



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *September 12, 2023*

DATE: July 13, 2023

TO: Board of County Commissioners

FROM: Kendra A. Materasso, Family Services Manager
Second Judicial district Court, 775-328-3854
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THROUGH: Alicia Lerud, Court Administrator/Clerk of Court

SUBJECT: Recommendation to Acknowledge retroactively a one-time cash donation at a value of [\$2,893.25] from Kappa Alpha Theta Foundation accepted by the Second Judicial District Court, Court Appointed Special Advocate Program, and direct the Comptroller's Office to make the necessary budget amendments. District Court (All Commission Districts).

SUMMARY

The Second Judicial District Court accepted a one-time cash donation in the amount of \$2,893.25 from the Kappa Alpha Theta Foundation in support of the Second Judicial District Court, CASA Program.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On November 15, 2022, the Board of County Commissioners retroactively acknowledged item 8.B.1, the Second Judicial District request to accept gift card donations at an estimated value of \$1,500.00 from the Washoe Court Appointed Special Advocates (CASA) Foundation, a cash donation of \$100.00 from Mr. William R. Feltner and Ms. Barbara J. Feltner and a cash donation of \$50.00 in honor of Susan J. Krump.

On March 14, 2023, the Board of County Commissioners retroactively acknowledged item 6.A.1, the Second Judicial District Court request to accept gift card donations at a value of [\$4,000.00] from the Washoe Court Appointed Special Advocates (CASA) Foundation and a one-time cash donation at a value of [\$200.00] from Susan J. Krump.

AGENDA ITEM # _____

BACKGROUND

CASA or Court Appointed Special Advocates is a nationwide program that trains community volunteers to speak for the best interests of abused and neglected children involved in dependency court. Appointed by the Court, a CASA volunteer represents the children’s interests in the court process, ensuring the court has all the information needed to make the best decision for the child and ensuring their right to a safe and permanent home.

The Second Judicial District Court, Family Services Department oversees the CASA Program which assigns CASA volunteers to children involved in the foster care system and part of a dependency court case. The Washoe CASA Foundation is a non-profit that supports the CASA Program through fund raising and volunteer recruitment. Gift cards at a value of \$50.00 each are provided for CASA volunteers to take their CASA children holiday shopping. Remaining funds will be utilized to provide food and beverage for the Holiday Gift Card pick-up.

FISCAL IMPACT

Should the board acknowledge the CASA donations, the FY 24 District Court adopted budget will be increased by \$2,893.25 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
20492 – CASA	484000 – Donations	\$2,893.25
20492 - CASA	710500 – Other Expenses	\$2,750.00
20492 - CASA	710872 – Food Purchases	\$143.25

RECOMMENDATION

Acknowledge retroactively a one-time cash donation at a value of [\$2,893.25] from the Kappa Alpha Theta Foundation accepted by the Second Judicial District Court, Court Appointed Special Advocate Program, and direct the Comptroller’s Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be “acknowledge retroactively a one-time cash donation at a value of [\$2,893.25] from the Kappa Alpha Theta Foundation accepted by the Second Judicial District Court, Court Appointed Special Advocate Program, and direct the Comptroller’s Office to make the necessary budget amendments.