



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 23, 2026

DATE: June 1, 2026

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
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THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$34,181.00 no county match] in both revenue and expenditures to the FY26-27 Hepatitis Surveillance and Prevention Subaward, retroactive to May 1, 2026, through April 30, 2027, for the Population Health (PHD) Division to conduct viral hepatitis surveillance, prevention, and control activities in Washoe County, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On May 22, 2026, the District Health Officer executed this subaward in the total amount of \$36,916.00 for the period of May 1, 2026, through April 30, 2027.

BACKGROUND

This Award supports the Population Health (PHD) Division Program by providing comprehensive epidemiology services for Washoe County to detect, investigate, and respond to communicable diseases to reduce their incidence. The scope of work includes developing, implementing, and maintaining plans to rapidly detect and respond to outbreaks of hepatitis A, acute hepatitis B, and acute hepatitis C.

The Subaward provides funding for personnel and contractual.

GRANT AWARD SUMMARY

Project/Program Name: Hepatitis Surveillance and Prevention Grant

Scope of the Project: This Subaward provides funding to develop, implement, and maintain a plan to rapidly detect and respond to outbreaks of hepatitis, and

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systematically collect, analyze, interpret, and disseminate data to characterize trends and implement public health interventions for hepatitis.

Benefit to Washoe County Residents: To be able to characterize trends in the disease, identify and describe affected and at-risk.

On-Going Program Support: These funds support the surveillance, prevention, and control activities in Washoe County.

Award Amount: Total award is \$36,916.00 (\$34,181 direct/\$2,735 indirect)

Grant Period: May 1, 2026 – April 30, 2027

Funding Source: Centers for Disease Control and Prevention

Pass Through Entity: State of Nevada, Department of Health and Human Services
Division of Public & Behavioral Health

CFDA Number: 93.270

Grant ID Number: 5 NU51PS005157-05-00

Match Amount and Type: None

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

Should the board approve these amendments, the FY26 Budget for the Health Fund (202) will be increased by \$34,181.00 in both revenue and expenditures in the following accounts:

| <u>Account Number</u> | <u>Description</u> | <u>Amount of Increase/(Decrease)</u> |
|-----------------------|---------------------------|--------------------------------------|
| 2002-IO-12683 -431100 | Federal Revenue | \$ 34,181.00 |
| | Total Revenue | \$ 34,181.00 |
| 2002-IO-12683 -701412 | Salary Adjustment | \$ 11,075.00 |
| 2002-IO-12683 -705360 | Benefit Adjustment | \$ 7,383.00 |
| 2002-IO-12683 -710110 | Contracted/Temp Svcs | \$ 15,723.00 |
| | Total Expenditures | \$ 34,181.00 |

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources. Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase [\$34,181.00 no county match] in both revenue and expenditures to the FY26-27 Hepatitis Surveillance and Prevention Subaward, retroactive to May 1, 2026, through April 30, 2027, for the Population Health (PHD) Division to conduct viral hepatitis surveillance, prevention, and control activities in Washoe County, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$34,181.00 no county match] in both revenue and expenditures to the FY26-27 Hepatitis Surveillance and Prevention Subaward, retroactive to May 1, 2026, through April 30, 2027, for the Population Health (PHD) Division to conduct viral hepatitis surveillance, prevention, and control activities in Washoe County, and direct Finance to make the appropriate budget amendments."