



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: February 25, 2025

DATE: January 24, 2025

TO: Board of County Commissioners

FROM: Irene Dominguez, Fiscal Compliance Officer, 775-328-2446,
idinguez@nnph.org

THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$6,432.00; no county match] in both revenue and expense to the FY25 Preventative Health and Health Services (PHHS) Grant Amendment, retroactive to October 1, 2023, through September 30, 2024, for the Community and Clinical Health Services (CCHS) Division to support Preventative Health and Health Services Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On September 9, 2024, the District Health Officer executed this subaward amendment in the total amount of \$7,076.00 for the period of October 1, 2023 through September 30, 2024.

BACKGROUND

Healthy eating and regular physical activity can reduce the risk of chronic diseases and improve the quality of life of individuals. PHHS funds are used to support healthy eating and active living in Washoe County. Activities include collaborating with safe routines to school, identify five opportunities to present and/or promote healthy eating and active living, organize kick-off event for Bike Month, collaborate with two senior sit locations to coordinate opportunities for individuals to receive programming resources that support active living.

The Subaward provides funding for personnel, travel, training, other and indirect expenditures.

AGENDA ITEM # _____

GRANT AWARD SUMMARY

Project/Program Name: Community and Clinical Health Services, Preventative Health and Health Services Program Award

Scope of the Project: Increase and promote opportunities for adults and youth to engage in safe access to physical activity in their communities

Benefit to Washoe County Residents: Funds will be used to support costs associated with the PHHS program in Reno, Sparks and Washoe County.

On-Going Program Support: NNPH will seek ongoing support through the Federal or State funding programs.

Award Amount: \$36,007.00 (\$32,732.00 direct/\$3,275.00 indirect)

Grant Period: October 1, 2024, to September 30, 2025

Funding Source: Preventative Health Services Block Grant - 2024

Pass Through Entity: State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health

CFDA Number: 93.991

Grant ID Number: 1 NB01PW000036-01-00

Match Amount and Type: No match required

Sub-Awards and Contracts: The Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Funding was not included in the FY25 adopted budget, therefore, a budget amendment for \$6,432.00 in both revenue and expense is needed in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12271 -431100	Federal Grants	\$ 6,432.00
	Total Revenue	\$ 6,432.00
IO 12271 -701130	Pooled Positions	\$ 4,305.00
IO 12271 -711210	Travel	\$ 52.00
IO 12271 -710509	Seminars & Meetings	\$ 250.00
IO 12271 -710500	Other	\$ 1,825.00

Total Expenditures \$ 6,432.00

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$6,432.00; no county match] in both revenue and expense to the FY25 Preventative Health and Health Services (PHHS) Grant Amendment, retroactive to October 1, 2023, through September 30, 2024, for the Community and Clinical Health Services (CCHS) Division to support Preventative Health and Health Services Program agreement, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$6,432.00; no county match] in both revenue and expense to the FY25 Preventative Health and Health Services (PHHS) Grant Amendment, retroactive to October 1, 2023, through September 30, 2024, for the Community and Clinical Health Services (CCHS) Division to support Preventative Health and Health Services Program agreement, and direct Finance to make the appropriate budget amendments."