



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: July 03, 2026

TO: Board of County Commissioners

FROM: Dennis Tittensor, Captain Washoe County Sheriff's Office
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THROUGH: Darin Balaam, Sheriff
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&
Joseph Saiz, Interim Director Washoe County Juvenile Services
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SUBJECT: Recommendation to: retroactively 1) approve the First Amendment to Request for Proposal (RFP) No. 3223-24 for inmate medical services at the Washoe County Detention Facility and Jan Evans Juvenile Justice Center with NaphCare, Inc., in the amount of \$16,075,347.10 for Renewal Year 1 (July 1, 2026 – June 30, 2027) and \$16,557,607.51 for Renewal Year 2 (July 1, 2027 – June 30, 2028). 2) approve the use of General Fund Contingency in an amount up to but not to exceed [\$150,000] within the Washoe County Juvenile Services departmental budget, for unbudgeted detention medical services expenditures for Fiscal Year 2027, in accordance with Nevada Revised Statute (NRS) 354.598005; and, if approved, retroactively authorize the Division Director of Purchasing to execute said agreement effective July 1, 2026, and direct Finance to make the necessary cross-functional budget appropriation transfers [FY27 net fiscal impact \$-0-]. Sheriff. (All Commission Districts.)

SUMMARY

The Washoe County Sheriff's Office and Washoe County Juvenile Services are requesting the Board to retroactively approve the First Amendment to Request for Proposal (RFP) No. 3223-24 for inmate medical services at the Washoe County Detention Facility and Jan Evans Juvenile Justice Center with NaphCare, Inc., in the amount of \$16,075,347.10 for Renewal Year 1 (July 1, 2026 – June 30, 2027) and \$16,557,607.51 for Renewal Year 2 (July 1, 2027 – June 30, 2028). The agreement serves as a renewal of medical services currently being provided at the Washoe County Detention Facility, retroactive to July 1, 2026, and expands the agreement to include a

AGENDA ITEM # _____

separate scope of work to provide medical services for the Jan Evans Juvenile Justice Center, effective date the date of board approval.

Nevada Revised Statute (NRS) 354.598005(5) provides that “budget appropriations may be transferred between functions, funds or contingency accounts if such a transfer does not increase the total appropriation for any fiscal year and is not in conflict with other statutory provisions”. Further, Nevada Revised Statute (NRS) 354.608 states that “no expenditure may be made directly from a contingency account, except as a transfer to the appropriate account...in accordance with the procedure established in NRS 354.598005”.

The purpose of this item is to consider approval of the use of the General Fund Contingency funds. Approval of this recommendation will align budget authority for expenditures anticipated to be incurred, for Fiscal Year 2027 (FY27), including providing additional resources to the Jan Evans Juvenile Justice Center.

Washoe County Strategic Objective supported by this item: Vulnerable Populations
– support vulnerable populations with a regional approach.

PREVIOUS ACTION

On July 16, 2024, the Board approved the NaphCare Inc. RFP contract No. 3223-24 for Inmate Medical Services to the most responsive and responsible bidder, NaphCare, Inc., in the proposed amount of [\$13,502,694.24 for period July 1, 2024, to June 30, 2025, and in the proposed amount of [\$14,177,828.88] for period July 1, 2025, to June 30, 2026.

On June 20, 2018, the Board approved a two-year extension of the NaphCare Inc. RFP contract No. 3042-17 for Inmate Medical Services to the most responsive and responsible bidder, NaphCare, Inc., in the proposed amount of [\$7,051,900.44] for period July 1, 2018, to June 30, 2019, and in the proposed amount of [\$7,051,900.44] for period July 1, 2019, to June 30, 2020.

On December 27, 2021, the Board approved Amendment No. 2 to the Health Services Agreement between Washoe County and NaphCare Inc. to extend the NaphCare Inc. contract until June 30, 2024.

On September 25, 2023, the Washoe County Purchasing Office released Request for Proposal No. 3223-24 for Detention Facility Inmate Medical Services to select a vendor for a health care services contract to provide on-site direct medical, phlebotomy, dental, mental health, administrative, and related health care services to persons in the custody of the Washoe County Detention Facility.

On February 15, 2024, an Intent to Award NaphCare Inc. was published by the Washoe County Comptroller's Office.

On July 16, 2024, the Board approved a two-year agreement with NaphCare, Inc. pursuant to Request for Proposals (RFP) No. 3223-24 for inmate medical services at the Washoe County Detention Facility, in the amount of \$13,502,694.24 for Year 1 and

\$14,177,828.88 for Year 2. The agreement included the option to renew for two (2) additional two-year periods at the sole discretion of the County.

On July 16, 2024, the Board also approved the use of General Fund contingency in the amount up to \$1,300,000 to support the anticipated unbudgeted costs to implement a “Transparency and Open Checkbook” website which will display Washoe County’s vendor payments, expenditures and other financial information to the public.

BACKGROUND

The County must stay within its adjusted budget for each fund, with certain very limited exceptions, and by function. To remain compliant with this statutory requirement, a General Fund Contingency account transfer totaling up to \$150,000 is needed. It’s anticipated that this adjustment will cover actual and/or anticipated FY27 fund and functional expenditures. Additional contingency requests, related to this item or separate, will be brought forward for Board approval, pursuant to the requirements of NRS 354, as aforementioned.

On May 19, 2026, the Board Approved the FY27 Final Budget, which included \$9,645,000 in General Fund Contingency. Approval of this contract and budget appropriation transfers will leave \$9,495,000 available in the FY27 General Fund contingency.

A General Fund Contingency appropriation transfer is necessary as outlined below:

Contingency Transfers:

Jan Evans Juvenile Justice Center – up to \$150,000

The FY27 Adopted Jan Evans Juvenile Justice Center budget did not include sufficient expenditure authority associated with this item as the contract was still under negotiation. Provision of medical services is not discretionary. The additional contingency funds are requested to bring the FY27 budget into alignment with the anticipated FY27 expenditures.

FISCAL IMPACT

If approved, the FY27 Adopted Washoe County Sheriff’s Office Detention Center budget has sufficient authority for the contract.

The use of contingency funds in account 189000-820000 and the associated cross-functional budget appropriation transfer is intended to bring the Jan Evans Juvenile Justice Center budget into alignment with anticipated expenditures for FY27 as outlined above. All adjustments are within the existing approved budget for Washoe County and are summarized in the table below:

General Fund Contingency Transfer: Fund/Function	Department/ Expenditure/Transfer	Cost Objective(s)/ GL Account(s)	Budget Change
General Fund (F100)		Contingency Funds	

General Govt	Contingency	189000-820000	(\$150,000)
Public Safety	Juvenile Services – Medical Services	C127500-710105	\$150,000
NET TOTAL			-\$0.00-

*Upon approval, transfers will be processed on an as-needed basis after all other sources of funding have been exhausted up to, but not to exceed \$150,000.

Contract Year	Contract Dates	Amount
Year 1	July 1, 2026 – June 30, 2027	\$16,075,347.10
	(Sheriff Detention Facility = \$14,622,951.10; Jan Evans = \$1,452,396.00)	
Year 2	July 1, 2027 – June 30, 2028	\$16,557,607.51
	(Sheriff Detention Facility = \$15,061,639.63; Jan Evans = \$1,495,967.88)	

Budget for Year 2 of the agreement will be included with the FY28 Recommended Budget per the agreement.

Should the combined ADP at the Washoe County Detention Facility fall below 1,000 or increase above 1,500 for a period in excess of ninety (90) days, the Parties agree to meet and confer to negotiate any necessary contractual modifications.

Should the combined ADP at the Jan Evan Juvenile Justice Center increase above 60 for a period in excess of ninety (90) days, the Parties agree to meet and confer to negotiate any necessary contractual modifications.

RECOMMENDATION

It is recommended that the Board of County Commissioners retroactively 1) approve the First Amendment to Request for Proposal (RFP) No. 3223-24 for inmate medical services at the Washoe County Detention Facility and Jan Evans Juvenile Justice Center with NaphCare, Inc., in the amount of \$16,075,347.10 for Renewal Year 1 (July 1, 2026 – June 30, 2027) and \$16,557,607.51 for Renewal Year 2 (July 1, 2027 – June 30, 2028). 2) approve the use of General Fund Contingency in an amount up to but not to exceed [\$150,000] within the Washoe County Juvenile Services departmental budget, for unbudgeted detention medical services expenditures for Fiscal Year 2027, in accordance with Nevada Revised Statute (NRS) 354.598005; and, if approved, retroactively authorize the Division Director of Purchasing to execute said agreement effective July 1, 2026, and direct Finance to make the necessary cross-functional budget appropriation transfers. (All Commission Districts.)

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: retroactively "1) approve the First Amendment to Request for Proposal (RFP) No. 3223-24 for inmate medical services at the Washoe County Detention Facility and Jan Evans Juvenile Justice Center with NaphCare, Inc., in the amount of \$16,075,347.10 for Renewal Year 1 (July 1, 2026 – June 30, 2027) and \$16,557,607.51 for Renewal Year 2 (July 1, 2027 – June 30, 2028). 2) approve the use of General Fund Contingency in an amount up to but not to exceed [\$150,000] within the Washoe County Juvenile Services departmental

budget, for unbudgeted detention medical services expenditures for Fiscal Year 2027, in accordance with Nevada Revised Statute (NRS) 354.598005; and, if approved, retroactively authorize the Division Director or Purchasing to execute said agreement effective July 1, 2026, and direct Finance to make the necessary cross-functional budget appropriation transfers ” (All Commission Districts.)