



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 16, 2026

DATE: May 27, 2026

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer

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THROUGH: Erin Dixon, Deputy District Health Officer,
Northern Nevada Public Health, 775-328-2240, edixon@nnph.org

SUBJECT: Recommendation to approve the budget amendments and net-zero, cross-fund budget appropriation transfer totaling [\$12,499.00; no county match] in revenues, expenditures, and transfers to the State of Nevada Department of Health and Human Services TB Clinic and NNPH 9th Street Modernization Grant retroactive to July 1, 2023 through December 31, 2026; direct Finance to make the appropriate budget amendments; and authorize Washoe County Manager to execute and deliver any and all instruments and to enter into all agreements and/or amendments as required to initiate, construct and closeout the Remodel Project (All Commission Districts.) FOR POSSIBLE ACTION.

SUMMARY

Northern Nevada Public Health is requesting the Washoe County Board of County Commissioners (Board) approve a budget amendment of \$12,499 in both revenue and expenditure to State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health TB Clinic Grant retroactive to July 1, 2023, through December 31, 2026. If approved, Northern Nevada Public Health staff request that the Board of County Commissioners further authorize Kate Thomas, Washoe County Manager, to execute and deliver any and all instruments and to enter into all agreements and/or amendments as required to initiate, construct, and closeout the Remodel Project. This approach is intended to avoid project delays and additional costs.

The Remodel Project, located at 1001 E. 9th Street, involves the renovation and improvements of the existing Building B, to provide more efficient and effective staff work areas. Specifically, the Remodel Project will include necessary items such as furniture, fixtures and equipment (FF&E) that will be installed. Work and materials in support of this project will be procured and delivered following the federal and state requirements associated with the use of ARPA funds.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability: Long-term sustainability.

AGENDA ITEM # _____

PREVIOUS ACTION

On October 17, 2023 the Board approved the allocation of SLFRF to support the design and construction of the Northern Nevada Public Health Tuberculosis (TB) Clinic, in the amount of \$10,000,000.00.

BACKGROUND

The Northern Nevada Public Health Tuberculosis (TB) Clinic was the original Scope of Work of the grant award and was completed with the first clients seen at the new building in March of 2026. Funds remained in the grant award and the funder supported the use of remaining funds to modernize the NNPH clinic and office space at the 1001 E 9th Street Office.

The primary building occupied by NNPH was originally constructed in 1977 and is the oldest building on the County Complex. There is limited access to natural light, an outdated clinic flow, and the current space configuration does not allow divisional staff to be located in the same office area. This funding would be used to:

- Construct a Nurses Station that improves provider access to clinic rooms
- Remove walls to allow for natural light to three large cubicle work areas in the upstairs of Building B
- Remodel Building C, including the addition of supervisor offices, to accommodate the Air Quality Division
- Replacement of carpet that was last replaced approximately 20 years ago
- Updated cubicles for Environmental Health and Air Quality staff
- New office configuration in the clinic to allow the CCHS Division staff to all be located in the Clinic area
- And if funding allows, remodel the public restrooms in Building B to meet ADA standards

Designs and layout of cubicles and office space are based on the Washoe County Future of Work guidance.

The grant funds must be fully expended and invoiced by December 2026. Allowing Manager Thomas to authorize contracts will expedite the contract process and assist in meeting the tight deadline for completion of projects. This is a collaborative project between NNPH and Community Services Department Engineering & Capital Projects.

GRANT AWARD SUMMARY

Project/Program Name: Tuberculosis (TB) Clinic and NNPH 9th Street Modernization

Scope of the Project: This award provides funding to support the design and construction of a Tuberculosis (TB) Clinic and other Public Health or Community and Clinical Health Services offices to serve the residents of Washoe County.

A modernization of public and employee space at the NNPH primary location, 1001 E. 9th Street, Building B, Reno, NV 89512

Benefit to Washoe County Residents: Improve health outcomes.

Original Award Amount: \$10,000,000.00

Amended Award Amount: \$10,012,499.00

Original Award Received: June 6, 2023

Amended Award Received: May 26, 2026

Grant Period: July 1, 2023 – December 31, 2026

Funding Source: American Rescue Plan Act of 2021, U.S. Treasury

Pass Through Entity: State of Nevada, Department of Health and Human Services

CFDA Number: 21.027

Grant ID Number: SG 26068

Sub-Awards and Contracts: No Sub-Awards are anticipated

FISCAL IMPACT

Should the board approve these amendments, the FY26 Budget for the Health Fund (202) and the Capital Improvements Fund (402) will be increased by \$12,499.00 in revenues, expenditures, and transfers in the following accounts:

Cost Object/Function	Description	Amount of Increase/(Decrease)
TB Clinic (19147)/Health and Sanitation	Federal Grant (431100)	12,499.00
TB Clinic (19147)/Health and Sanitation	Transfer to Public Works (814092)	12,499.00
NNPH 9th Street Modernization IN19147 (PW920613)/ Health and Sanitation	Construction Contracts (781080)	12,499.00
NNPH 9th Street Modernization IN19147 (PW920613)/Health and Sanitation	Transfer from Health (622002)	12,499.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the budget amendments and net-zero, cross-fund budget appropriation transfer totaling [\$12,499.00; no county match] in revenues, expenditures, and transfers to the State of Nevada Department of Health and Human Services TB Clinic and NNPH 9th Street Modernization Grant retroactive to July 1, 2023 through December 31, 2026; direct Finance to make the appropriate budget amendments; and authorize Washoe County Manager to execute and deliver any and all instruments and to enter into all agreements and/or amendments as required to initiate, construct and closeout the Remodel Project.

POSSIBLE MOTION

Should the Board approve with staff’s recommendation, a possible motion would be: “Move to approve the budget amendments and net-zero, cross-fund budget appropriation transfer totaling [\$12,499.00; no county match] in revenues, expenditures, and transfers to the State of Nevada Department of Health and Human Services TB Clinic and NNPH 9th Street Modernization Grant retroactive to July 1, 2023 through December 31, 2026; direct Finance to make the appropriate budget amendments; and authorize Washoe County Manager to execute and deliver any and all

instruments and to enter into all agreements and/or amendments as required to initiate, construct and closeout the Remodel Project.”