WASHOE COUNTY

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STAFF REPORT
BOARD MEETING DATE: February 25, 2025

DATE: Thursday, February 20, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775) 785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept subaward amendments #1 and #2 of the FY24 Capacity Building supplemental subaward through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [$146,314.00; no county match] retroactive from October 1, 2023 to June 30, 2025 to support the purchase of nutrition equipment for the Congregate and Home-Delivered Meals programs; retroactively authorize the Agency Director of the Human Services Agency to execute the supplemental grant award; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept subaward amendment #1 and #2 of the FY24 Capacity Building supplemental subaward through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [$146,314.00; no county match] retroactive from October 1, 2023 to June 30, 2025 to support the purchase of nutrition equipment for the Congregate and Home-Delivered Meals programs; retroactively authorize the Agency Director of the Human Services Agency to execute the supplemental grant award; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On December 19, 2023 the Board approved item #8.J.1, the acceptance of FY24 subaward for senior nutrition program capacity building grant in the amount of $170,000.00 retroactive from October 1, 2023 to June 30, 2024.

BACKGROUND

The Aging and Disability Services Division (ADSD) has awarded the Human Services Agency Senior Division a supplemental award to support the cost of nutrition equipment for the Congregate and Home-Delivered Meals programs to support the continued

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operation of the senior nutrition program's Home Delivered Meals and Congregate meals. These programs help to allow seniors to age in place and provide a social environment for peer interaction.

To meet and maintain health requirements for the Congregate meal sites within the community, the Human Services Agency will need to upgrade and purchase new commercial kitchen equipment. This will ensure the equipment in use is built for the volume of use and capacity needed to support these satellite meal sites.

The Agency received the Notice of Subawards for these supplemental subgrant awards on January 7, 2025 and January 14, 2025 with an effective date of October 1, 2023, through June 30, 2025.

GRANT AWARD SUMMARY

Project/Program Name: FY24 Nutrition Capacity Building

Scope of the Project: This grant supports the purchase of one (1) Natural gas 4-pan Steam table, four (4) Stainless Steel Commercial work tables, two (2) 80-gallon stationary stem kettle, one (1) 40-gallon tilt skillet, two (2) 10-pan full size combo oven natural gas, one (1) three door reach in refrigerator, and partial costs of four (4) heavy duty chrome wire shelving units for the Congregate and Home-Delivered Meals programs.

Benefit to Washoe County Residents: The equipment purchased will ensure food served to seniors as part of the nutrition program is transported and maintained at proper temperatures.

On-Going Program Support: The senior nutrition program is a long-standing program operated by Senior Services and supports Home Delivered Meals and Congregate services to Washoe County residents. As one of the largest programs operated by Senior Services, the nutrition program is supported by ongoing awards from ADSD and local, restricted senior budget.

Award Amount: $146,314.00 ($146,314.00 direct/$0 indirect)

Grant Period: October 1, 2023 – June 30, 2025

Funding Source: (Governor's Office) American Rescue Plan Act of 2021, US Treasury – Coronavirus State Fiscal Recovery Funds

Pass Through Entity: State of Nevada Aging and Disability Services Division

Assistance Listing #/CFDA: 21.027

Grant ID Number: 16-000-71-FRFX-24

Match Amount and Type: There is no match required by this grant.

Sub-Awards and Contracts: The Human Services Agency will follow the County and state grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY25 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by $146,314.00 in both revenues and expenditures in the following accounts:

Account Number		Description	Amount of Increase/(Decrease)
IO 19158	- 431100	Federal Grants	$ 146,314.00
		Total Revenue	**$ 146,314.00**
IO 19158	- 711504	Equipment non-Capital	$ 11,504.00
	- 781004	Equipment Capital	$ 134,810.00
		Total Expenditures	**$ 146,314.00**

This grant does not require a match. Indirect costs are not allowable in this grant award as no salary or wages are included in the grant budget.

RECOMMENDATION

Recommendation to accept subaward amendment #1 and #2 of the FY24 Capacity Building supplemental subaward through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [$146,314.00; no county match] retroactive from October 1, 2023 to June 30, 2025 to support the purchase of nutrition equipment for the Congregate and Home-Delivered Meals programs; retroactively authorize the Agency Director of the Human Services Agency to execute the supplemental grant award; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *move to accept subaward amendment #1 and #2 of the FY24 Capacity Building supplemental subaward through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [$146,314.00; no county match] retroactive from October 1, 2023 to June 30, 2025 to support the purchase of nutrition equipment for the Congregate and Home-Delivered Meals programs; retroactively authorize the Agency Director of the Human Services Agency to execute the supplemental grant award; and direct Finance to make the necessary budget amendments."*