



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
STAFF REPORT**

**Board Meeting Date: February 04, 2025**

**DATE:** January 7, 2025  
**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners  
**FROM:** Jay Cwiak, Division Chief  
Phone: (775) 326-6060 Email: [jcwiak@tmfpd.us](mailto:jcwiak@tmfpd.us)  
**THROUGH:** Dale Way, Interim Fire Chief  
Phone: (775) 326-6000 Email: [dway@tmfpd.us](mailto:dway@tmfpd.us)  
**SUBJECT:** Recommendation to approve a change order to increase Purchase Order #65000005744 issued to Dynamic Diesel from \$100,000 to \$175,000 in accordance with Washoe County Purchasing Policy and NRS 332.115(1)(c). (All Commission Districts) FOR POSSIBLE ACTION

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**SUMMARY**

Recommendation to approve a change order to increase Purchase Order #65000005744 issued to Dynamic Diesel to \$175,000 in accordance with Washoe County Purchasing Policy and Nevada Revised Statute 332.115 (1)(c).

**PREVIOUS ACTION**

June 16, 2020, the Board approved a Resolution giving standing authorization to the Truckee Meadows Fire Protection District Chief or designated staff to purchase supplies, materials, equipment, and contractual services required by the district to accomplish the purposes of NRS chapter 474 in annual amounts or estimated annual amounts of \$100,000 or less per purchase. This resolution would create standing purchase authority like that set forth in Washoe County Code § 15.495(1), which authorizes the county’s purchasing and contracts administrator to make similar expenditures for county agencies. The intent of this Resolution is to facilitate common lower-level budgeted expenditures incurred by the district in carrying out its day-to-day operations without having to seek Board approval for each individual expenditure. The resolution also sets forth process and limitations for such purchases including requirements that purchases comply with all applicable laws and be within approved budgetary authority.”

**BACKGROUND**

Due to the growing size of the fleet, and the need to concentrate Truckee Meadows Fire Protection District staff on repairing larger specialty vehicles inhouse that require Emergency Vehicle Technician (EVT) certified personnel. When EVT Technicians are not required, the District utilizes outside vendors to repair a portion of our fleet due to the lack of space, lack of staffing, and the increased workload for priority repairs that don’t require EVT certified

personnel. Dynamic Diesel has been our preferred vendor for many of our smaller vehicles whose manufacturer warranty periods have expired. Dynamic Diesel is consistent with their vehicle safety evaluations, drive-train problem diagnoses, and the longevity of their repair work. Our relationship with them has primarily included smaller response and command staff vehicles (under 26001 lbs.) that are both diesel and gasoline-powered, performing repairs, general maintenance services, and code correction that is related to vehicle emissions or electronic fuel management. Their work is and has been consistent with the required quick turnaround that the district requires for emergency response vehicles

### **FISCAL IMPACT**

The District has included adequate funds in the fiscal year 2024-2025 General Fund for repairs and maintenance.

### **RECOMMENDATION**

Staff recommends the Board approve a change order to increase Purchase Order #65000005744 issued to Dynamic Diesel to \$175,000 in accordance with Washoe County Purchasing Policy, utilizing Nevada Revised Statute 332.115 (1)(c) Contracts not adapted to award by competitive solicitation; purchase of certain equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital; Contracts which by their nature are not adapted to award by a competitive solicitation, including contracts for: Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person.

### **POSSIBLE MOTION**

If the Board agrees with Staff's recommendation a possible motion can be:

*"I move to approve a change order to increase Purchase Order #65000005744 issued to Dynamic Diesel to \$175,000 in accordance with Washoe County Purchasing Policy, utilizing Nevada Revised Statute 332.115 (1)(c) Contracts not adapted to award by competitive solicitation; purchase of certain equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital; Contracts which by their nature are not adapted to award by a competitive solicitation, including contracts for: Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person."*