

**Staff Report**  
**Board Meeting Date: April 11, 2024**

**DATE:** April 5, 2024  
**TO:** District Board of Health  
**FROM:** Kristen Palmer, Fiscal Compliance Officer  
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**SUBJECT:** Approve the Interlocal Contract between the State of Nevada, Department of Public and Behavioral Health, Public Health Infrastructure and Improvement and Northern Nevada Public Health for the period of July 1, 2024 through June 30, 2026 in the total amount of \$2,400,000 in support of Northern Nevada Public Health (NNPH) for the improvement of public health, IO 20534; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments.

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**SUMMARY**

The Washoe County District Board of Health must approve and execute Interlocal Agreements. The District Health Officer is authorized to execute agreements on the Board of Health's behalf not to exceed a cumulative amount of \$100,000 per contractor; over \$100,000 would require the approval of the District Board of Health.

**District Health Strategic Priorities supported by this item:**

- 1. Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.
- 2. Healthy Environment:** Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.
- 3. Local Culture of Health:** Lead a transformation in our community's awareness, understanding, and appreciation of health resulting in direct action.
- 4. Impactful Partnerships:** Extend our impact by leveraging partnerships to make meaningful progress on health issues.
- 5. Organizational Capacity:** Strengthen our workforce and increase operational capacity to support a growing population.
- 6. Financial Stability:** Enable the Health District to make long-term commitments in areas that will positively impact the community's health by growing reliable sources of income.

**PREVIOUS ACTION**

No previous action this fiscal year.

## **BACKGROUND**

**Project/Program Name:** SB118

**Scope of the Project:** Northern Nevada Public Health is in discussion with the State of Nevada regarding this contract and the associated scope of work.

**Benefit to Washoe County Residents:** This Agreement supports Northern Nevada Public Health in the improvement of public health.

**Award Amount:** Total award is \$2,400,000

**Grant Period:** July 1, 2024 – June 30, 2026

**Funding Source:** State of Nevada, Division of Public and Behavioral Health Public Health Infrastructure Improvement

**Grant ID Number:** TBD

**Match Amount and Type:** None

**Sub-Awards and Contracts:** No Sub-Awards are anticipated.

## **FISCAL IMPACT**

As this contract was not included in the FY25 budget, a budget adjustment in the amount of \$2,400,000 in revenue and \$2,043,648 in expenditures is necessary to bring the Interlocal Contract into alignment with the program budget. Adjustments will be as follows:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-20534	-431100	Federal Revenue	\$ 2,043,648
2002-IO-20534	-431105	Federal Indirect	\$ 356,352
		<b>Total Revenue</b>	<b>\$ 2,400,000</b>
2002-IO-20534	-701412	Salary Adjustment	\$ 911,790
2002-IO-20534	-705360	Benefit Adjustment	\$ 607,858
2002-IO-20534	-710100	Professional Services	\$ 314,000
2002-IO-20534	-710400	Payments to Other Agencies	\$ 100,000
2002-IO-20534	-710703	Biologicals	\$ 110,000
		<b>Total Expenditures</b>	<b>\$ 2,043,648</b>

## **RECOMMENDATION**

It is recommended that the District Board of Health authorize the Interlocal Contract between the State of Nevada, Department of Public and Behavioral Health, Public Health Infrastructure and Improvement and Northern Nevada Public Health for the period of July 1, 2024 through June 30, 2026 in the total amount of \$2,400,000 in support of Northern Nevada Public Health (NNPH) for the improvement of public health, IO 20534; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be "Move to authorize the Interlocal Contract between the State of Nevada, Department of Public and Behavioral Health, Public Health Infrastructure and Improvement and Northern Nevada Public Health for the period of July 1, 2024 through June 30, 2026 in the total amount of \$2,400,000 in support of Northern Nevada Public Health (NNPH) for the improvement of public health, IO 20534; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments."