

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

10:00 A.M.

FEBRUARY 4, 2025

PRESENT:

Alexis Hill, Chair
Mariluz Garcia, Commissioner
Clara Andriola, Commissioner

Catherine Smith, Chief Deputy County Clerk
Charles Moore, Fire Chief
Michael Large, Deputy District Attorney

ABSENT:

Jeanne Herman, Vice Chair
Michael Clark, Commissioner

The Board convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, Chief Deputy County Clerk Cathy Smith called roll and the Board conducted the following business:

25-024F **AGENDA ITEM 3** Public Comment.

There was no response to the call for public comment.

25-025F **AGENDA ITEM 4** Announcements/Reports.

Interim Fire Chief Dale Way addressed Commissioner Andriola's previous request regarding insurance concerns. He noted that the TMFPD would gather the information to present in April.

CONSENT ITEMS – 5A THROUGH 5D

25-026F **5A** Recommendation to approve the meeting minutes from the January 7, 2025, Board of Fire Commissioners Meeting.

25-027F **5B** Recommendation to approve an agreement to retain Eide Bailly LLP to perform independent audit services for Truckee Meadows Fire Protection District for the Fiscal Year 2024-2025 in an amount of \$92,150 plus a federal expenditure audit fee of \$17,500 per major program if required. Audit Services are professional in nature and, therefore, exempt from competitive bidding requirements pursuant to NRS 332.115. This audit is being done to satisfy NRS 354.624, which requires each local government to provide for an annual audit of financial statements by a certified public

accountant registered in the State of Nevada and to notify the state of this engagement by March 31st of each fiscal year. (All Commission Districts)

25-028F 5C Recommendation to approve a change order to increase Purchase Order #65000005900 issued to Life Assist (Publicly Solicited Contract #PS20180) utilizing Purchasing Program NPPGOV in an amount not to exceed \$175,000 to allow for the continuing purchase of medical supplies. (All Commission Districts)

25-029F 5D Recommendation to approve a change order to increase Purchase Order #65000005744 issued to Dynamic Diesel from \$100,000 to \$175,000 in accordance with Washoe County Purchasing Policy and NRS 332.115(1)(c). (All Commission Districts)

There was no response to the call for public comment on the Consent Agenda Items listed above.

On motion by Commissioner Andriola, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote, with Vice Chair Herman and Commissioner Clark absent, it was ordered that Consent Agenda Items 5A through 5D be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 5A through 5D are attached hereto and made a part of the minutes thereof.

25-030F AGENDA ITEM 6 International Association of Fire Fighters Local 2487 Report.

International Association of Fire Fighters (IAFF) Local 2487 President James Clouser announced that the Guns and Hoses Golf Tournament would be taking place soon. He mentioned that the Tournament was a friendly event between police and the Fire District to support the Northern Nevada Children's Cancer Foundation (NNCCF). He explained that everyone was welcome to play, and it was a fun event. He hoped for a good turnout to raise a significant amount of money for the NNCCF like in years past. He reported labor negotiations opened for the coming year and that letters were sent and received. He thanked IAFF 731 President Dan Tapia and Vice President Tom Dunn for informing him of a local leaders' meeting to discuss the TMFPD's future. He indicated that the IAFF had been unaware of the meeting and was thankful to be informed. He said he was grateful that the Board of Fire Commissioners (BOFC) would participate in the upcoming concurrent meeting.

Chair Hill mentioned that the BOFC was also unaware of the local leaders' meeting and thought it would be great to be informed. She wanted to discuss labor during the concurrent meeting.

Mr. Clouser thought it was important for the BOFC and IAFF to be informed of the same things. He reported that the IAFF had met with the recruiter for the Chief position. He talked with one potential candidate for the Chief position and said the

IAFF would perform their recruitment in conjunction with the TMFPD's recruiter to ensure there would be many good candidates.

Chair Hill requested the date and location for the Guns and Hoses Golf Tournament.

Mr. Clouser indicated that the Guns and Hoses Golf Tournament would be on April 17, 2025. He would update Chair Hill on the location.

25-031F **AGENDA ITEM 7** Fire Chief Report

A. Informational briefing on operational matters and activities for the month of January 2025 and February 2025 to include the following items:

1. Capital Projects Update
2. Los Angeles Fire
3. Budget Calendar
4. Fire Academy Update

B. Review of recent critical calls response statistics for December 2024.

Interim Fire Chief Dale Way noted that the Truckee Meadows Fire Protection District (TMFPD) was managing two large capital projects. He reported that phase two of the Fire Station 37 project included an addition of over 1,400 square feet to apparatus bay storage areas and a watch desk which he said was progressing on schedule. He explained that the old apparatus bay had been demolished, and the dirt work compaction test was being completed. He voiced that work was being performed on the water line from the golf course without issue. He expected to occupy the addition by November 2025. He said the station remained staffed and operational 24/7 thanks to the firefighters working with construction crews. He noted that the TMFPD would host a groundbreaking of the Apple Station, which had been delayed.

Interim Chief Way commented that there had been a few calls and concerns regarding the Los Angeles (LA) fires. He made it clear that the Davis Creek fire was similar to the LA fires, and he believed the TMFPD mounted a good response. He noted that the weather played into the success of the fire because the wind was not as bad as predicted. He mentioned that during the LA fires, people were calling the fire department for fires near their homes, but there were no more resources to send. He said similar problems had occurred in the local community. He indicated that people who were not in the fire area complained about notifications. He said that in LA over 10 million people received notifications for unaffected areas. He felt that the TMFPD's response was more targeted. He believed that there would always be a few people who viewed themselves as being unaffected.

Interim Chief Way communicated that the budget calendar was included in the backup material for Agenda Item 7. He noted that the TMFPD had started to receive supplemental budget requests. He explained that there would be a second meeting in May for the final TMFPD budget overview.

Interim Chief Way mentioned that five people graduated from the Capital City Regional Fire Academy 24-2. He said that seven separate agencies participated, including the TMFPD graduates. He indicated that everyone received firefighter one and two instruction related to structural fires, vehicle fires, wildland fires, rope rescue, and auto extrication. He explained that each of the TMFPD recruits would go through an additional 100 hours of training including emergency medical scenarios and water tender operations, which specifically addressed the District's needs. He noted that the recruits were assigned to a one-year probation period while switching between the various stations. He reminded the Board of Fire Commissioners (BOFC) that there would not be a March BOFC meeting.

Commissioner Garcia asked about the procedures that took place after a large-scale fire event in major cities. She wanted to know what the TMFPD did to learn from and analyze a situation.

Interim Chief Way indicated that after the Davis Creek Fire, an after-action report was provided to the regional agencies. He explained that the report showed how the agencies responded, what could be done better, suggested improvements for the future, and provided feedback. He thought the Perimeter platform was getting better every time it was utilized.

25-032F **AGENDA ITEM 8** Recommendation to accept a Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount up to \$992,036.00 with a match component of up to \$330,678.67 over a 36-month period to treat hazardous fuels in the Joy Lake Road area within Washoe County. (Commission Districts 1 and 2).

Interim Fire Chief Dale Way introduced the TMFPD Wildland Battalion Chief John McInturff.

Chief McInturff mentioned that the Fire Management Assistant Grant (FMAG) was received for the Joy Lake Fire. He noted that the funds were requested to treat about 160 acres and 200 parcels in the Joy Lake area. He indicated that the Truckee Meadows Fire Protection District (TMFPD) was performing mistletoe mitigation and treatment of about 400 trees. He commented that the match component was for the TMFPD's equipment expenditures.

Chair Hill thought that the treatment was wonderful work and needed to be done. She believed that the treatment represented what was done after a fire and the work of fire prevention.

Chief McInturff noted that all the work would be done in District 2 but would also benefit District 1 because of the southwest winds.

There was no response to the call for public comment.

On motion by Commissioner Garcia, seconded by Commissioner Andriola, which motion duly carried on a 3-0 vote, with Vice Chair Herman and Commissioner Clark absent, it was ordered that Agenda Item 8 be accepted.

25-033F **AGENDA ITEM 9** Recommendation to approve an addendum to an Interlocal Agreement between Truckee Meadows Fire Protection District and Washoe County providing financing, development, operation, and management of a Regional Communications P25 Public Safety Radio System. The total cost to the District for the addendum to the interlocal agreement is \$178,228.84 to be made in two payments over Fiscal Year 2025-2026 for \$92,153.84 and Fiscal Year 2026-2027 for \$86,075. (All Commission Districts).

Truckee Meadows Fire Protection District (TMFPD) Interim Fire Chief Dale Way voiced that in March 2020, the Board of Fire Commissioners (BOFC) approved an interlocal agreement between the TMFPD and Washoe County to provide financing for a new radio system. He explained that Agenda Item 9 was an addendum to the interlocal agreement.

There was no response to the call for public comment.

On motion by Commissioner Andriola, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote, with Vice Chair Herman and Commissioner Clark absent, it was ordered that Agenda Item 9 be approved.

25-034F **AGENDA ITEM 10** Discussion and possible direction to staff, including authorizing staff to author written communications to the Legislature in opposition or support on behalf of the Truckee Meadows Fire Protection District Board of Fire Commissioners regarding legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Truckee Meadows Fire Protection District. (All Commission Districts).

Chair Hill believed that the Board of Fire Commission (BOFC) had not given legislative authorization to the Truckee Meadows Fire Protection District (TMFPD) staff previously. She requested interim Fire Chief Dale Way to provide some context.

Interim Fire Chief Dale Way indicated that due to the topic that would be discussed during the upcoming concurrent meeting, it was determined that the TMFPD needed to hire a lobbyist to represent the District during the legislative session.

Chair Hill confirmed with interim Chief Way that legislative items would either be brought to the BOFC for official approval or he would work directly with the BOFC Chair.

Commissioner Andriola asked if a legislative policy would be included to ensure that everyone understood their roles and responsibilities to avoid any unintended consequences. She thought the Board of County Commissioners (BCC) had such a policy.

Interim Chief Way explained that since the process was new for the BOFC, they would use the BCC's policy.

Commissioner Andriola felt the policy might need additional adjustments depending on what was relevant to the TMFPD.

Interim Chief Way noted that the process would be a regular item on the agenda throughout the legislative session.

Chair Hill mentioned that the BCC's lobbyist sometimes needed to testify without consulting the BCC because things were happening quickly. She voiced that the policy guided the lobbyist through those situations.

Interim Chief Way understood the requests.

Chair Hill hoped to see an update regarding legislative policies at the April meeting.

Commissioner Garcia agreed with Chair Hill and Commissioner Andriola's recommendations.

There was no response to the call for public comment.

On motion by Commissioner Andriola, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote, with Vice Chair Herman and Commissioner Clark absent, it was ordered that Agenda Item 10 be directed and authorized and that the TMFPD's legislative policy be updated to mirror the BCC's Policy with adjustments as needed.

25-035F **AGENDA ITEM 11** Possible Closed Session pursuant to NRS 288.220 for the purpose of discussing with management representatives labor matters and negotiations.

Interim Fire Chief Dale Way said a closed session was not needed.

25-036F **AGENDA ITEM 12** Announcements/Reports.

There were no announcements or reports.

25-037F **AGENDA ITEM 13** Public Comment.

There was no response to the call for public comment.

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10:21 a.m. There being no further business to discuss, the meeting was adjourned without objection.

ALEXIS HILL, Chair
Truckee Meadows Fire
Protection District

ATTEST:

JANIS GALASSINI, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By:
Lizzie Tietjen, Deputy County Clerk*