



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: September 9, 2025

DATE: Wednesday, July 31, 2025

TO: Board of County Commissioners

FROM: Matt Durham, Lieutenant, Special Operations Division
(775) 321-4940; mdurham@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept a fiscal year 2026 Victims of Crime Act (VOCA) grant award [amount not to exceed \$18,975.00, \$4,744.00 County match required] as administered through the State of Nevada Department of Human Services, Division of Child and Family Services, Federal project number 15POVC-23-GG-00456-ASSI, for conference registration fees, travel, and training costs for the Washoe County Sheriff's Office (WCSO) Victim Advocate, and to provide emergency housing funds and emergency services such gift cards for food, fuel, clothing, cell phones, cell phone minutes, and hygiene products for victims of violent crimes for the retroactive grant period of July 1, 2025 through June 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item is presented seeking approval to accept the grant award from the State of Nevada Department of Human Services, Division of Child and Family Services.

Per County policy, the Washoe Board of County Commissioners must accept grant awards, and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

This funding is received through the Victims of Crime Assistance (VOCA) program to support and enhance the Washoe County Sheriff's Office Victim Advocate program through training and to provide emergency housing funds and emergency services such as gift cards for food, fuel, clothing, cell phones, cell phone minutes and hygiene products for victims of violent crime. Emergency services described above may be provided in the form of gifts cards and are tracked in the Victims Services Unit Database as required by the grant.

Washoe County Strategic Objective supported by this item: Vulnerable Populations: Support vulnerable populations with a regional approach

AGENDA ITEM # _____

PREVIOUS ACTION

On August 27, 2024, the Board accepted Item 8.I.1., VOCA funding from the State of Nevada for victim services.

On August 15, 2023, the Board accepted Item 5.I.5., VOCA funding from the State of Nevada for victim services.

On July 19, 2022, the Board accepted Item 7.E.1., VOCA funding from the State of Nevada for victim services.

On July 20, 2021, the Board accepted Item 8.K.3., VOCA funding from the State of Nevada for victim services.

On June 16, 2020, the Board accepted Item 7.E.2., VOCA funding from the State of Nevada for victim services.

On April 14, 2020, the Board accepted Item 6.H.3., VOCA funding from the State of Nevada for victim services.

BACKGROUND

The Washoe County Sheriff's Office dedicates personnel to supporting and advocating for the needs of victims of violent crimes. These grant funds are to be used to enhance this victim advocacy program by providing training to personnel and increase available resources for victims.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once paperwork was received and processed.

GRANT AWARD SUMMARY

Project/Program Name: *FY26 VOCA Victim Assistance*

Scope of the Project: *Provide personnel training and victim assistance to support and enhance our victim advocacy program.*

Benefit to Washoe County Residents: *Support and assistance to victims of violent crimes.*

On-Going Program Support: *The Victim Advocate's salary is supported with County general funds.*

Award Amount: *\$18,975.00*

Grant Period: *07/01/2025 – 06/30/2026*

Funding Source: *Nevada Department of Human Services*

Pass Through Entity: *Division of Child and Family Services*

Assistance Listing #/CFDA: 16.575

Grant ID Number: 16575-23-152

Match Amount and Type: In-Kind, \$4,744.00

Sub-Awards and Contracts: Any equipment or supplies purchased will follow Washoe County grant procurement processes compliant with 2 CFR 200.317-200.326

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY26 Washoe County Sheriff's Office adopted budget will be increased by \$18,975.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO - 12570 FY26 VOCA	431100 – Federal Grants	\$18,975.00
IO - 12570 FY26 VOCA	711210 – Travel	\$5,580.00
IO - 12570 FY26 VOCA	710509 – Seminars and Meetings	\$2,395.00
IO - 12570 FY26 VOCA	710212 – Software Subscription	\$4,000.00
IO - 12570 FY26 VOCA	711212 – Meals and Lodging	\$3,000.00
IO - 12570 FY26 VOCA	710300 – Operating Supplies	\$1,000.00
IO - 12570 FY26 VOCA	710313 – Gift Cards	\$3,000.00

- \$4,744.00 match will be satisfied with current personnel salaries (Victim Advocate Heather Dreiling).
- Funds will be drawn down as a reimbursement.
- Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a fiscal year 2026 Victims of Crime Act (VOCA) grant award [amount not to exceed \$18,975.00, \$4,744.00 County match required] as administered through the State of Nevada Department of Human Services, Division of Child and Family Services, Federal project number 15POVC-23-GG-00456-ASSI, for conference registration fees, travel, and training costs for the Washoe County Sheriff's Office (WCSO) Victim Advocate, and to provide emergency housing funds and emergency services such gift cards for food, fuel, clothing, cell phones, cell phone minutes, and hygiene products for victims of violent crimes for the retroactive grant period of July 1, 2025 through June 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a fiscal year 2026 Victims of Crime Act (VOCA) grant award [amount not to exceed \$18,975.00, \$4,744.00 County match required] as administered through the State

of Nevada Department of Human Services, Division of Child and Family Services, Federal project number 15POVC-23-GG-00456-ASSI, for conference registration fees, travel, and training costs for the Washoe County Sheriff's Office (WCSO) Victim Advocate, and to provide emergency housing funds and emergency services such gift cards for food, fuel, clothing, cell phones, cell phone minutes, and hygiene products for victims of violent crimes for the retroactive grant period of July 1, 2025 through June 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments."