECOMMENDATION

Staff recommends the Board approve an annual operating agreement between TMFPD and CCFD for use of the Carson City Fire Training Facility located at 2400 College Parkway, Carson City, NV 89706 in the amount of \$20,000.00 for FY25/26; and authorize the Fire Chief to execute the agreement and to approve any future agreements associated with TMFPD's use of the training facility.

POSSIBLE MOTION

Should the Board agree with the Staff's recommendation, a possible motion could be:

"I move to approve an annual operating agreement between the Truckee Meadows Fire Protection District and the Carson City Fire Department for use of the Carson City Fire Training Facility located at 2400 College Parkway, Carson City, NV 89706 in the amount of \$20,000.00 for Fiscal Year 2025-2026; and authorize the Fire Chief to execute the agreement and to approve any future agreements associated with TMFPD's use of the training facility."